

**BOROUGH OF MADISON BOARD OF HEALTH
REORGANIZATION AND REGULAR MEETING MINUTES
January 10, 2023**

CALL TO ORDER –REORGANIZATION MEETING

The Reorganization Meeting of the Board of Health of the Borough of Madison was held on the 10th day of January 2023. Board President, Dr. Joseph Balwierczak, called the meeting to order at 7:33pm.

PLEDGE OF ALLEGIANCE

STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Mr. Balwierczak read the statement pursuant to the Open Public Meetings Act

ROLL CALL

Attendance was recorded in person.

Board Member	Present	Absent
Dr. Joseph Balwierczak	x	
Mr. Thomas Haralampoudis	x	
Mr. Mitchell Horn	x	
Mr. Kevin McCarthy	x	
Ms. Marianne McConnell	x	
Ms. Cassandra Sledge	x	
Ms. Kathy McGrath (Alternate #1)		x
Alternate #2 (vacant)		

Also Present:

Terry Webb (for Peter King), Board Attorney

Also Absent:

Sarah Perramant, Assistant Health Officer

OATH OF OFFICE:

Terry Webb, Esq. standing in for Board Attorney Peter King, administered the Oath of Office to Thomas Haralampoudis, town council liaison; Kevin McCarthy, member and Mitchell Horn, member.

ELECTION OF OFFICERS:

Nomination for Board of Health President:

On a motion by Ms. Sledge, Dr. Balwierczak was nominated as Board of Health President. The motion was seconded by Mr. Haralampoudis, the board unanimously approved the nomination.

Nomination for Vice President:

On a motion by Dr. Balwierzczak, Cassaundra Sledge was nominated as Board of Health Vice President. The motion was seconded by Mr. Horn, the board unanimously approved the nomination.

Nomination for Secretary:

The board voted unanimously to rotate secretarial duties among the board members. Ms. Sledge agreed to record the minutes for January.

On a motion by Dr. Balwierzczak seconded by Mr. Haralampoudis, the reorganization meeting was adjourned at 7:49pm, and the board reconvened for the regular meeting.

REGULAR MEETING

AGENDA REVIEW:

Dr. Balwierzczak provided an agenda overview; no need for executive session determined.

On a motion by Ms. McConnell and seconded by Ms. Sledge, the meeting minutes for October 3rd 2022 were unanimously approved. On a motion by Dr. Balwierzczak and seconded by Ms. McConnell, the meeting minutes of December 5th, 2022 were unanimously approved.

RESOLUTIONS:

1. Meeting Schedule for 2023:

On a motion by Mr. Balwierzczak, seconded by Mr. Horn, the board unanimously approved **Resolution BH 2023-1**, the schedule of the 2023 meeting dates:

February 6, 2023

April 3, 2023

June 5, 2023

August 7, 2023

October 2, 2023

December 4, 2023

Reorganization 2024 & Regular Meeting January 8, 2024

2. Appointment of Health Officer:

On a motion by Mr. Balwierzczak, seconded by Ms. McConnell, the board unanimously approved **Resolution BH 2023-2**, appointing Amy Monaco as Madison Health Officer. Michael Fitzpatrick stepped down from the position at the end of 2022. Sarah Perramant will continue her duties as Assistant Health Officer.

3. Appointment of the Board Attorney:

On a motion by Mr. Balwierzczak, seconded by Mr. Haralampoudis, the board unanimously approved **Resolution BH 2023-3**, re-appointing Peter King as Board Attorney.

REPORTS:

HEALTH OFFICER

Due to the absence of Ms. Perramant, Mr. Haralampoudis gave the health officer's report.

MUNICIPAL COMMUNICABLE DISEASE UPDATES:

- Essex, Union, and Morris Counties Covid virus levels are “high”. Covid hospitalizations have also increased. Vaccinations for Covid-19 are encouraged starting at 6 months of age. The board was reminded that the bivalent Covid-19 booster shots are administered free of charge at the health department.
- Influenza activity is “high” across the state

Other activities

- Nursing and Health Education are collaborating on blood pressure screenings in the community, including for borough employees.
- The Health Education team provided the **Don’t Get Vaped In** program at the Madison Middle School and will return in 2023. Youth Mental Health First Aid trainings are ongoing.
- Residents with cats and/or dogs were reminded about pet licenses due Jan 31. The health department will be conducting an animal census this year to ensure licensing is up to date.

The board discussed resources for information on Covid testing and vaccinations.

COMMUNICATIONS TO THE BOARD

None

ORDINANCES FOR HEARING

No ordinances were scheduled for hearing.

INVITATION FOR PUBLIC COMMENT

The public comment period was opened. Seeing no members of the public wishing to be heard, Dr. Balwierczak closed the public comment period 8pm.

Bills Payable: No Bills Payable

Executive Session Resolution: None

OLD BUSINESS:None

NEW BUSINESS

Mr. Balwierczak presented information about the New Jersey Local Board of Health Association (NJLBHA) and the opportunity for all Madison Board of Health members to become certified via the Local Board of Health Certification exam. Mr. Balwierczak suggested that it would be beneficial for all members of the board to become certified this year.

NJBLHA is an association made up of local health boards that allows better communication between the smaller boards and therefore better access to information and resources. It also allows for a more organized system to send local health concerns up to those who are responsible for creating and developing public health policy at the state and national levels.

Mr. Horn stated that he would like to recognize nurse Gerri Moran at the Kings Road School for her efforts in keeping children safe during the winter cold and flu season. The board

recommended that Mr. Horn send a message to the school district nursing staff regarding his appreciation of Ms. Moran.

ADJOURNMENT

The Board, on a motion by Ms. McConnell, seconded by Mr. Haralampoudis, the board unanimously voted to adjourn the Regular Meeting of the Board of Health of the Borough of Madison, County of Morris, State of New Jersey at 8:46 p.m.

Respectfully submitted,
Cassandra Sledge