

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the persons listed below be and are hereby appointed to sign requisitions for Purchase Orders for the various Borough

Departments:

DEPARTMENTS

GENERAL GOVERNMENT

- 100 General Administration
- 102 Municipal Support Services
- 103 Elections
- 104 Downtown Development Commission
- 105 Human Resources
- 110 Mayor & Council
- 120 Borough Clerk
- 130 Financial Administration
- 135 Auditor
- 145 Revenue Administration
- 150 Assessment of Taxes
- 155 Legal Services
- 165 Engineering
- 175 Historic Preservation
- 180 Planning Board
- 185 Zoning Board
- 186 Environmental Commission
- 210 Liability Insurance
- 215 Workers Comp. Insurance
- 220 Health Insurance
- 225 Unemployment Insurance
- 310 Public Buildings & Grounds
- 361 Civic Center

PUBLIC SAFETY

- 195 State Uniform Construction Code
- 240 Police
- 241 First Aid Organization
- 252 Emergency Management Services
- 265 Fire
- 267 Fire Safety Program
- 275 Municipal Prosecutor
- 362 Public Safety Complex
- 491 Municipal Joint Court
- 495 Public Defender

STREETS & ROADS

- 300 Public Works
- 302 Parks
- 303 Shade Tree Authority
- 315 Vehicle Maintenance

AUTHORIZE APPROVALS

- Administrator or Executive Assistant
- Purchasing Agent/Personnel or Administrator
- Borough Clerk or Administrator
- ABA or Administrator
- Purchasing Agent/CFO/Personnel
- Borough Clerk or Administrator
- Borough Clerk or Administrator
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Tax Assessor
- CFO or Administrator
- Engineer or Administrator
- Engineer or Administrative Official
- Engineer or Administrative Official
- Engineer or Administrative Official
- Engineer or Administrative Official
- CFO or Administrator
- CFO or Administrator
- CFO or Administrator
- CFO or Administrator
- Director of PW or Administrator
- Director of PW or Administrator

- Construction Code Official or Engineer
- Police Chief or Administrator
- Police Chief or Administrator
- Police Chief or Administrator
- Police Chief or Administrator
- Fire Chief or Administrator
- Fire Chief or Administrator
- Court Administrator or Administrator
- Police Chief and Fire Chief
- Court Administrator or Administrator
- Court Administrator or Administrator

- Director of PW or Administrator
- Director of PW or Administrator
- Director of PW or Administrator
- Director of PW or Administrator

316 Vehicle Maintenance-Police

Police Chief or Administrator

317 Vehicle Maintenance-Fire

Fire Chief or Administrator

SANITATION

455 Sewerage Processing

CFO or Administrator

456 Madison/Chatham Joint Meeting

CFO or Administrator

457 Sewer Line Maintenance

Director of PW or CFO

465 Garbage & Trash Removal

Director of PW or CFO

HEALTH & WELFARE

330 Board of Health

Health Officer or Administrative Officer

340 Dog Regulation

Health Officer or Board Secretary

360 Aid to Child Care Center

Health Officer or Board Secretary

RECREATION & EDUCATION

370 Recreation & Playgrounds

Recreation Director or Administrator

371 Celebration of Public Events

Recreation Director or Administrator

390 Free Public Library

CFO or Administrator

391 Technology

Library Director

392 Museum of Early Trades

Administrator or CFO

393 Senior Citizens Programs

Senior Citizen Coordinator or Administrator

UNCLASSIFIED, DEFERRED CHARGES & STATUTORY EXPENDITURES

470 Contingent

CFO or Administrator

471 Public Employees' Retirement System

CFO or Confidential Assistant II

472 Social Security System

CFO or Confidential Assistant II

474 Consolidated Police & Firemen's Pen Fd

CFO or Confidential Assistant II

475 Police & Firemen's Retirement System

CFO or Confidential Assistant II

870 Emergency Authorizations

CFO or Administrator

900 Capital Improvement Fund

CFO or Administrator

920 Principal on Bonds

CFO or Administrator

925 Principal on Notes

CFO or Administrator

930 Interest on Bonds

CFO or Administrator

935 Interest on Notes

CFO or Administrator

950 Interest on Loan

CFO or Administrator

955 Principal on Loan

CFO or Administrator

UTILITY EXPENSE - BULK PURCHASES

430 Electricity-HDM

Director of PW or Administrator

431 Electricity-C.H.

Director of PW or Administrator

432 Electricity-DPW/Sewers

Director of PW or Administrator

433 Electricity-Health

Health Officer or Administrative Officer

434 Electricity-Police

Police Chief or CFO

440 Telephone

Purchasing Agent or Administrator

445 Water

Director of PW or Administrator

446 Natural Gas

Director of PW or Administrator

460 Gasoline

Director of PW or Administrator

PUBLIC UTILITIES

05-500 Water Utility Administration

CFO or Utility Collector

05-501 Water Utility Operations

Director of PW or Engineer

05-502 Water Capital Improvement Fund

CFO or Administrator

05-503 Water Municipal Debt Service

CFO or Administrator

05-504 Public Employees' Retirement System

CFO or Confidential Assistant II

05-505 Water Social Security System

CFO or Confidential Assistant II

09-500 Electric Utility Administration

CFO or Utility Collector

09-501 RoseNet

Administrator or Director of Technology

09-502 Electric Utility Operations

Electric Utility Superintendent or Administrator

09-503 Electric Capital Improvement Fund	CFO or Administrator
09-504 Public Employees' Retirement System	CFO or Confidential Assistant II
09-505 Social Security System	CFO or Confidential Assistant II

STATE GRANTS

242 Body Armor Grant	Police Chief or CFO
243 Walk Safety Program	Police Chief or CFO
331 NJ Dept. of Health & Senior Services	Health Officer or CFO
332 H1N1 Grant	Health Officer or CFO
333 H1N1 Corrective Action Grant	Health Officer or CFO
700 Alcohol Education Grant	Court Administrator or CFO
701 Drunk Driving Enforcement	Police Chief or CFO
702 Cops In Shops	Police Chief or CFO
703 Clean Communities Act	Director of PW or CFO
704 MAASA Grant	Health Officer or CFO
705 Priority Health Funding Act	CFO or Confidential Assistant II

BE IT FURTHER RESOLVED that the Administrator, Assistant Borough Administrator/CFO and the Purchasing Agent are hereby authorized to approve requisitions for Purchase Orders for all Borough Departments; and

BE IT FURTHER RESOLVED that the Receiving Certificates on material or services received be signed by a responsible person receiving same or by the Department Head.

ADOPTED AND APPROVED
January 3, 2022

ROBERT H. CONLEY, Mayor

Attest:

ELIZABETH OSBORNE, Borough Clerk