

REORGANIZATION MEETING MINUTES
January 5, 2020 at 3:00 p.m.

Call to Order

The Reorganization Meeting of the Mayor and Council of the Borough of Madison was held on Sunday, the 5th day of January 2020, in the Council Chamber of the Hartley Dodge Memorial, Madison, New Jersey. Mayor Conley called the meeting to order at 3:00 p.m.

The Borough Clerk read the Open Public Meetings Act Statement

“In compliance with the Open Public Meeting Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Daily Record, posting a copy of the notice on the bulletin board at the main entrance to Borough Hall and filing a copy in the office of the Borough Clerk, all on December 12, 2019. Copies of that notice were made available to members of the general public.”

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Patrick W. Rowe

Maureen Byrne

John F. Hoover

Debra J. Coen

Invocation

Mayor Conley invited forward Reverend Kate Hillis, Lead Pastor, The United Methodist Church of Madison, to give the invocation. Rev Hillis greeted everyone by wishing all a “Happy New Year”, thanked the Mayor and Council Members, and asked that 2020 be a safe and healthy New Year for the Borough of Madison.

Presentation of Colors, Pledge of Allegiance, National Anthem

Everyone rose for the Pledge of Allegiance led the Patriotic Celebrations Committee Members; all covered their hearts and were led in the recitation of the Pledge of Allegiance. Mayor Conley acknowledged the Rose City Songsters, who sang the National Anthem, and “Let There Be Peace on Earth” after which the Colors were retired. Ken O’Brien, Director of Public Works, played the bagpipes.

Presentations of Medallions for Distinguished Service

Mayor Conley commented that Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving. As each name and position was announced, there was a round of applause. Mayor Conley invited the recipients present to step forward to receive their Medallions.

Brenda Catalanello
Recreation Advisory
2013-2019

Constance Stober
Board of Health
2014-2019

Jeffrey Pettitt
Patriotic Celebrations
2013-2019

Proclamation for Outgoing Council Member

Mayor Conley read and presented a Proclamation in honor of outgoing Council Member Patrick w. Rowe; There was a round of applause and standing ovation in Mr. Rowe's honor.

Presentation of Gifts

Mayor Conley acknowledged and thanked Mr. Rowe for his service in government and presented Mr. Rowe with gifts from the Mayor and Council including a pewter box engraved with the Hartley Dodge Memorial and a Council chair engraved with Mr. Rowe's name and years of service as Council Member. Mr. Rowe thanked the residents of Madison for their kindness and for the opportunity to serve.

Oath of Office

Mayor Robert H. Conley and his family were called forward. The Oath of Office of Mayor Conley was administered by Governor Phil Murphy. There was a long round of applause.

Maureen Byrne and her family were called forward. The Oath of Office of Council Member Byrne was administered by Governor Phil Murphy. Ms. Byrne thanked her family and the residents of Madison for their support. There was a long round of applause.

Rachel F. Ehrlich and her family were called forward. The Oath of Office of Council Member Ehrlich was administered by Governor Phil Murphy. Ms. Ehrlich thanked her husband and son and the people of Madison for the opportunity to serve. There was a long round of applause.

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert. H. Conley
Council Members:
Carmela Vitale
Astri J. Baillie

Maureen Byrne
John F. Hoover
Debra J. Coen
Rachel F. Ehrlich

Mayor Conley recognized distinguished guests including Governor Phil Murphy, Assemblyman John McKeon, Assemblywoman Mila Jasey, former Governor and State Senator Richard Codey, and Mayors from surrounding communities.

Mayor's Message to the Citizens of Madison

January 5, 2020

Thank you to Reverend Kate Hillis, the lead pastor for Madison Methodist Church, for your invocation. Thank you to our Police Honor Guard for the presentation of colors, our Patriotic Celebrations Committee for leading us in the Pledge of Allegiance. I want to thank the Patriotic Celebrations for their work in making sure we give our veterans the recognition they deserve and that we never forget those who gave their lives for our Country. I also want to thank you for your service to our Country; the volunteers for this committee represent all the branches of military service. Moreover, thank you to Rose City Songsters for the singing of our National Anthem and a song setting the right tone for the New Year.

Welcome to the families and friends of Pat, Maureen and Rachel. Maureen, welcome to your second term serving the residents of Madison. Welcome to Rachel Erlich, you were an invaluable member of the Planning Board, and we all look forward to you joining the Council. Welcome back to our returning Council members Carmela Vitale, Astri Baillie, John Hoover and Deb Coen.

I can't forget my family, my wife Titi, Chris in Burlington, Vt. and Jack in Fiji are here in spirit. My honorary mother, Dolores Smith, in the front row. In addition, thank you to my siblings that were able to make it, Anne, Betsy, Bill and AJ. Counting me, we only have five of the eleven; short of a quorum so there will be no business conducted for Conley Town today. I want to thank our parents, my father, always very supportive, was here 14 years ago when I took the oath for Council and eight years ago when I became Mayor and my mother who got me involved in my first political campaign at the age of 12. Our parents, no longer with us instilled in us a true sense of service to others. And, welcome to our Legislative team led by former Governor Dick Codey, Assemblyman John McKeon and Assemblywoman Mila Jasey, the best partners to have in Trenton. I also want to welcome and recognize those from the County and neighboring towns, including Morris County Freeholder Deputy Director Stephen Shaw; Chatham Borough Mayor Thaddeus J. Kobylarz, who I look forward to swearing into office tomorrow; Chatham Township Mayor Michael Kelly; Morris Township Mayor Jeffrey Grayzel; Parsippany Mayor Michael Soriano; Pequannock Township Councilwoman Melissa Florance-Lynch; former Mayor and BPU Commissioner Mary-Anna Holden; and Morris County Democratic Chair Chip Robinson.

In addition, thank you Kellie Doucette for delivering congratulations from Congresswoman Mikie Sherrill. Welcome to our residents, Department Heads and all Borough staff in attendance.

I want to welcome and thank my friend, Governor Phil Murphy, for taking the time in his busy schedule to come to Madison to administer the oaths of office to not only myself, but also Maureen and Rachel. You have made for a very special day.

Reorganization Meeting - Sunday, January 5, 2020, 3:00 p.m.

As you know Madison was named the number one place to live in New Jersey. Governor Murphy, you have made a commitment to make sure New Jersey is the best place to raise families, to be a young professional and to enjoy your later years. We will never have the lowest cost of living in the Country, but we have the greatest quality of life, and the governor's commitment to make that the highest priority. Thank you!

Each year I like to remember a few of the cherished residents who we lost in the past year. I want to mention three who left their mark and taught us to be better people.

Gene Zipper - Except for when he was in Florida, Gene attended every Council meeting with his wife Rose at his side. He was never without a suggestion on how we could do better. He always did it with respect and the same opening line, "I'm Gene Zipper and I have lived on Greenwood Ave for a few years"; it was actually 70 years!

Ernie Nash - Ernie was a proud veteran who served our Country in the Korean War. His blue trucks adorned with the American Flag showing his pride. He quietly would help those in need, elderly residents who were struggling to maintain their homes would claim that a dead tree was removed by an angel. That angel was Ernie Nash, a great example of the quiet generosity that is here in Madison.

Ben Wolkowitz - Ben wasn't a long-time resident like Gene or Ernie but his work will be appreciated for years to come. Ben served six years on this Council, and even when he stepped down due to health reasons, he continued to serve by leading our Committee review process and the analysis of our surplus levels. Whenever Ben spoke, we all gave him our undivided attention, as he was the Professor, teaching us. Ben, we miss you so much.

Let us take a moment to remember Ben, Ernie and Gene and the others who we lost in 2019.

Two of the many lessons from my father were, "Don't let a captive audience leave without a message." So, I will give you a message but rest assured the other message was "Don't overstay your welcome." Therefore, I will strive to be brief.

There is the debate as to whether 2020 is the end of the decade or the start a new one. Well it is January 5 and the New England Patriot's season is over, providing definitive proof that this truly is a new decade. So, as we enter this decade we recognize a few milestones. One, the Borough of Madison celebrating its 130th Birthday on December 27 - 130 years of being the best place to live in New Jersey.

And, today I become the longest serving Mayor since Madison's first Mayor, James Albright. Let us be clear that this does not make me any better than the 30 Mayors who served Madison in between; it just means that I am the right person for the job at this moment in time. For the next four years, I pledge to set the tone with the same positive leadership that I have given Madison for the past eight years.

