

**MINUTES OF A REGULAR MEETING OF THE BOROUGH OF MADISON BOARD OF HEALTH**

**February 19, 2019 – 7:30 p.m.**

**CALL TO ORDER**

The Regular Meeting of the Board of Health of the Borough of Madison was held on the 19th day of February 2019. Board of Health President, Eric Range, called the meeting to order at 7:30 p.m. in the main room of the Madison Health Department, 28 Walnut Street, Madison, New Jersey.

**PLEDGE OF ALLEGIANCE**

**STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

The Secretary read the statement pursuant to the Open Public Meetings Act: “In compliance with the Open Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board was provided in the following manner: On January 16, 2019 notice of this meeting was emailed January 16, 2019 on the bulletin board at the Borough Hall and filed with the Municipal Clerk.”

**ROLL CALL**

The Board Secretary called the roll and the following acknowledged their presence:

Board Members:

Eric Range  
Debra Coen, Council Liaison  
Joann Burke  
Sharon Harris  
Constance Stober  
Sandra Lascari Alt #1  
Dana Bogojevic Alt #2

Absent

Vivian Gil-Botero  
Marianne McConnell

Also Present:

Joanne Grillo, Board Secretary  
F. Michael Fitzpatrick, Health Officer  
Peter J. King, Board Attorney  
Marlene Dolan, Public Health Nursing Supervisor

**AGENDA REVIEW:**

Mr. Range gave an overview of the agenda. Stated there would be discussion about the anticipated agenda item resolution and employee handbook. Unfinished business

would include update on Springfield contract. New business would be an update and discussion on the employee handbook. Ms. Coen advised the board that she had been given the responsibility to speak to the board about an ordinance that would address vaping.

***APPROVAL OF MINUTES***

Mrs. Stober made a motion to accept Ms. Burke seconded: The recorded vote was as follows:

	<b>Ayes</b>	<b>Nayes</b>	<b>Abstain</b>
Mr. Range	x		
Ms. McConnell	absent		
Mrs. Gil-Botero	absent		
Ms. Burke	x		
Mrs. Harris			x
Ms. Lascari Alt#1	x		
Dr. Bogojevic	x		
Ms. Coen			x
Mrs. Stober	x		

***REPORTS:***

***PUBLIC HEALTH NURSING SUPERVISOR***

Mrs. Dolan reported that the number of flu cases is tapering down. Approximately 50 doses remain. She updated the board on her school immunization audits progress. There was discussion about scheduled events and publicity sources. March 7<sup>th</sup> and March 14<sup>th</sup> blood screening. Also there are women’s and men’s screenings upcoming in April and May. Mrs. Harris queried about use of the Facebook page for publicity. Mrs. Dolan advised that sometimes there is a lot of information and some info may be buried in the feed. Lisa Ellis has access to I Love Madison Facebook page and Mr. Range suggested info be sent to Michael Pellesier to coordinate with the social media outlets available.

Mrs. Dolan informed the members of a meningitis case for a college student who resided in one of our contract towns, but was living on campus. Middlesex Health Department has taken the lead on the case. As far as Mrs. Dolan knows, there have been no other cases seen as related to this particular one, but it is being monitored.

***HEALTH OFFICER:***

Mr. Fitzpatrick presented the board with a copy of the 2018 Local Health Report that had been submitted electronically on Friday, February 15<sup>th</sup>. He detailed what the report entailed. It is a compilation of data and information including statistics and other facts about Madison and contract towns. He hopes to put it out for the public to read in the near future. He went on to explain what some of the questions entailed and the tediousness of some of them. Ms. Coen stated that she would like to have a few copies to place on a table at the next Mayor and Council meeting.

Mr. Fitzpatrick discussed sending Health Education information to Michael Pellesier to promote for the department.

