

REORGANIZATION MEETING MINUTES
January 3, 2018 at 7:00 p.m.

Call to Order

The Reorganization Meeting of the Mayor and Council of the Borough of Madison was held on Friday, the 3rd day of January 2018, in the Council Chamber of the Hartley Dodge Memorial, Madison, New Jersey. Mayor Conley called the meeting to order at 7:00 p.m.

The Borough Clerk read the Open Public Meetings Act Statement

“In compliance with the Open Public Meeting Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Daily Record, posting a copy of the notice on the bulletin board at the main entrance to Borough Hall and filing a copy in the office of the Borough Clerk, all on December 1, 2017. Copies of that notice were made available to members of the general public.”

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick Rowe

Maureen Byrne

Invocation

Mayor Conley invited forward Mazher Ahmad, Ahmadiyya Muslim Community of Central Jersey, to give the invocation. Mr. Conley greeted everyone by wishing all a “Happy New Year”, thanked the Mayor and Council Members, and asked that 2018 be a safe and healthy New Year for the Borough of Madison.

Presentation of Colors, Pledge of Allegiance, National Anthem

Everyone rose for the Pledge of Allegiance led Madison Boy Scout Troop 7

Members; all covered their hearts and were led in the recitation of the Pledge of Allegiance. Mayor Conley acknowledged resident Elizabeth Monkemeier, who sang the National Anthem, after which the Colors were retired.

Presentations of Medallions for Distinguished Service

Mayor Conley commented that Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving. As each name and position was announced, there was a round of applause. Mayor Conley invited the recipient present to step forward to receive her Medallion.

Penny
Garman
Shade Tree
Management Board
STA 1989- 2017

Jacqueline Love
Housing Authority
1999-2017

Jeffrey
Gertler
Planning Board
2000-2017

William Van Ryzin
Historic Preservation
2008-2017

Michael Kopas
Planning Board
2010-2017

Harvey Allen
Recreation Committee
2006-2017

Mayor Conley present silver boxes to Outgoing Board of Education Members for their Distinguished Service to the Borough.

David Arthur
Board of Education
2003-2017

Shade Cronan
Board of Education
2008-2017

Debra Coen
Board of Education
2014-2017

Proclamation for Outgoing Council Member

Mayor Conley read and presented a Proclamation in honor of outgoing Council Member Robert Landrigan; There was a round of applause and standing ovation in Mr. Landrigan's honor.

Presentation of Gifts

Mayor Conley acknowledged and thanked Mr. Landrigan for his service in government and presented Mr. Landrigan with gifts from the Mayor and Council Including a pewter box engraved with the Hartley Dodge Memorial and a Council chair engraved with Mr. Landrigan's name and years of service as Council Member. Mr. Landrigan thanked the residents of Madison for the opportunity to serve.

Oath of Office

Carmela Vitale and her family were called forward. The Oath of Office of Council Member Vitale was administered by Assemblywoman Mila M. Jasey. There was a long round of applause.

John F. Hoover and his family were called forward. The Oath of Office of Council Member Hoover was administered by Mayor Robert Conley. There was a long round of applause.

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert. H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick W. Rowe