As we talk about history, we just recognized Connie Stober for her service on the Board of Health. It was 48 years ago on January 1, 1972 that Connie took the oath of office to become the first woman to hold office in Madison. Connie had to work so hard to break that barrier, we have come a long way as for the first time five of the six Councilmembers are women. Connie, thank you for your decades of service to Madison as you can see we are in great hands.

Today marks the first time in 20 years that the Mayor and Council are represented by one party. I say this not to brag but to remind all that this raises the bar for us who serve. While each walk into this room with the filter that comes with our political beliefs, we must check the party label at the door. We must never forget that if we make decisions based on political parties, we will fail in our job to serve Madison. We have taken the oath to do the best for all Madison residents.

As we enter this new decade, it is with the burden of worries. Our thoughts are with the people of Australia. First, the fires must be put under control and next they must get the support needed to recover. This is a dire reminder that the clock is ticking on climate change; the world must pull together to save our planet before it is too late.

I know, we are only 4 square miles and 16,000 residents in this vast world, but that does not mean we cannot do our share to make a difference,

This past fall we demonstrated that we can make a difference, and we did it by working together. While there are 565 municipalities in New Jersey, there should be one common goal, caring for our environment. By coordinating with the Chatham's and Morris Township, we were able to put in effect a regional ban on single-use plastic bags. This ban goes into effect in March and will help us do our part for a better world. We can now use this relationship to work as a region to make a positive impact on our world.

Southeast Morris County is one of the most desirable areas to live in the Country. That creates a challenge as municipalities develop locally with the impact felt regionally. We must work together to minimize the impact of over-development. We should be proud to be one of the first communities to have an Open Space Fund, established to protect our aquifer and preserve the great character of Madison. We must remain committed to the balance between growth and preservation.

So many factors make Madison the best to live in New Jersey; our thriving downtown, great neighborhoods, schools, strong sense of community. We must not forget economic diversity. Since the 1980's Madison has made it a moral obligation to provide affordable housing, we are now under a legal obligation to provide 40 units. Do not view this as a burden; it is another piece that makes this town so great. Housing for veterans, for friends of our children, volunteers in the community and employees for our businesses. Let us come together to make this a reality to keep Madison the number one place to live for all.

Thank you all for coming today. Thank you Governor Murphy and all our elected officials who have stepped forward.

And to all a Happy and Healthy New Year.

Robert H. Conley, Mayor

There was a round of applause honoring Mayor Conley.

Election of Council President

Ms. Baillie nominated and moved the appointment of Council Member Carmela Vitale as Council President. Ms. Byrne seconded the motion. The motion passed with a unanimous voice call vote recorded.

Adoption of Council Bylaws for 2020

Mrs. Vitale moved that the existing Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2020. Council Member Baillie seconded the motion, which passed with a unanimous voice call vote recorded.

Mayor's Announcement of Council Standing Committees for the Year 2020

<u>STANDING COMMITTEE</u>	<u>CHAIR/OTHER MEMBER</u>
Community Affairs	John F. Hoover/ Debra J. Coen
Finance and Borough Clerk	Carmela Vitale/Maureen Byrne
Health	Debra J. Coen/ Carmela Vitale
Public Safety	Astri J. Baillie/Rachel F. Ehrlich
Public Works and Engineering	Maureen Byrne/John F. Hoover
Utilities	Rachel F. Ehrlich/Astri J. Baillie

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion. The motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,
Mr. Hoover, Ms. Coen, Ms. Ehrlich
Nays: None

Appointment of Borough Officials

Mayor Conley nominated and appointed the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Administrator, Raymond M. Codey (Jan 1, 2020 – Dec 31, 2023)
Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)
Housing Officer, Michael Fitzpatrick (Annual Appointment)
Zoning Officer, Frank Russo, (Annual Appointment)
Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed with a unanimous voice call vote recorded.

Mayor Conley appointed Members of Boards not subject to Council confirmation:

- (1) **ENVIRONMENTAL COMMISSION**
Three-year term through December 31, 2022
Ellen Kranefuss, Regular Member

Two-year term through December 31, 2021
Nicole Wood, Alt. #2

One-year term through December 31, 2020
Claire Whitcomb, Chair
Ann Huber, Planning Board Rep.
Maureen Byrne, Council Liaison

(2) **HISTORIC PRESERVATION COMMISSION**

Four-year term through December 31, 2023

David Luber, Class B Regular

Mary Ellen Lenahan, Class C Regular

Two-year term through December 31, 2021

Jill Rhodes, Alt. #1

One-year term through December 31, 2020

Carmela Vitale, Council Liaison

(3) **PLANNING BOARD**

Four-year term through December 31, 2023

Peter R. Flemming, Jr., Class IV, Regular Member

Unexpired four-year term through December 31, 2021

Alfredo Garibay, Class IV, Regular Member

One-year term through December 31, 2020

John Forte, Class II, Official of the Borough other than Governing Body

Council Liaison to the Planning Board is appointed by Council

Mrs. Vitale moved the appointment of Astri J. Baillie, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2020. Ms. Byrne seconded the motion, which passed a unanimous voice call vote recorded.

Announcement of Appointments to Special Positions Requiring Council Confirmation

Mayor Conley announced the Mayor's appointments of the following individuals requiring Council confirmation, all for a one-year term through December 31, 2020:

(1) **BOARD OF EDUCATION**

John Hoover, Council Liaison

(2) **CHAMBER OF COMMERCE**

John F. Hoover, Council Liaison

(3) **HISTORIAN**

Scott Spelker

(4) **HOUSING AUTHORITY**

Carmela Vitale, Council Liaison

(5) **JOINT MEETING COUNCIL REPRESENTATIVES**

Carmela Vitale, Finance/ Personnel Committee Chair

Rachel F. Ehrlich, Finance/ Personnel Committee Member

(6) **JOINT MUNICIPAL COURT**

Carmela Vitale, Member
Astri J. Baillie, Member

- (7) **MUSEUM OF EARLY TRADES & CRAFTS**
John F. Hoover, Council Liaison
- (8) **PROJECT COMMUNITY PRIDE**
Astri J. Baillie, Council Liaison
- (9) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**
John F. Hoover, Council Liaison
- (10) **MADISON COMMUNITY POOL**
Debra J. Coen, Council Liaison
- (11) **SHARED SERVICES – BOARD OF EDUCATION**
Mayor Robert Conley
John Hoover
Debra J. Coen

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Appointment of Members of Boards and Committees Subject to Council Confirmation

Mayor Conley requested that Ms. Coen announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**
Four-year term through December 31, 2023
Marianne McConnell
Joann Burke
Joseph Balweirczak

Unexpired four-year term through December 31, 2021
Sandra Lascari

Two-year term through December 31, 2021
Robert Landrigan, Alt. #1

One-year term through December 31, 2020
Debra J. Coen, Council Liaison
- (2) **COMMUNITY GARDEN ADVISORY COMMITTEE**
Three-year term through December 31, 2022
Ursula Leonhardt, Regular
Stephen McAuliffe, Regular
Brian Monaghan, Regular

One-year term through Dec 31, 2020,
Maureen Byrne, Council Liaison

(3) **COMPLETE STREETS COMMITTEE**

One-year term through December 31, 2020
Mayor, Ex-Officio, Robert H. Conley
Public Safety Council Liaison, Astri J. Baillie
Engineering Council Liaison, Maureen Byrne
Borough Engineer, Robert Vogel
Director of Public Works, Ken O'Brien
Madison Police Reps, Lt. Joseph Longo and Corporal Vincent DellaValle
Board of Education Representative Michael Zullo
Public School Representative Tom Piskula
Director of Business Development, Lisa Ellis
Resident, Mark Chiarolanza
Resident, Kirk Oakes

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Mayor Conley requested that Ms. Baillie announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2022
Robert Rocco, Owner/Merchant/Landlord
Melanie Tomaszewski, Resident Representative
John Regan, Board of Education Representative
Eric Range, Higher Education Representative
Carla Brady, At Large Representative
Russell Stern, At Large Representative

