

**MINUTES
PLANNING BOARD OF THE BOROUGH OF MADISON
REGULAR SCHEDULED MEETING MAY 5, 2020**

A regular meeting of the Planning Board of the Borough of Madison was held on the 5th day of May 2020 at 7:30 P.M., via a Zoom electronic meeting.

The meeting was called to order by Planning Board Chairman, Mr. Steve Tombalakian.

Mr. Tombalakian requested the reading of the Public Meeting Notice.

Mayor Conley read the following statement in accordance with the Open Public Meetings Act.

“Let the minutes reflect that adequate notice of this meeting has been provided in the following manner: At the reorganization meeting of the Board held on January 21, 2020, the Board by Resolution adopted a schedule of meetings.

On January 22, 2020, a copy of the schedule of meetings will be posted at the bulletin board at the entrance to the Hartley Dodge Memorial, sent to the Madison Eagle and the Daily Record, and filed with the Borough Clerk all in accordance with the “Open Public Meetings Act”.

The following roll call was recorded:

Present: Mayor Conley, Astri Baillie, Peter Flemming, John Forte, Alfredo Garibay, Tom Lewis, George Limbach, and Steve Tombalakian

Excused: Ann Huber, and Frank Russo, Assistant Borough Engineer

Absent: None

Also Present: Vince Loughlin, Planning Board Attorney

Susan Blickstein, Board Planner

Frances Boardman, Board Secretary

Approval of Minutes:

Copies of the minutes of the April 21, 2020 regular meeting were distributed to all Board members for their review prior to this meeting. A motion to approve the minutes as presented was made by Mr. Tombalakian, seconded by Mr. Lewis. A voice vote of “Aye” was heard by all eligible voting members and recorded.

Comments by the Public:

Mr. Tombalakian opened the floor to the public for anyone that wished to be heard on any matter not on this evening’s agenda. Seeing none, that portion of the meeting was closed.

RESOLUTIONS FOR MEMORIALIZATION – None

NEW BUSINESS – None

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OLD BUSINESS –

CASE NO. P 19-005

Preliminary and Final Site Plan with Variances

16 Waverly Place, LLC

16 Waverly Place

Block: 2702, Lot: 28

At the request of the applicant's attorney, Mr. Steve Azzolini, this application will be carried to the June 2, 2020 Planning Board meeting. New noticing will need to be provided on this matter if an electronic proceeding is to be held.

PLANNING DISCUSSION –

After the last Planning Board meeting, Mr. Loughlin and Dr. Blickstein had discussions with the Borough of Madison Communication Tech, Michael Pellessier regarding the need for public access to application documents. Requirements for a virtual hearing were outlined and established on the Borough website.

Mr. Loughlin explained to the Board that he spoke with the Attorney, Mr. Jason Tuvel, regarding the application for Fairleigh Dickinson University and explained the process for the virtual meeting to be held on May 19, 2020. Mr. Tuvel stated that a court reporter will be provided

It was determined that a 3 minute time limit on public comment and questions for all Board meetings would be implemented at the May 19, 2020 meeting and this time limit will be in place at all Planning Board meetings moving forward.

Dr. Blickstein provided the Board with an update to the Master Plan Survey. A virtual Open House regarding the Master Plan is planned for May 11, 2020. When the link is available it will be shared and sent to all Board members.

CORRESPONDENCE – None

Since there was no further business to come before the Board, Mr. Tombalakian asked for a motion to adjourn the regular meeting at 8:05 pm.; seconded by Mr. Flemming. A voice vote of "aye" was heard by all members present and carried.

Respectfully submitted,

Frances Boardman

Board Secretary

