

ORDINANCE 27-2002

ORDINANCE OF THE BOROUGH OF MADISON AMENDING CHAPTER 147 OF THE BOROUGH CODE ENTITLED "FEES FOR PUBLIC RECORDS AND DOCUMENTS"

WHEREAS, the Borough Chief of Police and the Borough Clerk have recommended that Chapter 147 of the Borough Code be amended to reflect fees to be charged for copies of records requested by the public pursuant to N.J.S.A. 47:1A-1, et seq., the New Jersey Open Public Records Act and other statutes that apply; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey as follows:

SECTION 1: Section 147 of the Borough Code entitled "**Fees For Public Records And Documents**" is hereby amended as follows:

§ 147-1. Fees for copies of particular records and documents.

Fees shall be charged as indicated for copies of the following records and documents:

A. Maps.

- (1) Zoning Map, 17 inches by 21 inches: \$5 per copy.
- (2) Borough Map, two feet by three feet: \$5 per copy or cost to the Borough.
- (3) Tax Maps, two feet by three feet: \$5 per copy.
- (4) Tax Maps, 11 inches by 17 inches: \$3 per copy.
- (5) Maps, other categories, two feet by three feet: \$5 per copy.
- (6) Maps larger than two feet by three feet: \$1.50 per square foot or cost to the Borough.
- (7) Contour maps (as available): \$30 each.

B. Tax records.

(1) Duplicate tax bills: \$3 each.

(2) Tax information: \$10.

C. Police records.

(1) Copies of motor vehicle accident reports obtained during regular business hours in person: \$0.75 per page for pages 1-10; \$0.50 per page for pages 11-20; \$0.25 per page for pages 21 and over, unless otherwise specified by law.

(2) Copies of motor vehicle accident reports other than in person: \$5 for the first 3 pages and \$1 per page thereafter.

(3) All other records in printed form which are available pursuant to law: \$0.75 per page for pages 1-10; \$0.50 per page for pages 11-20; \$0.25 per page for pages 21 and over, unless otherwise specified by law.

(4) Incident verification letter: \$5.

(5) Copies of Audio Tapes of Phone and Radio Transmissions associated with Court Discovery: \$25 per tape.

(6) Copies of Video Tapes associated with Court Discovery: \$25.

D. General records.

(1) All records in printed form which are available pursuant to law: \$0.75 per page for pages 1-10; \$0.50 per page for pages 11-20; \$0.25 per page for pages 21 and over, unless otherwise specified by law.

(2) Certification of any record: \$0.50 each, in addition to cost of copies as set forth herein.

(3) Press proofs of ordinances (if available): : \$0.75 per page for pages 1-10; \$0.50 per page for pages 11-20; \$0.25 per page for pages 21 and over.

E. Brochures not listed in any ordinance.

(1) Master Plan: \$20.

(2) Environmental Resource Inventory: \$25 each.

(3) Master Plan Reexamination Report: \$5 each.

F. Code of the Borough of Madison

(1) Current hardcover copy: \$395 each or cost to the Borough. Current softcover copy: \$376 each or cost to the Borough.

(2) Supplementation as prepared by General Code Publishers Corp.: \$0.50 per page.

G. Land Use Ordinance of the Borough of Madison.

(1) Current hardcover copy: \$195 each or cost to the Borough. Current softcover copy: \$172 each or cost to the Borough.

(2) Supplementation as prepared by General Code Publishers Corp.: \$0.50 per page.

§ 147-3. "Fees for preparation of public information"

A. Anyone who requests a copy of a government record, as defined by law, which requires the performance of work by any department or paid consultant of the Borough, other than merely providing a reasonable number of copies of presently available records for which there is no specific charge set forth herein, shall be required to pay for said services as set forth hereinbelow. Included within the types of work for which charges shall be made are the compilation of presently available technical information requiring substantial amounts of time and the preparation of calculations, reports, memoranda and other documents of a technical nature.

B. The cost of said services shall be paid to the Borough of Madison at the following rates:

(1) For all services performed by employees of the Borough, the actual hourly rate of compensation for each employee performing the service plus the copying or reproduction cost and actual mailing cost, when applicable.

(2) For all services performed by the Borough's paid professional consultants, the rate paid by the Borough for said services.

(3) Copy fee for audio tape(s):

a. \$15 per tape, simple tape-to-tape reproduction. Mailing cost is additional.

b. Reformatted tape or conversion to other media: \$75 or cost to the Borough. Transportation and handling cost is additional and must be paid when ordering said copy.

(4) Copy fee for video tapes: \$25 per tape. Mailing cost is additional.

SECTION 2: This Ordinance shall take effect as provided by law.

ADOPTED AND APPROVED

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JOHN J. DUNNE, Mayor

Attest: JOHN J. DUNNE, Mayor

MARILYN SCHAEFER, Borough Clerk