One-year term through December 31, 2020
John F. Hoover, Council Liaison

(2) **LIBRARY TRUSTEES**

Five-year term through December 31, 2024
Kate Bartley, Trustee

(3) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2020**

Mayor **Robert H. Conley**
Council Liaison, **Astri J. Baillie**
Administrator **Raymond M. Codey**
Assistant Borough Administrator/CFO **James Burnet**
Borough Engineer **Robert Vogel**
Construction Official **Russ Brown**
Director of Public Works **Kenneth O'Brien**
Electric Utility Superintendent **James Mattina**
Fire Chief **Louis DeRosa**
Health Officer **Michael Fitzpatrick**
Medical Representative **Marlene Dolan**
Board of Education Representative
Senior Citizens Advisory Rep. **Tom Honohan**
Auxiliary Police **Samuel DeMarzo**
Madison Eagle **Garry Herzog**

MCJM (Sewer) Superintendent **Chris Manak**
Drew University Rep, **Barbara Bresnahan or Designee**
OEM Coordinator **John Rafter**
OEM Coordinator **Police Chief Darren Dachisen**
OEM Deputy Coordinator/Public Info Officer **Lt. Joseph Longo**
OEM Assistant Coordinator **Mike Shugrue**
Pharmacist **Frank Iannarone**
Public Information **Michael Pellessier**
School Resource Officer **S.O. Vincent Galgano**
Secretary **Kristy Kiehl**

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Mayor Conley requested that Ms. Byrne announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**
Three-year term through December 31, 2022
Libby Marotta, Madison Jr. School Rep
Lisa Sprague, Project Pride Representative
Thomas Downs, At Large

One-year term through December 31, 2020
Debra J. Coen, Council Liaison
- (2) **MUNICIPAL AUDIT COMMITTEE**
Three-year term through December 31, 2022
Arthur Powell, Regular
Patrick Rowe, Regular

One-year term through December 31, 2020
Carmela Vitale, Council Liaison
- (3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION ADVISORY COMMITTEE**
One-year term through December 31, 2020
Debbie Mantone, Parks Advisory Committee Representative
George Limbach, Planning Board Representative
Jill Rhodes, Historic Preservation Commission Rep.
Ross Snyder, Recreation Committee Rep
Nancy Bruce, STMB Representative
Joan Maccari, Environmental Comm Rep
Mayor Robert H. Conley, Ex-Officio
Astri J. Baillie, Council Liaison
- (4) **PARKS ADVISORY COMMITTEE**
One-year term through December 31, 2020
Thomas Salaki, Chair
Cathie Coultas, Secretary
Paul Allocco
Patrick Davis

Debbie Mantone
David Miller
Michelle Mitterer
John Taylor
Geoffrey Thomas
Maureen Byrne, Council Liaison

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Mayor Conley requested that Mr. Hoover announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **PATRIOTIC CELEBRATIONS COMMITTEE**
One-year term through December 31, 2020
Ron DeBiasse
James Emaus
Peter R. Flemming, Sr.
Thomas J. Granato
Wayne Henderson
Ann Lawless
Thomas Matyus
Michael Piano
James Savage
Victor Schumacher
Joseph Nester, Post Commander, American Legion Post 43
Carmela Vitale, Council Liaison

- (2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**
One-year term through December 31, 2020
Construction Code Official
Health Officer
Board of Health President (1 of 2 required)
Board of Health Member (2 of 2 required)
Debra J. Coen, Council Liaison and Chair

- (3) **RECREATION ADVISORY COMMITTEE**
One-year term through December 31, 2020
Stephanie Berk - Little League Baseball Rep
Dave Carver - Softball
Nino Coviello - Football Rep
Zach Ellis - Ex-Officio, Recreation Director
Meghan Garrity - Field Hockey Rep
Tony Gero - Ice Hockey Rep
Christopher Holland - Basketball Rep
David Irwin, Board of Education Rep, Ex Officio
Bob Macagnano - Soccer Club Rep
John Poitowsky - Wrestling Rep
Shannon Salamon - Girls Lacrosse Rep
Chris Lutz - Boys Lacrosse Rep
Suzanne Whitehorn, ADA/PPEC Rep

Ross Snyder, At Large
John F. Hoover, Council Liaison

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Mayor Conley requested that Ms. Ehrlich announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SAFETY COMMITTEE**

One-year term through December 31, 2020
Borough Administrator
Borough Engineer
Chief Financial Officer / Assistant Borough Administrator
Electric Utility Superintendent
Fire Chief
Health Officer
Madison-Chatham Joint Meeting Superintendent
Police Chief
Qualified Purchasing Agent/Personnel
Recreation Director
Director of Public Works
Astri J. Baillie, Council Liaison

(2) **SENIOR CITIZENS ADVISORY COMMITTEE**

One-year term through December 31, 2020
Joan Finelli, At Large
Grace Papayiannis, Rexford S. Tucker Apartments Rep.
Marlene Dolan, Madison Health Department
Thomas Honohan, DDC Rep
Sara Keffer, Senior Citizen Coordinator
Ellwood Kerkeslager, MACA Rep
Doris Costello, Thursday Morning Club Rep.
Kaye Shaler, RSVP
Phyllis Flemming, At Large Rep
Christian Esola, YMCA Representative
Madison Library Rep.
John F. Hoover, Council Liaison

(3) **SHADE TREE MANAGEMENT BOARD**

Five-year term through December 31, 2024
Nancy Bruce, Regular
Tom Salaki, Regular
Stephen Miller, Regular
One-year term through December 31, 2020
Maureen Byrne, Council Liaison

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Mayor Conley requested that Mrs. Vitale announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**

Three-year term through December 31, 2022

Joan Maccari, MEC Representative

One-year term through December 31, 2020

Board of Education Representative

Environmental Commission Representative

Ken O'Brien, Director of Public Works

Maureen Byrne, Council Liaison

(2) **UTILITIES ADVISORY COMMITTEE**

Three-year term through December 31, 2022

Katherine Dailey, Regular

Patrick Rowe, Regular

Peter Teshima, Regular

One-year term through December 31, 2020

Rachel F. Ehrlich, Council Liaison

(3) **ZONING BOARD OF ADJUSTMENT**

Four-year term through December 31, 2023

Helen Kaar, Regular

Dr. Roger Paetzell, Regular

Two-year term through December 31, 2021

Anthony Dilonno, Alt. #1 Member

Unexpired two-year term through December 31, 2020

James Foster, Alt. #2 Member

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed a unanimous voice call vote recorded.

Communications - None

Invitation for Discussion

Mayor Conley opened the meeting to the public and asked if anyone wished to be heard. Since no member of the public wished to be heard, the invitation for discussion was closed.

Consent Agenda Resolutions

The Clerk made the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Ms. Baillie moved approval of the Consent Agenda Resolutions. Mr. Rowe seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,
Mr. Hoover, Ms. Coen, Ms. Ehrlich
Nays: None

R 1 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON
ESTABLISHING
ANNUAL SCHEDULE OF MEETINGS FOR 2020 AND OTHER
REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, N.J.S.A. 10:4-18 of the Open Public Meetings Act provides that within seven (7) days following the annual Reorganization Meeting of a public body, such public body shall adopt, post and distribute a schedule of its regular meetings for the coming year; and

WHEREAS, said schedule shall contain the location of each meeting to the extent it is known and the time and date of each meeting; and

WHEREAS, the Borough of Madison does seek to establish such schedule for the year 2020;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Annual Schedule of Meetings designated in the attached notice is approved.

MAYOR AND COUNCIL MEETING NOTICE - 2020

BOROUGH OF MADISON

50 Kings Road

Madison, NJ 07940

In compliance with the Open Public Meetings Act, the Borough of Madison issues this notification of 2020 regularly scheduled meetings. The Mayor and Council of the Borough of Madison in the County of Morris and State of New Jersey will meet on the second and fourth Mondays of each month, except as noted*, in the Hartley Dodge Memorial Building, 50 Kings Road in the Borough of Madison. The Regular Meeting will be called to order and begin with an Executive Session at 7:00 p.m., in the Committee Room, 2nd Floor, Hartley Dodge Memorial; the meeting will reopen to the public at 8:00 p.m. or as soon as practical thereafter and continue in the 2nd Floor Council Chamber where official action may be taken.