Mr. Fitzpatrick discussed the police shooting of a groundhog at Drew University. Animal Control had not been called. He felt that the best solution was to discharge the firearm

by the officer making the decision to prevent the animal being lost track of. Mr. Range feels that what should be done going forward is that it is ensured that animal be activated and when activated the staff of the Health Department should know about it as well. All agreed that the Health Department should know right away but the police should be the first contact point. They can navigate from there. There will be a discussion with the Chief to advise of requested procedure from here on out.

**COMMUNICATIONS AND PETITIONS: NONE**

**ORDINANCES FOR HEARING: NONE**

**INVITATION FOR PUBLIC COMMENT:** Mr. Range opened floor for public comment at seeing no one come forward closed meeting to the public.

**RESOLUTION AMENDING CONTRACT BLOOMFIELD/MADISON REGARDING REHS SERVICES**

Springfield update. The Springfield Township Committee did not have on their agenda in February. There is assurance that it will be on the agenda in March. Status quo for now with our services. Mr. Range asked that Mike Fitzpatrick remind them of the all-inclusive screening program in March despite there is no signed contract. With this said the amendment to the Madison /Bloomfield Contract for additional REHS services without knowing 100% that the contract is signed will be tabled until next month. Mr. Fitzpatrick added that the state is looking for the signed contract and dislikes the absence of same.

**UNFINISHED BUSINESS:**

**Employee handbook**

Mr. King is still revising the handbook. Mr. Range stated that the suggestion is to update the handbook to update to be exactly the same as the borough handbook except for a preface with directions to replace certain words with other ones. This way moving forward the Board can ratify the changes that will take place rather than change everything every time. Adjustments can be made easier this way.

**BILLS PAYABLE:**

Ms. Lascari made a motion to approve and Ms. Coen seconded. The recorded vote was as follows:

	<b>Ayes</b>	<b>Nayes</b>	<b>Abstain</b>
Mr. Range	x		
Ms. McConnell	absent		
Mrs. Gil-Botero	absent		
Ms. Burke	x		
Mrs. Harris	X		
Ms. Lascari Alt#1	x		
Dr. Bogojevic	x		
Ms. Coen	X		
Mrs. Stober	x		

**NEW BUSINESS:**

Ms. Coen discussed vaping for MAASA. It is a huge problem on the fields. They want signage addressing vaping specifically. The borough has no ordinance prohibiting vaping, it falls under clean air act. Mr. Codey asked that she present this request to the Board of Health. Mr. Range clarified that **no vaping** be the same as **no smoking** areas.

Mr. King feels that there is a no smoking ordinance that can be updated to include no vaping. Mrs. Harris queried re enforcement. Mr. King stated that violations can be written by the board of health falling under the same as violating no smoking. The desire is to put signs in all public recreational areas. Mr. Range asked the attorney to bring a copy of the current no smoking ordinances and the enforcement portions. Mr. King will amend to include no vaping. Mr. Range asked that the board should include banning marijuana.

There was a program that was going to be presented last year which had been cancelled.

Mr. King suggested going into the stores where the vapes are sold and checking how sales are made.

There was further discussion about the next steps. Ms. Coen will be speaking with Lindsay after the next MAASA meeting.

Mrs. Dolan spoke about thinking ahead for flu and ordering vaccines for the next season. Mrs. Dolan has about 50 doses left of the flu vaccine. There were updates about Medicare reimbursement and the amount reimbursed. Out of 324 people, she has received so far about 234 reimbursements. There have been rejections that are due to a managed care coverage denial. Payment so far is \$9636. There was discussion and questions about insurance. Mrs. Dolan stated that we only participate in Medicare reimbursement. Too much to handle any more claim submissions with other carriers. There was discussion about having Walgreens come in to administer flu shots, and Mrs. Dolan is going to look into this.

***ADJOURNMENT: 8:32 p.m.***

Motion was made to adjourn by Ms. Burke and seconded by Mrs. Stober.

All present voted in favor.

Respectfully submitted,

Joanne Grillo, Secretary