



# BOROUGH OF MADISON MUNICIPAL ID

## CARD APPLICATION TYPE & FEES: (Check One)

- New Applicant (ADULT) – \$15
- New Applicant (SENIOR 55+) – \$7
- New Applicant (CHILD 14-17) – \$7
- New Applicant (VETERAN) – \$7
- New Applicant (DISABLED) – \$7
- Information Change — \$7

If applicant is unable to pay the \$15 fee, then a financial Hardship Affidavit must be attached with the application for review.

## APPLICATION INFORMATION

- 1. First Name: \_\_\_\_\_
- 2. Middle Initial: \_\_\_\_\_
- 3. Last Name: \_\_\_\_\_
- 4. Other Names Used?: \_\_\_\_\_
- 5. Date of Birth (MM/DD/YYYY): \_\_\_\_\_
- 6. Gender:  Male  Female  Not Designated
- 7. Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches
- 8. Eye Color: \_\_\_\_\_
- 9. Physical Home Address: \_\_\_\_\_ Apt: \_\_\_\_\_
- Town: Madison State: NJ Zip Code: 07940
- 10. Home Phone: \_\_\_\_\_
- 11. Cell Phone: \_\_\_\_\_
- 12. Email: \_\_\_\_\_

## CERTIFICATION

13. \*Certification: I affirm that I live in the Borough of Madison, NJ; I am at least 14 years of age and all documents submitted and statements made on this application are true to the best of my knowledge. I certify that by signing this application I agree to an inquiry conducted by the Borough of Madison, NJ to verify and confirm the information that I have submitted. I also acknowledge that submission of false documents to obtain a Madison Municipal Identification Card is a violation of N.J.S.A 2C: 21-2.1 and making false statements to obtain a Madison Municipal Identification Card is a violation of N.J.S.A 2C:21-4 and punishable by law.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE (MM/DD/YYYY)

\_\_\_\_\_  
GUARDIAN (if applicable)

## EMERGENCY CONTACT (OPTIONAL) \*\* Mandatory for applicants under 18 years of age

*Please be advised that your emergency contact information will be made visible on ID card*

Name of Emergency Contact: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Approval of the Madison Municipal ID Application is conditional on approval of legitimacy of documents submitted.

## FOR OFFICE USE ONLY

Card Number: \_\_\_\_\_ Card Issue Date: \_\_\_\_\_ Staff: \_\_\_\_\_

**As a Borough of Madison Municipal Identification cardholder, I understand that:**

- The Madison Municipal ID Card (“MMID”) is issued solely to residents of the Borough of Madison, NJ and is non-transferable.
- The MMID is issued to assist in the identification of the valid cardholder for the purposes of obtaining services from the Borough of Madison.
- MMID card is valid for a term of 2 years from date of issuance.
- Altering or intentionally damaging the MMID, using another person's card, or allowing your MMID to be used by another person may result in confiscation of the card and violation of N.J.S.A. 2C: 28-7.
- Cardholder must notify the Borough of Madison immediately if a card is lost or stolen.
- The cardholder is responsible for paying any replacement fee when a MMID is lost, stolen, confiscated, or intentionally damaged, or when any information is changed at cardholder’s request.
- Relocation out of the Borough of Madison invalidates the card, which shall be returned to the Borough for destruction. Any use in violation shall forfeit any application of the MMID.

**All applicants must meet the following criteria to apply for the Madison Municipal ID Card:**

## 6 POINTS OF PROOF ARE REQUIRED: 4 IDENTIFICATION + 2 RESIDENCY POINTS

*All documents must be original copies. \*All proof must be from the past three months and include the applicant’s name and address.*

### Proof of Identity: 4 Points Required

#### 4- Point Documents

- U.S. or Foreign Passport or citizenship papers;
- State of N.J. Motor Vehicles Driver’s License or Identification Card with photo;
- U.S. Lawful Permanent Resident Card;
- Madison ID (Applicants may rely on a current or expired municipal ID card to prove identity to obtain a new one)

#### 3-Point Documents

- Foreign Consular ID Card with photograph;
- National Identification Card (Must have photo, name, address, DOB, and expiration date);
- U.S. Public Benefits card (EBT, Medicaid, SNAP, etc.);
- Release Letter from Prison / Discharge papers

#### 2-Point Documents

- U.S. or Foreign military identification card;
- Photo ID issued by an accredited U.S. educational institution;
- U.S. school transcript from high school or post-secondary school;
- Certified Copy of U.S. or Foreign Birth Certificate;
- Proof of a minor enrolled in U.S. public or private school;
- U.S. Employee-Union Identification Card;
- Non-N.J. Driver’s License;
- U.S. Social Security Card;
- Medicare Card

#### 1-Point Documents

- U.S. Individual taxpayer identification number (ITIN) authorization letter;
- Certificate of marriage or dissolution/divorce of, domestic partnership;
- Written verification issued by a family member, church, hospital, health care or social service

### Proof of Residency: 2 Points Required

#### 2-Point Documents

- State of N.J. Motor Vehicles Driver’s License or Identification;
- Card with photo and Madison address;
- Utility, cable, or phone bill\*;
- Bank account statement\*;
- Hospital or health care bill\*;
- Current residential property lease;
- Current mortgage payment receipt;
- Juror summons, court order, or legal document issued by federal, state, or municipal court or agency\*;
- Proof of a minor enrolled in school in Madison, NJ\*

#### 1-Point Documents

- Insurance bill\*;
- Employment pay stub\*;
- Local property tax statement (within one year of submission);
- Tax Returns from most immediate tax year