Monday, January 13, 2020
Monday, January 27, 2020
Monday, February 10, 2020

Monday, February 24, 2020
Monday, March 09, 2020
Monday, March 30, 2020
Monday, April 13, 2020
Monday, April 27, 2020
Monday, May 11, 2020
*Wednesday, May 27, 2020
Monday, June 08, 2020
Monday, June 22, 2020
Monday, July 13, 2020
Monday, July 27, 2020
Monday, August 10, 2020
Monday, September 14, 2020
*Wednesday, September 30, 2020
*Wednesday, October 14, 2020
Monday, October 26, 2020
Monday, November 9, 2020
Monday, November 23, 2020
Monday, December 14, 2020

These meetings are open to the public. Adequate notice of these meetings is being provided by filing a copy of these dates in the office of the Borough Clerk, posting a copy on the Municipal Bulletin Board, and notifying the Madison Eagle, Daily Record, Independent Press and Star Ledger, all on (January 9, 2020).

Elizabeth Osborne, Borough Clerk

R 2 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE
AWARD OF CERTAIN NON-FAIR AND OPEN CONTRACTS**

WHEREAS, the Borough of Madison has a need to obtain the following Professional Services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough Administrator of the Borough of Madison has determined that the value of certain Professional Services listed herein may exceed \$17,500; and

WHEREAS, the anticipated term of said contracts are noted below; and

WHEREAS, each contract has a thirty (30) day termination clause; and

WHEREAS, each Professional Services provider has submitted a proposal indicating each will provide the services for the fee as described herein; and

WHEREAS, each Professional Services provider has completed and submitted a Business Entity Disclosure Certification where required by N.J.S.A. 19:44A-1, et seq., which certifies that said provider has not made any reportable contributions to a political or candidate committee in the Borough of Madison, County of Morris, State of

New Jersey in the previous year, and that the contract will prohibit said Professional Services provider from making any reportable contributions through the term of the contract, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the Chief Financial Officer has certified as to the availability of funds to cover the maximum dollar value of each pending contract as set forth in this Resolution; and

WHEREAS, this Resolution and Certification of funds does not obligate the Borough to spend the maximum for each contract. The 2020 Expenditure Schedule per vendor is attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey as follows:

1. The Mayor is hereby authorized to execute contracts for each of the professional services listed herein, the cost of each such professional service agreement not to exceed the amount certified by the Chief Financial Officer.

2. The Borough Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Borough within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

3. The resolution and contracts are on file and available for public inspection in the office of the Municipal Clerk during regular business hours Monday through Friday.

BE IT FURTHER RESOLVED that each Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

Reorganization Meeting - Sunday, January 5, 2020, 3:00 p.m.

	Nisivoccia, LLP	\$49,800 per year or portion as set forth in the contract
Accounting Services	Laracy Associates, LLC	\$6,000/month
Bond Counsel	Rogut McCarthy LLC	Base Fee \$2,500 <u>et seq.</u> , as set forth in contract
Borough Attorney	Matthew J. Giacobbe, Esq.	\$5,000 monthly retainer/ \$150hr. for litigation and tax appeals
Codification Supplementation & Maintenance	General Code Publishers	\$10,195.00 <u>et seq.</u> As set forth in the contract
Consulting Engineers	Bowman Consulting	\$85/hr to \$150/hr <u>et seq.</u> , as set forth in the contract
Consulting Engineers	Mott MacDonald	Up to \$260.00/hr
Electrical Engineering Consultant	Crane Associates, Inc.	\$80/hr - \$157/hr <u>et seq.</u> as set forth in the contract
Electrical Engineering Consultant	Utility Engineers, PC	\$100.00/hr
Field Inspections	Michael P. Carroll	\$30.00/hr
Labor Counsel	Cleary, Giacobbe, Alfieri, Jacobs LLC Matt Giacobbe, Esq.	\$150/hr
Legal Counsel for Municipal Electric Utility	Kirk H. Betts, Esq.	\$90/hr - \$375/hr <u>et seq.</u> as set forth in the contract
Planners	Clarke Caton Hintz Kyle + McManus Assoc	\$160.00./hr \$142.00/hr
Open Space Advisor	The Land Conservancy of New Jersey	Up to \$5,000/yr
Redevelopment Counsel	Castano Quigley, LLC	\$195/hr.
Real Estate Appraisal Services	Integra Realty Resources Associated Appraisal Group	\$150/hr. \$120/hr.
Tax Appeal Attorney	Fred Semrau, Esq.	\$140/hr.

R 3 - 2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING TAX COLLECTOR AND/OR THE DEPUTY TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that in accordance with N.J.S.A. 54:5-11, the Tax Collector and/or the Deputy Tax Collector, bonded officials of this municipality, be and are hereby appointed to make examination of records as to unpaid municipal liens and certify the result thereof.

4 - 2020

RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PURCHASING OFFICER

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **Linda Sawyer** be designated Qualified Purchasing Agent for 2020 and is hereby authorized to sign all Purchase Orders upon issuance.

BE IT FURTHER RESOLVED that in the absence of Mrs. Sawyer, **Raymond M. Codey** be given the designation of Purchasing Agent.

R 5 - 2020

RESOLUTION OF THE BOROUGH OF MADISON APPOINTING INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE ASSESSMENTS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey that **Borough Engineer Robert Vogel** is hereby appointed and empowered to make official searches as to Municipal Improvements authorized by ordinances for future assessments that will be made pursuant to such ordinances, as authorized by N.J.S.A. 54:5-18.1 et seq.; and

BE IT FURTHER RESOLVED that in the absence of the Borough Engineer, **Borough Clerk Elizabeth Osborne and/or Assistant Borough Engineer Frank Russo** are hereby appointed to make such searches; and

BE IT FURTHER RESOLVED that the fee to be charged shall be in accordance with N.J.S.A. 54:5-18.4 et seq.

R 6 - 2020

RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING OFFICIAL NEWSPAPERS OF THE BOROUGH OF MADISON FOR PUBLICATION OF LEGAL NOTICES

WHEREAS, a municipality must designate an official newspaper for the publication of legal notices; and

WHEREAS, the Borough of Madison wishes to designate **THE MADISON EAGLE** and/or **THE DAILY RECORD** as its official newspapers for the publication of legal notices for the year 2020;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that, **THE MADISON EAGLE**, newjerseyhills.com, 100 South Jefferson Road, Whippany, NJ 17981, and/or **THE DAILY RECORD**, 100 Commons Way, Rockaway, NJ 07866, are hereby designated as official newspapers of the Borough of Madison for the year 2020 for the purpose of publishing legal notices of the municipality.

R 7 - 2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the persons listed below be and are hereby appointed to sign requisitions for Purchase Orders for the various Borough Departments:

DEPARTMENTS

GENERAL GOVERNMENT

100 General Administration
102 Municipal Support Services
103 Elections

AUTHORIZE APPROVALS

Administrator or Executive Assistant
QPA/Personnel Director or Administrator
Borough Clerk or Administrator

104 Downtown Development Commission	ABA or Administrator
105 Human Resources	QPA/ CFO or Administrator
110 Mayor & Council	Borough Clerk or Administrator
120 Borough Clerk	Borough Clerk or Administrator
130 Financial Administration	CFO or Chief Accountant
135 Auditor	CFO or Chief Accountant
145 Revenue Administration	CFO or Chief Accountant
150 Assessment of Taxes	CFO or Tax Assessor
155 Legal Services	CFO or Administrator
165 Engineering	Engineer or Administrator
175 Historic Preservation	Engineer or Administrative Official
180 Planning Board	Engineer or Administrative Official
185 Zoning Board	Engineer or Administrative Official
186 Environmental Commission	Engineer or Administrative Official
210 Liability Insurance	CFO or Administrator
215 Workers Comp. Insurance	CFO or Administrator
220 Health Insurance	CFO or Administrator
225 Unemployment Insurance	CFO or Administrator
310 Public Buildings & Grounds	Director of PW or Administrator
361 Civic Center	Director of PW or Administrator
PUBLIC SAFETY	
195 State Uniform Construction Code	Construction Code Official or Engineer
240 Police	Police Chief or Administrator
241 First Aid Organization	Police Chief or Administrator
252 Emergency Management Services	Police Chief or Administrator
265 Fire	Fire Chief or Administrator
267 Fire Safety Program	Fire Chief or Administrator
275 Municipal Prosecutor	Court Administrator or Administrator
362 Public Safety Complex	Police Chief and Fire Chief
491 Municipal Joint Court	Court Administrator or Administrator
495 Public Defender	Court Administrator or Administrator
STREETS & ROADS	
300 Public Works	Director of PW or Administrator
302 Parks	Director of PW or Administrator
303 Shade Tree Authority	Director of PW or Administrator
315 Vehicle Maintenance	Director of PW or Administrator
316 Vehicle Maintenance-Police	Police Chief or Administrator
317 Vehicle Maintenance-Fire	Fire Chief or Administrator
SANITATION	
455 Sewerage Processing	CFO or Administrator
456 Madison/Chatham Joint Meeting	CFO or Administrator
457 Sewer Line Maintenance	Director of PW or CFO
465 Garbage & Trash Removal	Director of PW or CFO
HEALTH & WELFARE	
330 Board of Health	Health Officer or Administrative Officer
340 Dog Regulation	Health Officer or Board Secretary
360 Aid to Child Care Center	Health Officer or Board Secretary
RECREATION & EDUCATION	
370 Recreation & Playgrounds	Recreation Director or Administrator
371 Celebration of Public Events	Recreation Director or Administrator
390 Free Public Library	CFO or Administrator
391 Technology	Library Director

