

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MADISON**

**May 8, 2017 - 7 p.m.**

**CALL TO ORDER**

The Regular Meeting of the Mayor and Council of the Borough of Madison was held on the 8th day of May, 2017. Mayor Conley called the meeting to order at 7:00 p.m. in the Committee Room of the Hartley Dodge Memorial, Kings Road, in the Borough of Madison.

**STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

The Borough Clerk read the statement pursuant to the Open Public Meetings Act:

“In compliance with the Open Public Meetings Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Morris County Daily Record, posting a copy on the bulletin board at the main entrance of the Hartley Dodge Memorial, and filing a copy in the office of the Clerk, all on January 5, 2017. This Notice was made available to members of the general public.”

**ROLL CALL**

The Borough Clerk called the roll and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Robert Landrigan

Astri J. Baillie

Benjamin Wolkowitz

Patrick W. Rowe

Maureen Byrne

Absent: Carmela Vitale, excuse

Also Present:

Raymond M. Codey, Borough Administrator

James E. Burnet, Assistant Borough Administrator

Elizabeth Osborne, Borough Clerk

Matthew J. Giacobbe, Esq. Borough Attorney

**AGENDA REVIEW**

There was approval of the Regular and Executive Agenda.

**READING OF CLOSED SESSION RESOLUTION**

Ms. Baillie moved:

**RESOLVED**, that the meeting be adjourned to an Executive Session to consider the following matters:

MINUTES FOR APPROVAL (1)

April 24, 2017

Date of public disclosure 60 days after conclusion, if disclosure required.

CONTRACT MATTERS (1)

CONSERVATION EASEMENT

Date of public disclosure 60 days after conclusion, if disclosure required.

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LITIGATION MATTERS (1)  
AFFORDABLE HOUSING

Date of public disclosure 60 days after conclusion, if disclosure required.

PERSONNEL MATTERS (3)  
ANTI-NEPOTISM POLICY  
COMMUNITY SERVICE OFFICER  
TRUCK DRIVER II

Date of public disclosure 90 days after conclusion, if disclosure required.

POTENTIAL LITIGATION MATTERS (1)  
POLITICAL SIGNS

Date of public disclosure 60 days after conclusion, if disclosure required.

Seconded: Mr. Rowe  
Vote: Approved by voice vote

**RECONVENE IN COUNCIL CHAMBER**

Mayor Conley reconvened the Regular Meeting at 8:05 p.m. in the Council Chamber with all members present. The Pledge of Allegiance was recited by all.

**APPROVAL OF MINUTES**

Ms Baillie moved approval of the **Executive Minutes of April 24, 2017**. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne  
Nays: None  
Absent: Mrs. Vitale

Ms. Baillie moved approval of the **Regular Meeting Minutes of April 12, 2017**. Ms. Byrne seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne  
Nays: None  
Absent: Mrs. Vitale

Ms. Baillie moved approval of the **Regular Meeting Minutes of April 24, 2017**. Ms. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne  
Nays: None  
Absent: Mrs. Vitale

**GREETINGS TO PUBLIC**

Mayor Conley made the following comments:

**EMPLOYEES OF THE MONTH FOR MAY:**

The Employees of the Month for May are Sandra Emmerich of the Finance Department and QPA/Personnel Director Linda Sawyer for their outstanding work providing a smooth transition to the new payroll system.

**ANNIVERSARY FOR MAY:**

David Artigliere of the Electric Utility – 25<sup>th</sup> Anniversary on May 11<sup>th</sup>.

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### **PROCLAMATIONS:**

Mayor Conley presented the *National Police Week* Proclamation to Sgt. Edward Mitchko

### **REPORTS OF COMMITTEES**

#### **Public Works and Engineering**

Mrs. Vitale, Chair of the Committee, absent.

