

**REQUEST FOR PROPOSAL**  
**BOROUGH OF MADISON, MORRIS COUNTY, NEW JERSEY**  
**ENERGY AUDIT SERVICES**  
**RFP-KO-23-0314-1100**

NOTICE IS HEREBY GIVEN that sealed proposals will be received by the Borough of Madison, County of Morris, State of New Jersey, in the Courtroom, Hartley Dodge Memorial Building, 50 Kings Road, Madison, New Jersey on **Tuesday, March 14, 2023 at 11 am** prevailing time, and at that time will be publicly opened and read for the **ENERGY AUDIT SERVICES.**

This proposal is being sought pursuant to the Local Public Contract Laws **Competitive Contracting Rules and Regulations.**

Proposal documents and specifications can be picked up at the Borough Clerk's office, 50 Kings Road, Madison, NJ from 8:00 AM to 4:30 PM, Monday –Friday for a non-refundable fee of \$1.20. Payment must be in the form of cash, check or money order made payable to the Borough of Madison. RFP documents can be downloaded online at [www.BidnetDirect.com/new-jersey](http://www.BidnetDirect.com/new-jersey) (and to register as a vendor) or electronically received by emailing your request for the RFP document to [okeefek@rosenet.org](mailto:okeefek@rosenet.org). You must include the firm's name, address, a contact name, telephone number and fax number in the email. Please indicate "**RFP – ENERGY AUDIT SERVICES**" in the subject line of the email.

All proposals must be enclosed in a SEALED ENVELOPE, properly endorsed with the name of the Bidder, with the designation "BOROUGH OF MADISON, SEALED PROPOSAL, RFP-ENERGY AUDIT SERVICES, TUESDAY, MARCH 14, 2023, 11:00 A.M.". **Any envelope that is received that is not properly marked causing it to be opened prior to the proposal opening will be invalidated.** Proposals may be received before the hour designated in the Borough Clerk's office, if they are mailed or hand delivered in person. The Borough of Madison will not be responsible for any proposal that is sent by mail or other form of carrier which is lost or which arrives after the bid date and time, TUESDAY, MARCH 14, 2023, 11:00 A.M.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Bidders must comply with the requirements of P.L. 1977, Chapter 33, requiring stockholders' and partnership names.

The Borough of Madison reserves the right to reject any or all proposals, or any part thereof, and to waive any informalities therein and to award the proposal in the best interest of the Borough.

RAYMOND M. CODEY, Administrator