392 Museum of Early Trades	Administrator or CFO
393 Senior Citizens Programs	Senior Citizen Coordinator or Administrator
UNCLASSIFIED, DEFERRED CHARGES & STATUTORY EXPENDITURES	
470 Contingent	CFO or Administrator
471 Public Employees' Retirement System	CFO or Confidential Assistant II
472 Social Security System	CFO or Confidential Assistant II
474 Consolidated Police & Firemen's Pen Fd	CFO or Confidential Assistant II
475 Police & Firemen's Retirement System	CFO or Confidential Assistant II
870 Emergency Authorizations	CFO or Administrator
900 Capital Improvement Fund	CFO or Administrator
920 Principal on Bonds	CFO or Administrator
925 Principal on Notes	CFO or Administrator
930 Interest on Bonds	CFO or Administrator
935 Interest on Notes	CFO or Administrator
950 Interest on Loan	CFO or Administrator
955 Principal on Loan	CFO or Administrator
UTILITY EXPENSE - BULK PURCHASES	
430 Electricity-HDM	Director of PW or Administrator
431 Electricity-C.H.	Director of PW or Administrator
432 Electricity-DPW/Sewers	Director of PW or Administrator
433 Electricity-Health	Health Officer or Administrative Officer
434 Electricity-Police	Police Chief or CFO
440 Telephone	QPA/Personnel Director or Administrator
445 Water	Director of PW or Administrator
446 Natural Gas	Director of PW or Administrator
460 Gasoline	Director of PW or Administrator
PUBLIC UTILITIES	
05-500 Water Utility Administration	CFO or Utility Collector
05-501 Water Utility Operations	Director of PW or Engineer
05-502 Water Capital Improvement Fund	CFO or Administrator
05-503 Water Municipal Debt Service	CFO or Administrator
05-504 Public Employees' Retirement System	CFO or Confidential Assistant II
05-505 Water Social Security System	CFO or Confidential Assistant II
09-500 Electric Utility Administration	CFO or Utility Collector
09-501 RoseNet	Administrator or Director of Technology
09-502 Electric Utility Operations	Electric Utility Superintendent or Administrator
09-503 Electric Capital Improvement Fund	CFO or Administrator
09-504 Public Employees' Retirement System	CFO or Confidential Assistant II
09-505 Social Security System	CFO or Confidential Assistant II
STATE GRANTS	
242 Body Armor Grant	Police Chief or CFO
243 Walk Safety Program	Police Chief or CFO
331 NJ Dept. of Health & Senior Services	Health Officer or CFO
332 H1N1 Grant	Health Officer or CFO
333 H1N1 Corrective Action Grant	Health Officer or CFO
700 Alcohol Education Grant	Court Administrator or CFO
701 Drunk Driving Enforcement	Police Chief or CFO
702 Cops In Shops	Police Chief or CFO
703 Clean Communities Act	Director of PW or CFO
704 MAASA Grant	Health Officer or CFO
705 Priority Health Funding Act	CFO or Confidential Assistant II

BE IT FURTHER RESOLVED that the Administrator, Assistant Borough Administrator/CFO and the QPA/Personnel Director are hereby authorized to approve requisitions for Purchase Orders for all Borough Departments; and

BE IT FURTHER RESOLVED that the Receiving Certificates on material or services received be signed by a responsible person receiving same or by the Department Head.

R 8 - 2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

MAYOR

AND BOROUGH CLERK or DEPUTY BOROUGH CLERK

AND CHIEF FINANCIAL OFFICER

BE IT FURTHER RESOLVED that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories.

R 9 - 2020

RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Banks be and hereby are designated as depositories for all Borough Funds during 2020:

Bank of America
Provident Bank
PNC Bank
Lakeland Bank
Wells Fargo
Haven Savings Bank
Investors Bank

Chase Bank
Fulton Bank

R 10 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
CANCELLATION OF TAX AND UTILITY OVERPAYMENTS AND
UNDERPAYMENTS OF \$10.00 OR LESS TO GENERAL SURPLUS**

WHEREAS, the refunding of tax and utility overpayments of Ten Dollars (\$10.00) or less and the collection of tax underpayments of Ten Dollars (\$10.00) or less would impose administrative burdens out of proportion to the benefit thus given.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that tax and utility overpayments and underpayments of Ten Dollars (\$10.00) or less be credited or debited to General Surplus.

R 11-2020

**RESOLUTION OF THE BOROUGH OF MADISON ADOPTING 2020 TEMPORARY
APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-19**

WHEREAS, 40A:4-19 Local Budget Act, provides that temporary appropriations be made in the amounts required where contracts, commitments or payments must be made prior to the final adoption of the 2020 budget; and

WHEREAS, the date of this resolution is within the first thirty days of 2020; and

WHEREAS, the total appropriations in the 2019 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

CURRENT	\$26,158,334.08
WATER UTILITY	\$1,851,796.00
ELECTRIC UTILITY	\$15,053,959.00

WHEREAS, 26.25 percent of the total appropriations in the 2019 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2019 Budget is as follows:

MUNICIPAL	\$6,866,562.70
WATER UTILITY	\$486,096.45
ELECTRIC UTILITY	\$3,872,914.24

Reorganization Meeting - Sunday, January 5, 2020, 3:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

GENERAL ADMINISTRATION		
Salary & Wages	\$	43,300
Other Expenses	\$	3,700
MUNICIPAL SUPPORT		
Salary & Wages	\$	25,100
Other Expenses	\$	6,500
HUMAN RESOURCES		
Salary & Wages	\$	8,500
Other Expenses	\$	8,925
BOROUGH CLERK		
Salary & Wages	\$	27,750
Other Expenses	\$	9,650
FINANCIAL ADMINISTRATION		
Salary & Wages	\$	40,900
Other Expenses	\$	20,700
MAYOR AND BOROUGH COUNCIL		
Salary & Wages	\$	12,800
Other Expenses	\$	5,700
COMMUNITY AND BUSINESS DEVELOPMENT		
Salary & Wages	\$	18,000
Other Expenses	\$	10,300
ASSESSMENT OF TAXES		
Salary & Wages	\$	28,300
Other Expenses	\$	13,900
REVENUE ADMINISTRATION (Tax Collector)		
Salary & Wages	\$	24,550
Other Expenses	\$	6,100
LEGAL SERVICES		
Other Expenses	\$	68,250
MUNICIPAL COURT		
Salary & Wages	\$	135,000
Other Expenses	\$	35,000
PUBLIC BUILDINGS & GROUNDS		
Salary & Wages	\$	27,500
Other Expenses	\$	32,000
PLANNING BOARD		
Salary & Wages	\$	16,000

Reorganization Meeting - Sunday, January 5, 2020, 3:00 p.m.