#### **Public Safety**

Mr. Landrigan, Chair of the Committee, made the following comments:  
The Madison Police Department received \$9,652.00 for their 2016 forfeiture fund disbursement from the Morris County Prosecutors Office. Forfeiture funds have recently been utilized to purchase a child ID program and associated hardware as well as new rifles for the Emergency Services Unit. During the past week Madison Police Department received three LoJack stolen car tracking units. These devices will aid officers with tracking stolen vehicles that are equipped with the system. The units were installed at no cost to Madison Borough. On Tuesday May 9<sup>th</sup> the Police Unity Tour will be coming through the Borough of Madison at 9:45 am. The riders will be pedaling their way to Washington DC in honor of those officers who have made the ultimate sacrifice. Lt. Joe Longo and Ptl. Carmen DeCaro will be participating in the Police Unity Tour while Ptl Anthony Maccario will be riding with Law Enforcement United. The Madison Fire Department held a volunteer recruitment day on April 24<sup>th</sup>. The Department responded to an accident at Kings and Madison Avenue April 27<sup>th</sup>.

#### **Finance and Borough Clerk**

Ms. Baillie, Chair of the Committee, made the following comments:  
In anticipation of the June 6<sup>th</sup> Primary Election, the Clerk's office will remain open for Late Night Voter Registration on May 16, 2017 until 8:00 p.m. Capital ordinances listed for adoption this evening were discussed during the budget process.

#### **Utilities**

Mr. Wolkowitz, Chair of the Committee, made the following comments:  
The Utility Department staff is training on the use of automated meters, which are read with a handheld device. New meters will be installed this month. The Water Department reports requests for 206 mark outs and installation of a new foundation at Rosedale Park, as well as the planting eighty new trees.

#### **Health**

Mr. Rowe, Chair of the Committee, made the following comments:  
The Health Depart has no report. The Engineering Department reports that Enterprise Network Resolutions Contracting continues site remediation at the rear of the Hartley Dodge Memorial this week. Please use the front entrance to avoid the construction area. Cifelli & Son Contracting continues work on the 2017 Road Improvements. Reivax will initiate work on water main replacement at Gibbons Place this week. Public Service Gas continues work on Fairwood Road and has initiated work on Lathrop Avenue.

#### **Community Affairs**

Ms. Byrne, Chair of the Committee, made the following comments:  
As of May 4th, 136 people have registered with Rides for Seniors and 58 are Madison residents; and the highest registration by age group is the 81+ group. A "satisfaction" survey is currently being conducted with registered participants while

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publicity efforts include news media and visits to community events and local organizations. The rain held off for another successful May Day on Saturday, May 6<sup>th</sup>. The farmers' Market will open for the 25<sup>th</sup> season, on Thursday, June 1<sup>st</sup> and vendor application are available for Bottle Hill Day.

**COMMUNICATIONS AND PETITIONS- None**

**INVITATION FOR DISCUSSION (1 of 2)**

Mayor Conley opened the meeting to the public for their opportunity to ask questions and make comments on those items listed on the Agenda only. Mayor asked that, upon recognition by the Chair, the person shall proceed to the lectern and give his/her name and address in an audible tone of voice, and print the same on the sheet provided for the record. **He/she shall limit his/her statement to three (3) minutes or less.**

Since no member of the public wished to be heard, the invitation for discussion was closed.

**AGENDA DISCUSSIONS- None**

**ADVERTISED HEARINGS**

The Clerk made the following statement:

Ordinances scheduled for hearing tonight were submitted in writing at a Regular meeting of the Mayor and Council held on Wednesday, April 12, 2017 and Monday, April 24, 2017, were introduced by title and passed on first reading, were published in the Madison Eagle and made available to members of the general public requesting same.

Mayor Conley called up Ordinances for second reading and asked the Clerk to read said ordinances by title:

**ORDINANCE 15-2017    ORDINANCE OF THE BOROUGH OF MADISON  
AMENDING CHAPTER 190 OF THE BOROUGH CODE ENTITLED  
“WATER” TO CHANGE THE BILLING METHOD FOR RESIDENTIAL  
WATER METERS**

**WHEREAS**, the Borough Administrator has recommended that Chapter 190 of Madison Borough Code entitled “Water” be amended to adjust the billing methodology for residential water meters; and

**WHEREAS**, the Borough Council agrees with this recommendation.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** Section 190-32, of the Borough Code entitled “Water rates for metered service” is amended to read as follows:

§190-32. Water rates for metered service.

