



**BOROUGH OF MADISON
TREE REMOVAL PERMIT APPLICATION**

50 Kings Road
Madison, NJ 07940

Important Notice

Please submit completed application to the Engineering Office located on the 2nd floor of the Hartley Dodge Memorial Building

Applicant Information – Please Print

First Name _____ Last Name _____ Owner Developer

Block _____ Lot _____

Tree Removal Address _____

Email Address _____

Telephone _____ Cell Business Home

Reason(s) for Removal _____

Signature _____ Date _____

Application Checklist

Application Fee (\$25 per tree)

Attach a plan of the lot showing the location(s) of the trees(s) to be removed. Circle the location of the tree(s) to be removed and denote with an assigned number, starting at 1. Note replacement tree locations, if applicable, with a number preceded by an 'R'

Mark the tree(s) to be removed on the lot with orange or yellow flagging tape

Diameter of tree 4 ½ feet above the ground _____

Tree species (if known) _____

Were the tree(s) inspected by a professional arborist? If yes, please supply the name of company and phone number _____

BOROUGH USE ONLY

<p>Fee Collected <input type="checkbox"/> Check # _____ Cash _____</p> <p>Approved <input type="checkbox"/> Date _____ Conditions, if any _____</p> <p>Replacement Tree(s) required _____ Replacement requirement Met <input type="checkbox"/></p> <p>Denied <input type="checkbox"/> Date _____ Reason(s) for denial _____</p> <p>Municipal Arborist Signature _____ Date _____</p>	<p>Date Received</p>
--	-----------------------------

Before completing the Tree Removal Permit Application, please consider the following impacts on your lot as well as surrounding lots:

- Does the removal of tree(s) impact the soil erosion and drainage of the surrounding area?
- Does the removal of the tree(s) impact other plantings? (i.e., shade plants will get too much sun as a result of tree removal).
- Does the removal of tree(s) impact privacy/screening?
- Have you developed a landscaping/tree replacement plan to be implemented once the tree(s) are removed?

Ordinance Guidelines (Pursuant to Borough Code Chapter 178):

- You are allowed to remove 2 trees up to 16" in diameter in a 24 month period without a permit;
- Beyond this allowance, a permit is required when:
 - Removing more than 50% of the trees on your lot;
 - Removal of any tree 6" in diameter or greater;
- If the Borough Arborist confirms the tree is dead, dying or insect infested, the Tree Permit fee will be waived;
- A tree is defined as any deciduous or coniferous species which has a diameter of 6 inches (19 inches in circumference) or greater, measured at a point of four and one half (4 ½) feet above ground level on the downhill side of the tree;
- Any removal of a tree without a permit may result in a fine as defined by the municipal body and tree replacements as described in the Ordinance. The municipal arborist has 10 working days to respond to the application;
- Tree Removal Permit is good for one year from date issued