Other Expenses	\$	38,500
ZONING BOARD		
Salary & Wages	\$	9,750
Other Expenses	\$	14,650
ENGINEERING		
Salary & Wages	\$	57,000
Other Expenses	\$	15,350
CELEBRATION OF PUBLIC EVENTS		
Other Expenses	\$	4,200
INSURANCE		
Group Health Insurance	\$	555,000
Health Benefit Waiver	\$	18,200
Liability	\$	260,000
Workers Compensation	\$	176,487
FIRE DEPARTMENT		
Salary & Wages	\$	418,000
Other Expenses	\$	19,800
FIRE SAFETY PROGRAM		
Salary & Wages	\$	33,900
Other Expenses		
POLICE DEPARTMENT		
Salary & Wages	\$	1,040,000
Other Expenses	\$	91,600
CONSTRUCTION CODE		
Salary & Wages	\$	198,000
Other Expenses	\$	44,400
EMERGENCY MANAGEMENT SVCS		
Other Expenses	\$	4,600
PUBLIC WORKS		
Salary & Wages	\$	410,600
Other Expenses	\$	88,200
SEWER LINE MAINTENANCE		
Salary & Wages	\$	75,700
Other Expenses	\$	29,550
SHADE TREE MANAGEMENT BOARD		
Other Expenses	\$	34,300
GARBAGE & TRASH REMOVAL		
Other Expenses	\$	550,000
VEHICLE MAINTENANCE		
Salary & Wages	\$	94,200
Other Expenses	\$	69,300

MADISON-CHATHAM JOINT MEETING		
Other Expenses	\$	299,000
HEALTH DEPARTMENT		
Salary & Wages	\$	60,000
Other Expenses	\$	80,000
DOG REGULATION		
Salary & Wages	\$	525
Other Expenses	\$	2,625
CIVIC CENTER		
Other Expenses	\$	9,200
RECREATION		
Salary & Wages	\$	14,900
Other Expenses	\$	42,000
MAINTENANCE OF FREE PUBLIC LIBRARY		
Other Expenses	\$	405,000
UTILITY EXPENSES		
Other Expenses	\$	196,500
SENIOR CITIZENS PROGRAM		
Salary & Wages	\$	32,000
Other Expenses	\$	3,100
CONTINGENCY		
Other Expenses	\$	13,200
PENSION	\$	600,000
SOCIAL SECURITY	\$	128,800
	SUBTOTAL	\$ 6,866,562.00
CAPITAL IMPROVEMENT	\$	2,000,000
DEBT SERVICE	\$	475,000
Reserve for Uncollected Tax		
	TOTAL	\$ 9,341,562

WATER UTILITY

Salary & Wages	\$	164,600
Other Expenses	\$	307,058
Social Security System	\$	14,437
	SUBTOTAL	\$ 486,095
Capital Improvement	\$	400,000
	TOTAL	\$ 886,095

ELECTRIC UTILITY

Salary & Wages	\$	487,829
Other Expenses	\$	3,347,810
Social Security System	\$	37,275
Reserve for Substation Replacement		
	SUBTOTAL	\$ 3,872,914
Capital Improvement	\$	400,000
	TOTAL	\$ 4,272,914

R 12 - 2020

RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST RATES ON DELINQUENT TAXES

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that, in accordance with N.J.S.A. 54:4-67, the interest to be charged on delinquent taxes in the Borough of Madison shall be 8%, annually, on the first \$1,500.00 of delinquency, and on any amount in excess of \$1,500.00, the interest rate to be charged shall be 18%, annually, until all of the delinquency has been removed and the property restored to current status.

BE IT FURTHER RESOLVED that an additional 6% end-of-year penalty be applied to delinquent taxes, interest and other municipal charges exceeding \$10,000.00.

R 13-2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Madison in the County of Morris, New Jersey, to establish such a fund for the following department custodians in the indicated amounts:

Elizabeth Osborne Borough Clerk	\$1,000.00
Sara Keffer Senior Citizen Coordinator	\$ 500.00

Darren Dachisen Chief of Police	\$ 500.00
James Mattina Electric Utility Superintendent	\$ 200.00
Ken O'Brien Director of Public Works	\$ 200.00
Ken O'Brien Water Utility/Director of Public Works	\$ 200.00

WHEREAS, all custodians are bonded by a blanket bond pursuant to N.J.S.A. 40A:5-34.1; and

WHEREAS, each custodian shall maintain records for his or her fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey hereby authorizes the establishment of Petty Cash Funds as described herein, and that two copies of this resolution be filed with the Division of Local Government Services in the New Jersey Department of Community Affairs for approval.

R 14 - 2020

RESOLUTION OF THE BOROUGH OF MADISON APPOINTING COMMISSIONERS TO MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **JAMES E. BURNET, IV** is hereby appointed as the Borough's Risk Manager, Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

BE IT FURTHER RESOLVED that **SANDRA EMMERICH** is hereby appointed as the Borough's Alternate Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

R 15 - 2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON ADMINISTRATIVE CERTIFICATES

BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris, and State of New Jersey, that the Chief Financial Officer is hereby designated to certify to the validity and propriety of all requests for payment of services on Administrative Certificates and to sign such certifications as required by N.J.S.A. 40A:5-16(b).

R 16 - 2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING INVESTMENT OF IDLE FUNDS AND WIRE TRANSFERS

WHEREAS, it is desirable that idle funds of the Borough be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer Borough funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Chief Financial Officer, the Confidential Assistant to the CFO, Qualified Purchasing Agent, Payroll Officer and the Borough Administrator are hereby authorized to request bids and to place orders for the investment of idle Borough funds solely in legally authorized investment vehicles, such investments to be confirmed in writing by the investing institution; and

BE IT FURTHER RESOLVED that the above named individuals are hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Borough of Madison Checking or Savings Accounts to other Borough Accounts.
2. To or from Borough of Madison Checking or Savings Accounts, to or from Accounts specified by banks, solely for the purpose of investing for the account of the Borough.

R 17 - 2020

RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Public Contracts Equal Employment Opportunity Compliance requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer (hereafter "P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Qualified Purchasing Agent/ Personnel Director Linda Sawyer.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that Qualified Purchasing Agent/Personnel Director Linda Sawyer is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Madison in accordance with the provisions of N.J.A.C. 17:27-3.2.

BE IT FURTHER RESOLVED that in the absence of the Qualified Purchasing Agent/Personnel Director, the Borough Administrator Raymond M. Codey will assume the duties of the Public Agency Compliance Officer.

R 18 - 2020

RESOLUTION OF THE BOROUGH OF MADISON APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2020

WHEREAS, N.J.S.A. 40A:5-14 provides that each municipality shall adopt a cash management plan annually by majority vote of the governing body; and

WHEREAS, the Chief Financial Officer recommends adoption of the Cash Management Plan attached hereto; and

WHEREAS, the Chief Financial Officer provides a monthly report to the governing body for review.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that the Cash Management Plan of the Borough of Madison is approved in the form attached hereto for the year 2020.

01/01/2020

**2020 CASH MANAGEMENT PLAN AND INVESTMENT POLICY
FOR THE BOROUGH OF MADISON**

- 1) Cash Management and Investment Objectives

The Borough of Madison's objectives in this area are:

- a) Preservation of capital.
- b) Adequate safekeeping of assets.
- c) Maintenance of liquidity to meet operating needs and claims settlements.
- d) Maximization of total return, consistent with risk levels.
- e) Investment of assets in accordance with the State of New Jersey Laws and Regulations.
- f) Accurate and timely reporting of interest earnings.

2) Permissible Investments

Investments shall be limited to the following:

- a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America, including securities of, or other interests in, any open-end or closed-end management type investment company or investment trust registered under the "Investment Company Act of 1940" 54 Stat.847 (15 U.S.C. 80a-1 et seq.), purchased and redeemed only through the use of national or state banks located within this state, if the portfolio of that investment company or investment trust is limited to bonds or other obligations of the United States of America, bonds or other obligations guaranteed by the United States of America and repurchase agreements fully collateralized by bonds or other obligations guaranteed by the United States of America, which collateral shall be delivered to or held by the investment company or investment trust, either directly or through an authorized custodian;
- b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives, which have a maturity date not greater than twelve (12) months from the date of purchase;
- c) Bonds or other obligations, having a maturity date not more than twelve (12) months from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units.

3) Authorized Depositories

In addition to the above, the Borough of Madison is authorized to deposit funds in Certificates of Deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, N.J.S.A. 17:9-14 et seq. (GUDPA).

The Borough of Madison is also authorized to invest its assets in the New Jersey Cash Management Fund.