...

C. Borough owned residential water meters.

For any residential water customer with 2” water service whose average quarterly usage is less than

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the minimum usage specified in 190-32 (Article XIII B) of the Borough Code by at least 25% in a calendar year would have their water bill set for the following year at the minimum charge for the next smaller meter size or actual water usage, whichever is greater.

SECTION 2: This Ordinance shall take effect retroactively to January 1, 2017 based on an analysis of 2016 residential water usage with any adjustment/credit taking place in July 2017 and annually thereafter in the first quarter of each year.

Mayor Conley opened up the public hearing on Ordinance 15-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Wolkowitz moved that Ordinance 15-2017, which was read by title, be finally adopted. Mr. Landrigan seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 15-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 16-2017 ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$110,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR CANOPY, FUELING AREA, TANK  
MONITORING AND TANK MAINTENANCE IMPROVEMENTS AT THE  
PUBLIC WORKS FACILITY**

WHEREAS, the Assistant Borough Engineer has recommended that the Borough appropriate \$110,000.00 from the General Capital Improvement Fund for Canopy, Fueling Area, Tank Monitoring and Maintenance Improvements at the Public Works Facility; and

WHEREAS, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$110,000.00 for this purpose; and

WHEREAS, the Borough Council has determined that the Borough should appropriate \$110,000.00 from the General Capital Improvement Fund for Canopy, Fueling Area, Tank Monitoring and Maintenance Improvements.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

SECTION 1: The amount of \$110,000.00 is hereby appropriated from the General Capital Improvement Fund for Canopy, Fueling Area, Tank Monitoring and Maintenance Improvements at the Public Works Facility.

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SECTION 2: The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

SECTION 3: This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 16-2017. Since no member of the public wished to be heard, the public hearing was closed.

Ms. Baillie moved that Ordinance 16-2017, which was read by title, be finally adopted. Mr. Rowe seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 16-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 17-2017 ORDINANCE OF THE BOROUGH OF MADISON NAMING STREET "MEADOW COURT"**

WHEREAS, the Madison Planning Board approved a three lot subdivision application filed by Historic Homes by McCann, LLC for property designated as Tax Block 4601, Lots 47.01, 47.02 and 48, located at 106, 110, and 112 Shunpike Road; and

WHEREAS, the subdivision contains a new street; and

WHEREAS, the applicant has suggested "Meadow Court" as the name for the new street; and

WHEREAS, the Borough Engineering Department has recommended that the street be named "Meadow Court".

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

SECTION 1. The new street created within the three-lot subdivision at 106, 110, and 112 Shunpike Road is hereby named "Meadow Court".

SECTION 2. This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 17-2017. Since no member of the public wished to be heard, the public hearing was closed.

Ms. Baillie moved that Ordinance 17-2017, which was read by title, be finally adopted. Mr. Rowe seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

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Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 17-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 18-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$75,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR ARCHITECTURAL SERVICES FOR  
REPLACEMENT OF THE ROOF AT THE MADISON PUBLIC LIBRARY**

**WHEREAS**, the Library Director has recommended that the Borough appropriate \$75,000.00 from the General Capital Improvement Fund for architectural services to replace the Library roof at the Madison Free Public Library; and

**WHEREAS**, the approved 2017 Capital Budget recognizes this expenditure; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$75,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$75,000.00 from the General Capital Improvement Fund for architectural services to replace the Library roof at the Madison Free Public Library.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$75,000.00 is hereby appropriated from the General Capital Improvement Fund for architectural services to replace the Library roof at the Madison Free Public Library.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 18-2017. Since no member of the public wished to be heard, the public hearing was closed.

