

NOTICE TO BIDDERS
BOROUGH OF MADISON, MORRIS COUNTY, NEW JERSEY
PREVENTIVE MAINTENANCE/REPAIR OF HEATING, VENTILATION & AIR CONDITIONING
(HVAC) EQUIPMENT
ITB-KO-21-0316-1000

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Borough of Madison, County of Morris, State of New Jersey, in the Municipal Courtroom, 1st Floor, Hartley Dodge Memorial Building, 50 Kings Road, Madison, New Jersey, on **TUESDAY, MARCH 16, 2021 AT 10:00 AM** prevailing time, and at that time will be publicly opened and read for the **PREVENTIVE MAINTENANCE/REPAIR OF HEATING, VENTILATION & AIR CONDITIONING (HVAC) EQUIPMENT**. Bid prices shall remain firm for a period of sixty (60) days.

All bids must be submitted on the Proposal Forms furnished by the Borough. Bids on any other forms will not be accepted. **Bid documents and specifications can downloaded for no charge online at www.BidnetDirect.com/new-jersey (and to register as a vendor) or picked up at the Borough Clerk's office, 50 Kings Road, Madison, NJ from 8:00 AM to 4:30 PM, Monday – Friday for a non-refundable fee of \$2.75. Payment must be in the form of cash, check or money order made payable to the Borough of Madison.**

Attendance at the pre-bid meeting on THURSDAY, FEBRUARY 18, 2021 AT 10:00AM in the Municipal Courtroom, 1st Floor, Hartley Dodge Memorial Building, 50 Kings Road, Madison, New Jersey is recommended but not mandatory. A walk-through of the HVAC equipment at the Hartley Dodge Memorial Building at 50 Kings Road, the Public Safety Complex at 62 Kings Road, Public Works Building at John Avenue, Electric Department Building at Station Road and the Civic Center, 28 Walnut Street, all locations are in Madison, NJ, will be conducted as part of this pre-bid meeting so that bidders can inspect and familiarize themselves with the equipment and physical locations. Vendors will be responsible for providing their own transportation. Maximum one (1) representative from a company will be allowed. The representative must wear a face mask and maintain social distancing.

Bids shall be addressed to the Borough Clerk, Borough of Madison, Hartley Dodge Memorial Building, 50 Kings Road, Madison, New Jersey 07940.

Each Proposal must be enclosed in a SEALED ENVELOPE, properly endorsed with the name of the Bidder, with the designation "BOROUGH OF MADISON, SEALED BID, PREVENTIVE MAINTENANCE/REPAIR OF HEATING, VENTILATION & AIR CONDITIONING (HVAC) EQUIPMENT, MARCH 16, 2021 AT 10:00AM". **Any envelope that is received that is not properly marked causing it to be opened prior to the bid will be invalidated.** Bids may be received before the hour designated in this office, if they are mailed or hand delivered in person. The Borough of Madison will not be responsible for any bid that is sent by mail or other form of carrier which is lost or which arrives after the bid date and time, Tuesday, March 16, 2021 at 10:00AM.

In addition to the proposal, each bidder may be required to submit a statement of his or her qualifications, experience, financial ability, equipment and a non-collusion affidavit. Failure to submit same with the proposal may result in rejection of the bid.

The Borough of Madison reserves the right to reject any or all bids and to waive any informalities therein and to accept any bid that will be in the best interest of the Borough of Madison according

to N.J.S.A. 40A:11-1.

The Borough of Madison reserves the right to delete sections of work from the contract after the award of the bid has been made due to funding or other reasons. The prices bid for various items of work shall not be adjusted due to the deletion of any work due to the variation of any quantity for the various items scheduled in the Proposals. The Borough of Madison reserves the right to make separate purchase awards for various sizes and kinds of materials or equipment required, based on the low unit bids submitted on such items.

Proposals for this contract will be accepted only from bidders who have been properly qualified in accordance with the requirements of the Specifications.

Bidders are required to comply with the provisions of the New Jersey Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Bidders must comply with the requirements of N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

RAYMOND M. CODEY, Administrator