4) Authority For Investment Management

The Chief Financial Officer is authorized and directed to make investments, with a maturity of from one to twelve (12) months through commercial banks, which are to be selected by the Chief Financial Officer in consultation with the Borough Administrator. Their actions and decisions shall be consistent with this plan and all appropriate regulatory constraints.

5) Preservation of Capital

Securities shall be purchased with the ability to hold always until maturity.

6) Safekeeping

Securities purchased on behalf of the Borough of Madison shall be delivered electronically or physically to the Borough of Madison's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough of Madison.

7) Selection of Asset Managers, Custodial Banks and Operating Banks

Custodial banks shall be retained by the Chief Financial Officer in consultation with the Borough Administrator. Additionally, the Borough of Madison shall maintain the ability to change custodial banks based upon performance appraisals and upon reasonable notice, and based upon changes in policy or procedures.

8) Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough of Madison's annual audit.

9) Cash Flow Projections

Asset maturity decisions shall be guided by cash flow factors prepared by the Chief Financial Officer for the Borough of Madison.

10) Cash Management

All moneys turned over to the Chief Financial Officer, Tax Collector and all staff positions shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15. In the event a check is made payable to the Chief Financial Officer rather than the Borough of Madison, the following procedure is to be followed:

a) The Chief Financial Officer notifies the payer, returns the check and requests that the check be made payable directly to the Borough of Madison.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be documented and kept on file for review.

Cash may be withdrawn from investment pools under the discretion of the Chief Financial Officer only to fund operations, claims, imprest accounts or approved debt payments.

11) Checks Payable

All monies payable to the Borough shall be made payable to the "Borough of Madison".

JAMES E. BURNET, IV
Chief Financial Officer
Borough of Madison

R 19 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
BOROUGH REPRESENTATIVES TO SERVE ON THE NEW
JERSEY PUBLIC POWER AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Borough Administrator has recommended that James E. Burnet IV be designated as the Madison Borough delegate to the New Jersey Public Power Authority (NJPPA); and

WHEREAS, the Borough Council has recommended that Raymond M. Codey be designated as the Madison Borough alternate delegate to the New Jersey Public Power Authority.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. James E. Burnet IV is designated as the Madison Borough delegate to the New Jersey Public Power Authority.

2. Raymond M. Codey is designated as the Madison Borough alternate delegate to the New Jersey Public Power Authority.

R 20 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
THE COLLECTOR OF TAXES TO CONDUCT THE ANNUAL SALE
OF DELINQUENT TAXES FOR THE CALENDAR YEAR 2020**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Collector of Taxes for the Borough of Madison is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2020.

R 21 - 2020

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING
COMMITTEE**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following individuals are hereby appointed to the Community Development Revenue Sharing Committee:

Raymond M. Codey (appointed by Mayor)

Louis Riccio, Alternate (appointed by Mayor)

Carmela Vitale, Council Member (appointed by Council)

R 22-2020

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
HEALTH OFFICER MICHAEL FITZPATRICK AS RELOCATION
OFFICER FOR THE BOROUGH OF MADISON IN
CONJUNCTION WITH THE RELOCATION ASSISTANCE
PROGRAM ADMINISTERED BY THE DIVISION OF CODES AND
STANDARDS OF THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS**

BE IT RESOLVED, that the Council of the Borough of Madison, County of Morris, State of New Jersey hereby appoints Health Officer Michael Fitzpatrick as Relocation Officer for the Borough of Madison effective immediately, to serve without compensation.

R 23-2020

**RESOLUTION OF THE BOROUGH OF MADISON RECOGNIZING
THE MADISON RECREATIONAL ORGANIZATIONS FOR
CALENDAR YEAR 2020**

WHEREAS, the Borough Council wishes to recognize the primary sport recreational groups and organizations within the Borough of Madison for insurance and scheduling purposes; and

WHEREAS, the Recreation Director coordinates the efforts of these organizations to provide recreational activities for residents of the Borough and participating towns; and

WHEREAS, the Borough continues to support recreational activities for all residents.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Madison, in the County of Morris, State of New Jersey hereby recognize the following recreation groups and organizations as part of the Madison Recreational plan:

Madison Basketball Association
Harding-Madison Hockey
Madison Jr. Wrestling (Takedown Club)
Madison Little League
Madison Girls Softball
Madison Boys Lacrosse
Madison Girls Lacrosse
Madison Jr. Football
Madison Soccer Club
Madison Jr. Field Hockey
Women's Softball

R 24-2020

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
ANDREW CLARKE AS PROFESSIONAL LAND SURVEYOR
FOR TAX MAPS**

WHEREAS, the Borough is in need of a Professional Land Surveyor for necessary changes to the tax maps; and

WHEREAS, the Borough Tax Assessor has recommended that Andrew Clarke be appointed as the Professional Surveyor for Tax Maps; and

WHEREAS, the Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that Andrew Clarke is hereby appointed to the position of Professional Land Surveyor for tax Maps for the year 2020, for the purpose of making any necessary changes to the Borough Tax Maps.

R 25-2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURE AND ACCEPTANCE OF A GRANT AGREEMENT WITH THE MADISON MAIN STREET FOUNDATION

WHEREAS, the Assistant Borough Administrator/ CFO has recommended that the Borough enter into a grant agreement with the Madison Main Street Foundation to fund certain Downtown Development Commission activities and for the improvement of the management of finances.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute a grant agreement between the Borough of Madison as grantee and the Madison Main Street Foundation, as grantor, for a grant in the amount of \$140,000.00, in a form approved by the Borough Attorney.

R 26-2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD

WHEREAS, the Chief Financial Officer has recommended the execution of an agreement for Continuing Disclosure Agent Services with Phoenix Advisors, LLC and appointment as Independent Register Municipal Advisor of Record; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Assistant Borough Administrator/ CFO is authorized to execute an agreement between Phoenix Advisors, LLC and the Borough of Madison as described herein in a form approved by the Borough Attorney.

R 27-2020

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
BOROUGH REPRESENTATIVES TO SERVE ON THE PUBLIC
POWER ASSOCIATION OF NEW JERSEY BOARD OF
DIRECTORS**

WHEREAS, the Borough Administrator has recommended that James E. Burnet, IV be designated as the Madison Borough delegate to the Public Power Association of New Jersey; and

WHEREAS, the Borough Council has recommended that Raymond M. Codey be designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. James E. Burnet, IV is designated as the Madison Borough delegate to the Public Power Association of New Jersey.
2. Raymond M. Codey is designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

R 28-2020

**RESOLUTION OF THE BOROUGH OF MADISON, COUNTY OF
MORRIS, STATE OF NEW JERSEY, UTILIZING MUNICIPAL
PROFESSIONALS FOR THE REVIEW OF DEVELOPMENT
APPLICATIONS**

WHEREAS, the Planning Board and Zoning Board of Adjustment of the Borough of Madison have a need to utilize the services of professionals employed by Madison Borough for the review of development applications pursuant to the provisions of N.J.S.A. 40:55D-53.2; and

WHEREAS, the following Borough of Madison professionals will be billed by the municipality to the applicant at the following rates in accordance with N.J.S.A. 40:55D-53.2:

- Robert A. Vogel, PE - \$167.01 per hour
- Frank Russo, PE - \$127.38 per hour
- Susan Blickstein, Ph.D., Planner - \$145.00 per hour
- Gary Hall, Esq., Attorney - \$215.00 per hour
- Vincent Loughlin, Esq. Attorney - \$ 165.00 per hour
- Russel Stern, Planner - \$150.00 per hour

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the above Borough professionals are hereby authorized to review development applications and bill in accordance with N.J.S.A. 40:55D-53.2;

BE IT FURTHER RESOLVED, a notice of this action shall be printed once in the legal newspaper of the Borough of Madison as required by law. This resolution shall take effect immediately.