Ms. Baillie moved that Ordinance 18-2017, which was read by title, be finally adopted. Mr. Rowe seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

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Mayor Conley declared Ordinance 18-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 19-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$30,000.00 FROM THE ELECTRIC CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF A PAD-MOUNT  
TRANSFORMER FOR THE B-WELL WATER PUMPING STATION**

**WHEREAS**, the Electric Utility Superintendent has recommended that the Borough appropriate \$30,000.00 from the Electric Capital Improvement Fund for the purchase of a pad-mount transformer for B-Well water pumping station; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the Electric Capital Improvement Fund in an amount not to exceed \$30,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$30,000.00 from the Electric Capital Improvement Fund for the purchase of a pad-mount transformer for B-Well water pumping station.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$30,000.00 is hereby appropriated from the Electric Capital Improvement Fund for the purchase of a pad-mount transformer for B-Well water pumping station.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 19-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Wolkowitz moved that Ordinance 19-2017, which was read by title, be finally adopted. Mr. Landrigan seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 19-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.



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**ORDINANCE 20-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$35,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF INTEGRATED SCBA  
THERMAL IMAGING CAMERAS**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$35,000.00 from the General Capital Improvement Fund to purchase Integrated SCBA Thermal Imaging Cameras for the Fire Department; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of funds in the General Capital Improvement Fund in an amount not to exceed \$35,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$35,000.00 from the General Capital Improvement Fund to purchase Integrated SCBA Thermal Imaging Cameras for the Fire Department.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$35,000.00 is hereby appropriated from the General Capital Improvement Fund to purchase Integrated SCBA Thermal Imaging Cameras for the Fire Department.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 20-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 20-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 20-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 21-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$20,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR REPLACEMENT OF AN EMERGENCY  
BACKUP GENERATOR AT THE MIDWOOD WATER TANK**

Mayor Conley opened up the public hearing on Ordinance 21-2017. Since no member of the public wished to be heard, the public hearing was closed.

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**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$20,000.00 from the General Capital Improvement Fund for replacement of the emergency backup generator at the Midwood water tank; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$20,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$20,000.00 from the General Capital Improvement Fund for replacement of the emergency backup generator at the Midwood water tank.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$20,000.00 is hereby appropriated from the General Capital Improvement Fund for replacement of the emergency backup generator at the Midwood water tank.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mr. Landrigan moved that Ordinance 21-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 21-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 22-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$18,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF A FIRE HOSE AND  
FITTINGS**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$18,000.00 from the General Capital Improvement Fund for the purchase of fire hose and fittings; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$18,000.00 for this purpose; and

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**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$18,000.00 from the General Capital Improvement Fund for the purchase of fire hose and fittings.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$18,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase of fire hose and fittings.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 22-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 22-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 22-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 23-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$18,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE AND INSTALLATION OF  
SNOW ROOF GUARDS AT THE PUBLIC SAFETY COMPLEX**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$18,000.00 from the General Capital Improvement Fund for the purchase and installation of Snow Roof Guards at the Public Safety Complex; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$18,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$18,000.00 from the General Capital Improvement Fund for the purchase and installation of Snow Roof Guards at the Public Safety Complex.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

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SECTION 1: The amount of \$18,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase and installation of Snow Roof Guards at the Public Safety Complex.

SECTION 2: The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

SECTION 3: This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 23-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 23-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 23-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 24-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$15,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF RESCUE  
STABILIZATION STRUTS**

WHEREAS, the Madison Fire Chief has recommended that the Borough appropriate \$15,000.00 from the General Capital Improvement Fund for the purchase of Rescue Stabilization struts; and

WHEREAS, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$15,000.00 for this purpose; and

WHEREAS, the Borough Council has determined that the Borough should appropriate \$15,000.00 from the General Capital Improvement Fund for the purchase of Rescue Stabilization struts.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

SECTION 1: The amount of \$15,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase of Rescue Stabilization struts.

