

**NOTICE TO BIDDERS**  
**ADDENDUM #1**  
**BOROUGH OF MADISON, MORRIS COUNTY, NEW JERSEY**  
**PREVENTIVE MAINTENANCE/REPAIR OF HEATING, VENTILATION & AIR CONDITIONING**  
**(HVAC) EQUIPMENT**  
**ITB-KO-21-0316-1000**

**BID OPENING DATE – TUESDAY, MARCH 16, 2021 AT 10:00AM**

NOTICE IS HEREBY GIVEN that sealed bids for **PREVENTIVE MAINTENANCE / REPAIR OF HEATING, VENTILATION & AIR CONDITIONING (HVAC) EQUIPMENT** for the Borough of Madison, County of Morris, State of New Jersey will include this ADDENDUM #1 consisting of additions/clarifications to the bid documents.

The Addendum shall become part of the original specifications and attached thereto. The **ACKNOWLEDGEMENT OF CHANGE** form included in the bid specifications on page thirty-eight (38) must be completed prior to bid submission.

Addendum #1 consists of a scheduling change for the pre-bid meeting originally scheduled for Thursday, February 18, 2021 at 10:00AM. Due to the forecast for inclement weather, the pre-bid meeting has been rescheduled for **TUESDAY, FEBRUARY 23, 2021 at 10:00AM** in the Municipal Courtroom, 1<sup>st</sup> Floor, Hartley Dodge Memorial, 50 Kings Road, Madison, New Jersey. Attendance is recommended but not mandatory. A walk-through of the HVAC equipment at the Hartley Dodge Memorial Building at 50 Kings Road, the Public Safety Complex at 62 Kings Road, Public Works Building at John Avenue, Electric Department Building at Station Road and the Civic Center, 28 Walnut Street, all locations are in Madison, NJ, will be conducted as part of this pre-bid meeting so that bidders can inspect and familiarize themselves with the equipment and physical locations. Vendors will be responsible for providing their own transportation. Maximum one (1) representative from a company will be allowed. The representative must wear a face mask and maintain social distancing.

The Addendum shall become part of the original specifications and is to be attached thereto.

Addendum will be available at the Borough Clerk's office, 50 Kings Road, Madison, NJ from 8:00 AM to 4:30 PM, Monday through Friday. All vendors who obtained the bid specifications prior to this date of notice have been faxed and/or emailed this Addendum.

February 18, 2021  
Raymond M. Codey  
Borough Administrator