R 29-2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Madison* hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

R 30-2020

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION OF MASTER POWER PURCHASE AND SALE AGREEMENTS AND CONFIRMATION TRANSACTIONS THEREUNDER BETWEEN THE BOROUGH AND VARIOUS SUPPLIERS

WHEREAS, pursuant to prior Council resolution(s) the Borough of Madison entered into Master Power Purchase and Sale Agreements with the following suppliers on the dates indicated:

Exelon Generation Company LLC ¹	October 4, 2011
Talen Energy Marketing LLC ²	October 4, 2011
NextEra Energy Power Marketing, Inc.	October 4, 2011
PSEG Energy Resources & Trade LLC	October 28, 2011
Noble Americas Gas & Power Corp.	October 20, 2011
DTE Energy Trading, Inc.	October 4, 2011
BP Energy Company	February 3, 2015

WHEREAS, the Borough of Madison desires to extend to its authorized representatives the duty and obligation to execute Transaction Confirmations that secure specific quantities of energy for delivery to the Borough for specific delivery periods at a fixed price; and

WHEREAS, pursuant to prior Council authorization, and to facilitate the purchase of whole sale electricity, the Borough of Madison entered in to the Membership Agreement with PJM Interconnection, LLC dated 2011;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison in the County of Morris, State of New Jersey, that the Council affirms the above-described Master Power Purchase and Sale Agreements with Exelon Generation Company, LLC; Talen Energy Marketing, LLC; NextEra Energy Power Marketing, Inc.; PSEG Energy Resources & Trade LLC; Noble Americas Gas & Power Corp; DTE Energy Trading, Inc.; BP Energy Company; and the Membership Agreement with PJM Interconnection, LLC and authorizes the continuation of these agreements; and

BE IT FURTHER RESOLVED that the Council authorizes the Assistant Borough Administrator/CFO to enter in to binding Transaction Confirmations securing specific blocks of energy at specific delivery periods and prices pursuant to these Master Power Purchase and Sale Agreements.

¹ An agreement was entered in to between the Borough and Constellation Energy Commodities Group, Inc. as well. However, Exelon Corporation, the parent company of Exelon Generation Company LLC, acquired Constellation Energy Group, the parent company of Constellation Energy Commodities Group, Inc. and assumed all the Constellation obligations as of March 2012.

² On June 1, 2015 PPL Energy Plus LLC changed its name to Talen Energy Marketing LLC.

R 31-2020

RESOLUTION OF THE BOROUGH OF MADISON SETTING SALARIES FOR FULL-TIME NON-UNION PERSONNEL

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following persons be compensated at the annual salary or rate of wages, reflected below, to be effective January 1, 2020.

<u>POSITION AND NAME</u>	<u>FROM</u>	<u>TO</u>
DeVecchi, Theresa, Executive Assistant	\$78,347.62	\$79,914.57
Ellis, Lisa, Director of Business Development	\$62,200.00	\$63,444.00
Emmerich, Sandra L., Conf Asst. to CFO & Personnel Dir.	\$69,713.90	\$71,108.18
Herring, Arthur, Dispatcher	\$41,000.00	\$41,820.00
Keenan, Benjamin R., Dispatcher	\$49,740.70	\$50,735.51
Keffer, Sara, Senior Citizen Director	\$45,716.80	\$54,000.00
Kiehl, Kristy, Confidential Secretary	\$70,565.02	\$71,976.32
Mahler, Christine, Tax Collector	\$66,442.00	\$67,770.84
Mittermaier, Joseph, Dispatcher	\$50,125.24	\$51,127.74
Notine, Kathleen, Deputy Borough Clerk	\$51,000.00	\$52,020.00
O'Keefe, Kevin, Confidential Secretary	\$57,913.52	\$59,071.79
Pellessier, Michael, Comm & Technology Coordinator	\$54,040.00	\$62,000.00
Phillips, Connie, Office Manager	\$80,070.40	\$81,671.81
Quinn, Michael, Asst. Construction Code Official	\$104,000.00	\$106,080.00
Rafter, John, Senior Dispatcher	\$65,355.88	\$66,663.00
Russo, Frank, Engineering Assistant/Zoning Officer	\$118,732.48	\$121,107.13
Sawyer, Linda, OPA/Personnel Director	\$93,690.46	\$95,564.27
Zvolensky, Vincent, Dispatcher	\$49,878.00	\$52,913.07

R 32-2020

RESOLUTION OF THE BOROUGH OF MADISON SETTING SALARIES FOR PART-TIME NON-UNION PERSONNEL

BE IT RESOLVED, by the Council of the Borough of Madison in the County of Morris and State of New Jersey that the following annual salary or rate of wages be granted to employees filling the following part-time positions, to be effective January 1, 2020.

POSITION	NAME	FROM	TO
Assistant to Senior Center Director	Helene Corlett	\$15.70/hr	\$16.01/hr
Crossing Guards	Multiple	\$19.43/hr	\$19.82/hr
Electrical Subcode Official/Electrical	Robert Smith	\$40,242.00	\$41,046.84
Electrician, Part Time	James Burke	\$69.87/hr	\$71.27/hr
Engineering Office Assistant, P/T	Ruth Tisi	\$19.10/hr	\$19.48/hr
Executive Assistant	Robert Duffy	\$25.50/hr	\$26.01/hr
Fire Subcode Official	James Pisauo	\$40.00/hr	\$40.80/hr
Intern, Meter Reader	James Dattilo	\$14.00/hr	\$14.28/hr
Intern, Meter Reader	Adrian Jimenez-Morales	\$14.00/hr	\$14.28/hr
Intern, Public Works	Thomas DeBiasse III	\$14.00/hr	\$14.28/hr
Intern, Public Works	Kaiser Lajewski	\$12.00/hr	\$12.24/hr
Office Assistant, Part-Time	Jenna Landrigan	\$18.73/hr	\$19.01/hr
Office Assistant, Part-Time	Caridad Reyes	\$15.92/hr	\$16.24/hr
Office Assistant 1, Part-Time	Lisa Quinn	\$21.65/hr	\$22.08/hr
Office Assistant 1, Part-Time	Mary Vaccarello	\$21.65/hr	\$22.08/hr
Plumbing Subcode Office	Alex Fisch	\$39,520.00	\$40,310.40
Recreation Director, Part-Time	Zachary Ellis	\$28.14/hr	\$28.70/hr
Recycling Monitor	Bonnie Mulcahy	\$19.43/hr	\$19.82/hr
Special Police Office	Thomas Downs	\$30.00/hr	\$30.60/hr
Special Police Officer	Vincent Galgano	\$31.21/hr	\$31.83/hr
Summer Intern, Support	Michael Cox	\$13.00/hr	\$13.26/hr
Tax Assessor	Mary Lisa Baratto		\$47,850.
Van Driver Substitute	Isaac Montijo	\$15.91/hr	\$16.23/hr
Van Driver Substitute	Carmela Cooke	\$16.23/hr	\$16.55/hr
Van Driver Substitute	Terry Earle	\$15.91/hr	\$16.23/hr

R 33 – 2020

RESOLUTION OF THE BOROUGH OF MADISON REAPPOINTING THE CHIEF FINANCIAL OFFICER

WHEREAS, N.J.S.A 40A:9-140.10 requires that “in every municipality there shall be a chief financial officer appointed by the governing body of the municipality”; and **WHEREAS**, N.J.S.A 40A:9-140.10 further provides that the term of office of the chief financial officer “shall be four years, which shall run from January 1 in the year in which the chief financial officer is appointed” and

WHEREAS, James E. Burnet, IV was appointed to the position of Chief Financial Officer effective July 1, 2016, via Resolution 33-2016 dated January 1, 2016; and

WHEREAS, pursuant to N.J.S.A 40A:9-140.10, James E. Burnet, IV has served without interruption four consecutive years from 2016 – 2019 with a current annual salary of \$143,812.

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that James E. Burnet, IV is hereby re-appointed as the chief financial officer effective January 1, 2020.

R 34-2020

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
A SHARED SERVICE AGREEMENT WITH THE CITY OF
SUMMIT TO PROVIDE INFORMATION TECHNOLOGY
SERVICES**

WHEREAS, the Borough of Madison wishes to renew Shared Services agreements for the provision of Information Technology Support Services, wherein Madison provides the IT Support Services, subject to existing work load obligations, not to exceed twenty (20) hours per month, nor 250 hours annually, at an agreed upon hourly rate with the City of Summit; and

WHEREAS, the Madison Borough Council has determined to renew said shared services agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to enter into a Shared Services agreement with the City of Summit for the provision of Information Technology Support Services, such agreement to be in a form approved by the Madison Borough Attorney.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Elizabeth Osborne, Borough Clerk
Approved January 13, 2020 (EO)