SECTION 2: The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

SECTION 3: This Ordinance shall take effect as provided by law.

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Mayor Conley opened up the public hearing on Ordinance 24-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 24-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne  
Nays: None  
Absent: Mrs. Vitale

Mayor Conley declared Ordinance 24-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 25-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$12,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF LOW PRESSURE AIR  
BAGS**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$12,000.00 from the General Capital Improvement Fund for the purchase of Low Pressure Air Bags; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$12,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$12,000.00 from the General Capital Improvement Fund for the purchase of Low Pressure Air Bags.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$12,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase of Low Pressure Air Bags.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 25-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 25-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne  
Nays: None

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Absent: Mrs. Vitale

Mayor Conley declared Ordinance 25-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

**ORDINANCE 26-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$12,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF FOUR (4) NEW SETS  
OF FIREFIGHTER TURNOUT GEAR**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$12,000.00 from the General Capital Improvement Fund for the purchase of four (4) new sets of Firefighter turnout gear; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$12,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$12,000.00 from the General Capital Improvement Fund for the purchase of four (4) new sets of Firefighter turnout gear.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$12,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase of four (4) new sets of Firefighter turnout gear.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 26-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 26-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 26-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

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**ORDINANCE 27-2017    ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$8,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE PURCHASE OF PORTABLE TRASH  
PUMPS**

**WHEREAS**, the Madison Fire Chief has recommended that the Borough appropriate \$8,000.00 from the General Capital Improvement Fund for the purchase of Portable Trash Pumps; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$8,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$8,000.00 from the General Capital Improvement Fund for the purchase of Portable Trash Pumps.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$8,000.00 is hereby appropriated from the General Capital Improvement Fund for the purchase of Portable Trash Pumps.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Mayor Conley opened up the public hearing on Ordinance 27-2017. Since no member of the public wished to be heard, the public hearing was closed.

Mr. Landrigan moved that Ordinance 27-2017, which was read by title, be finally adopted. Ms. Byrne seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

Mayor Conley declared Ordinance 27-2017 adopted and finally passed and ordered the Clerk to publish the notice thereof in the newspaper and to record the ordinance as required by law.

***INVITATION FOR DISCUSSION (2 of 2)***

Mayor opened the meeting to the public for their opportunity to ask questions and make comments on any subject. Mayor asked that, upon recognition by the Chair, the person shall proceed to the lectern and give his/her name and address in an audible tone of voice, and print the same on the sheet provided for the record.

**He/she shall limit his/her statement to three (3) minutes or less.**

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**Sam Cerciello; Park Avenue**, asked that Council address the traffic increase along Park Avenue, consider a parking garage downtown and fix the front entrance plaza of the Hartley Dodge Memorial.

**Tom Abruzzo; Maple Avenue**, raised concern regarding Resolution 57-2017 naming Madison as a ‘Welcoming Community’ and offered to forward a resolution adopted by the Council in the Borough of Leonia, NJ.

**INTRODUCTION OF ORDINANCES- None**

**CONSENT AGENDA RESOLUTIONS**

The Clerk made the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Ms. Baillie moved adoption of the Resolutions listed on the Consent Agenda. Mr. Landrigan seconded the motion. Ms. Baillie abstained from voting on Resolution 151-2016. Following discussion of the purchase of a hybrid vehicle, Resolution 154-2017 was removed from the Consent Agenda. There was no further Council discussion and the motion passed with the following roll call vote recorded:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

**R 145-2017 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING REFUND OF PREMIUM MONIES**

**WHEREAS**, Tax Sale Certificate #11-00001 for Tax Block 701, Lot 3 was sold on October 25, 2012 with a premium of \$16,500.00, which Certificate was redeemed through the Bankruptcy Court; and

**WHEREAS**, the Borough Council has determined that those premium funds should be refunded to Park Finance 11, LLC, the Outside Lien Holder, who has endorsed the Yax Sale Certificate for cancellation.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Madison, in the County of Morris, State of New Jersey, that the Finance Department is authorized to refund the premium monies.

**R 146-2017 RESOLUTION OF THE BOROUGH OF MADISON RATIFYING A PROFESSIONAL SERVICES CONTRACT AWARD TO PK ENVIRONMENTAL FOR ENVIRONMENTAL CONSULTING SERVICES**

**WHEREAS**, the Borough Administrator has previously recommended that the Borough obtain professional services from PK Environmental, for environmental consulting services to assist the Borough in complying with NJDEP regulations at the former Bayley-Ellard recreation fields; and



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**WHEREAS**, said services constituted professional services for which a contract may be awarded without the need of competitive bidding pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, the Borough Administrator has determined and certified in writing that the value of this acquisition will not exceed \$17,500.00; and

**WHEREAS**, the Borough Administrator has recommended that the Borough Council ratify the contract award to PK Environmental, in an amount not to exceed \$9,445.00; and

**WHEREAS**, the Chief Financial Officer attested that funds were available in an amount not to exceed \$9,445.00 for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk hereby ratify, on behalf of the Borough, a professional services contract with PK Environmental, for environmental consulting services to assist the Borough in complying with NJDEP regulations at the former Bayley-Ellard recreation fields in an amount not to exceed \$9,445.00.

R 147-2017 RESOLUTION OF THE BOROUGH OF MADISON RATIFYING A PROFESSIONAL SERVICES CONTRACT AWARD TO VIRON CONSULTING GROUP, LLC FOR PHASE I AND PHASE II ENVIRONMENTAL SITE ASSESSMENT SERVICES

**WHEREAS**, the Borough Administrator has previously recommended that the Borough obtain professional services from Viron Consulting Group, LLC, for Phase I and Phase II environmental site assessment to assist the Borough in complying with NJDEP regulations at the former Bayley-Ellard recreation fields; and

**WHEREAS**, said services constituted professional services for which a contract may be awarded without the need of competitive bidding pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, the Borough Administrator has determined and certified in writing that the value of this acquisition will not exceed \$17,500.00; and

**WHEREAS**, the Borough Administrator has recommended that the Borough Council ratify the contract award to Viron Consulting Group, LLC, in an amount not to exceed \$2,500.00; and

**WHEREAS**, the Chief Financial Officer has attested that funds were available in an amount not to exceed \$2,500.00 for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and

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Borough Clerk hereby ratify on behalf of the Borough, a professional services contract with Viron Consulting Group, LLC, for Phase I and Phase II environmental site assessment to assist the Borough in complying with NJDEP regulations at the former Bayley-Ellard recreation fields in an amount not to exceed \$2,500.00.

**R 148-2017 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING PARTICIPATION IN THE MORRIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, Morris County is eligible to receive Federal funds available through the Department of Housing and Urban Development; and

**WHEREAS**, in order to receive certain Federal funds which are potentially available to the County of Morris under the Community Development Block Grant Program, and the HOME Investment Partnerships Program authorized by Title II of the Cranston-Gonzalez National Affordable Housing Act, Federal Register, Vol. 56, No. 143, dated July 2, 1991; and

**WHEREAS**, an agreement has been proposed under which the Borough of Madison and the County of Morris will form a consortium by establishing a cooperation agreement for Federal Fiscal Years 2018, 2019 and 2020; and direct its activities to the elimination of housing problems within New Jersey in accordance with the housing goals and strategies outlined in the Morris County Consolidated Plan.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough of Madison in the County of Morris, in the State of New Jersey, being the governing body thereof, as follows:

1. The agreement entitled, "AGREEMENT BETWEEN THE COUNTY OF MORRIS AND CERTAIN MUNICIPALITIES LOCATED THEREIN ESTABLISHING A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT AND HOME ACTIVITIES" PROGRAM" pursuant to the National Affordable Housing Act of 1990, a copy of which is on file in the County of Morris, Department of Human Services, Division of Community & Behavioral Health Services, Office of Community Development, shall be executed by the Borough of Madison as well as the Freeholder Director of the County of Morris and Clerk of the Board of Chosen Freeholders in accordance with the provisions of the law.

This resolution shall take effect in accordance with the law.

**R 149-2017 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RAFFLES LICENSE APPLICATION SUBMITTED BY PTO TOREY J. SABATINI SCHOOL**

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**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following application for Raffles License, to be held as listed below, be and the same is hereby approved:

PTO TOREY J. SABATINI SCHOOL  
I.D. No. 274-5-33160  
R.A. No. 1410 – On Premise  
June 2, 2017  
June 9, 2017 (rain date)

R 150-2017 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RAFFLES LICENSE APPLICATION SUBMITTED BY THE SHAKESPEARE THEATRE OF NEW JERSEY, INC.

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following application for Raffles License, to be held as listed below, be and the same is hereby approved:

THE SHAKESPEARE THEATRE OF NEW JERSEY, INC.  
I.D. No. 274-5-32247  
R.A. No. 1411 – Off premise  
January 5, 2018

R 151-2017 RESOLUTION OF THE BOROUGH OF MADISON APPROVING BINGO LICENSE APPLICATION SUBMITTED BY MADISON VOLUNTEER AMBULANCE CORPS

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following application for Bingo License, to be held as listed below, be and the same is hereby approved:

MADISON VOLUNTEER AMBULANCE CORPS  
I.D. No. 274-10-31453  
B.A. No. 70  
June 2, 2017

R 152-2017 Item Removed and the # Retired

R 153-2017 RESOLUTION OF THE BOROUGH OF MADISON AWARDING CONTRACT TO INDEPENDENCE CONSTRUCTORS OF BRIDGEWATER, N.J. FOR PURCHASE OF A FUEL SYSTEM/CANOPY UNDER STATE CONTRACT 42270/T0849 IN AN AMOUNT NOT TO EXCEED \$59,565.00

**WHEREAS**, the Borough of Madison desires to award a contract for the purchase of a Fuel System/Canopy to Independence Constructors under state contract number 42270/T0849 in an amount not to exceed \$59,656.00; and

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**WHEREAS**, the purchase of goods and services by local contracting units through a state contract is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12, et seq.; and

**WHEREAS**, Independence Constructors has been awarded state contract A81520 for A Fuel System; and

**WHEREAS**, the Borough Engineer has recommended that the Borough Council utilize this contract for the purchase of a Fuel System/Canopy in an amount not to exceed \$59,656.00; and

**WHEREAS**, the contract award is contingent upon funds being available in an amount not to exceed \$59,656.00 for this purpose in Ordinance 16-2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. A contract for the purchase of a Fuel System/Canopy is hereby awarded to Independence Constructors under state contract number 42270/T0849, at a total price not to exceed \$59,656.00.

2. The Borough Administrator is hereby authorized and directed on behalf of the Borough to execute a purchase order and contract to Independence Constructors under state contract number 42270/T0849 for the purchase of a Fuel System/Canopy at a total price not to exceed \$59,656.00, in a form acceptable to the Borough Attorney.

R 154-2017 Item Removed and the # Retired

R 155-2017 RESOLUTION OF THE BOROUGH OF MADISON APPROVING TITLE CHANGE AND SALARY INCREASE FOR THE COMMUNITY SERVICE OFFICER TO THE PARKING ENFORCEMENT OFFICER

**WHEREAS**, Cynthia Weir is employed as the Community Service Officer in the Madison Police Department for the Borough of Madison; and

**WHEREAS**, additional duties related to parking have been added to the job description for the Parking Enforcement Officer; and

**WHEREAS**, the Police Chief and Borough Administrator have recommended a change in the job description and an increase in the salary of Cynthia Weir from \$55,677 to \$59,667 per year, effective January 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, as follows:

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1. The job title of Cynthia Weir shall be changed from Community Service Officer to Parking Enforcement Officer and the salary of Cynthia Weir shall be increased from \$55,677 to \$59,667 per year effective January 1, 2017.

2. The governing body expresses its gratitude to Mrs. Weir for her diligent efforts on behalf of the Borough of Madison.

**R 156-2017 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING PROMOTION OF MATTHEW CIAMPI TO THE POSITION OF TRUCK DRIVER II IN THE PUBLIC WORKS PARKS DEPARTMENT**

**WHEREAS**, the Teamsters Local Union No. 469 collective bargaining agreement states that after three years of meritorious service and acquisition of a CDL License, an employee in the Laborer position is eligible for promotion to the Truck Driver II position; and

**WHEREAS**, the Director of Public Works has recommended that a promotion be approved for Matthew Ciampi to the position of Truck Driver II in the Public Works Department; and

**WHEREAS**, the Borough Council agrees with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that Matthew Ciampi is hereby promoted to the position of Truck Driver II in the Public Works Department, effective retroactively to the three year anniversary of his initial appointment as Laborer.

**R 157-2017 RESOLUTION OF THE BOROUGH OF MADISON AWARDING CONTRACT TO E O HEBHEGGER COMPANY. INC. OF HAMMONTON, N.J. FOR PURCHASE OF A FUEL SYSTEM/CANOPY UNDER STATE CONTRACT 42270/T0849 IN AN AMOUNT NOT TO EXCEED \$53,800.00**

**WHEREAS**, the Borough of Madison desires to award a contract for the purchase of a Fuel System/Canopy to E O Hebhegger Company, Inc. under state contract number 42261/T0849 in an amount not to exceed \$53,800.00; and

**WHEREAS**, the purchase of goods and services by local contracting units through a state contract is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12, et seq.; and

**WHEREAS**, E O Hebhegger Company, Inc. has been awarded state contract A81520 for A Fuel System; and

**WHEREAS**, the Borough Engineer has recommended that the Borough Council utilize this contract for the purchase of a Fuel System/Canopy in an amount not to exceed \$53,800.00; and

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**WHEREAS**, the contract award is contingent upon funds being available in an amount not to exceed \$53,800.00 for this purpose in Ordinance 53-2016 and 16-2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. A contract for the purchase of a Fuel System/Canopy is hereby awarded to E O Hebhegger Company, Inc., under state contract number 42261/T0849, at a total price not to exceed \$53,800.00.

2. The Borough Administrator is hereby authorized and directed on behalf of the Borough to execute a purchase order and contract to E O Hebhegger Company, Inc., under state contract number 42261/T0849 for the purchase of a Fuel System/Canopy at a total price not to exceed \$53,800.00, in a form acceptable to the Borough Attorney.

**UNFINISHED BUSINESS - None**

**APPROVAL OF VOUCHERS**

On motion by Mr. Landrigan, seconded by Ms. Baillie and carried, the following vouchers of the Borough of Madison were approved for payment, and the supporting documentation of said vouchers was made part of the Supplemental Minute Book.

Current Fund	\$446,961.05
General Capital Fund	86,689.46
Electric Operating Fund	127,900.38
Electric Capital Fund	29,027.42
Water Operating Fund	1,367.20
Water Capital Fund	0.00
Trusts	<u>19,451.28</u>
Total	<u>\$711,396.79</u>

The following roll call vote was recorded approving the aforementioned vouchers:

Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

**NEW BUSINESS**

Mayor Conley announces the following appointment and requests Council confirmation:

Zoning Board of Adjustments

**Christopher Tomlin**; 61 Woodland Road – Alternate #2 member, unexpired term through December 31, 2018.

Mr. Rowe moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion. There was no Council discussion and the motion passed with the following roll call vote recorded:

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Yeas: Mr. Landrigan, Ms. Baillie, Mr. Wolkowitz, Mr. Rowe, Ms. Byrne

Nays: None

Absent: Mrs. Vitale

***ADJOURN***

There being no further business to come before the Council, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Elizabeth Osborne  
Borough Clerk  
Approved June 26, 2017 (EO)