Maureen Byrne

John F. Hoover

Mayor's Message to the Citizens of Madison

January 3, 2018

Thank you to Mazher Ahmad of the Ahmadiyya Muslim Community of Central Jersey for your invocation. Thank you to our Police Honor Guard for the presentation of colors, Scout Troop 7 for leading us in the Pledge of Allegiance and Elizabeth Monkemeier for singing our National Anthem for the second year in a row. Welcome to the Vitale and Hoover families. Carmela Vitale, welcome to another term serving the residents of Madison. Welcome to John Hoover as you take your dedication as a Madison volunteer to the Madison Borough Council. Welcome back to our returning Council members; Astri Baillie, Ben Wolkowitz, Pat Rowe and Maureen Byrne. Welcome to our visiting dignitaries; Assemblyman John McKeon and Assemblywoman Mila Jasey and Chatham Borough Council President Len Resto and Councilman Thad Kobylarz. Welcome to our residents, Department Heads and all Borough staff in attendance. As we look forward to the new year, let us take a moment to remember a few of those we lost in 2017. People who worked to make a difference in our community. Sally Ann Barylick, a 50-year volunteer for the Madison Ambulance Corps who made calls as a first responder until she was 82 and continued to volunteer for the Corps until she was 95. Joe Chiarolanzio, co-owner of Romanelli's Italian Eatery. It evolved from the small storefront operation on Main Street to the restaurant on Lincoln Place. It was his investment in the property that was then the Lincoln Garage that revitalized the east end of Lincoln Place. Pat Sarasohn, a 41-year resident of Madison who gave 23 of those years to the students of Madison by serving on the Board of Education, including many years as Board President. Bo Serillo, a big heart, great sense of humor and always there to help others. For 22 years, he was here for the Borough of Madison, on the job at DPW, with a big smile representing our town so well. Antoinette "Toni" Chiarolanzio, who with her husband, Joe, opened CJ's Deli in Madison in 1970. The couple operated it until they sold it in 2001. The business is still thriving today in the hands

of their nephew, Johnny Blair. Fire Chief William G. Prentiss died at the age of 92. Bill joined the Madison Hook and Ladder Company in 1960 as a volunteer, was later hired as a full-time firefighter in 1962, and rose through the ranks to become Chief on May 1, 1986. He retired as Chief on June 20, 1989. Two-term Councilman Bob Sylverstein, who served Madison from January 1, 1989 until December 31, 1994. Bill Hawkins, YMCA CEO from 1981 to 1995, leading the Y from financial challenges to become the leading provider of childcare and youth programs for the community. And on a personal note, he was my mentor, providing the guidance that enabled me to be where I am today. Robert Ryan, representing the greatest generation of the many generations of Madison Ryans. He was a decorated World War II veteran, serving aboard the USS Franklin (CV-13) and was a survivor of an attack on the ship where more than 800 crew members were lost. Al Chiarolanzio who opened Alfred's Sport Shop in 1960, which continues on Main Street after three generations of Chiarolanzios passed it onto the current owners. The success of his store helped define downtown Madison. Each of these people made their mark in our community. Please take a moment to reflect on their lives, along with others who we lost over the past year. Let us not forget two who have moved from Madison, Judy Mullins and Bob Landrigan. Judy saw a challenge and worked for a solution; first to establish what is now the Shade Tree Management Board and then provided a funding mechanism through the creation of the Friends of Madison Shade Trees. Bob Landrigan's time in Madison was defined by volunteerism. When he and his family settled in Madison, he saw volunteering as the best avenue to community. Let us be inspired by their service and that of other volunteers. Take a few moments to think about your special Madison volunteer. They may be someone up here in this room, a member of one of the Borough committees or boards, someone sitting next to you. Maybe a volunteer you met among the hundreds on May Day or a family of volunteers like the Totos, who put their special touch on Madison. Or it could be a PTO volunteer, a youth sports coach, a volunteer first responder with our Fire Department or Ambulance Corps. Or maybe the smiling auxiliary police officer assisting at the Farmers Market, Bottle Hill Day or a parade. Think about your favorite Madison volunteer, someone who has helped make us a better community. President George W. Bush, in his first inaugural address challenged all Americans to be "citizens, not spectators – responsible individuals, building communities of service and a nation of character". Let us take this a step further by being citizens and neighbors to each other. Anyone who has gone through communication training has probably heard the advice, "We were given two ears and one mouth because we should listen twice as much as we talk." That was before Twitter and Facebook, which probably spawned the concept that yes, while I have two ears and one

mouth I have ten fingers, so you do the math and I will Tweet to my heart's desire. We are better than that so let us show the world that Madison is different. Take a break from social media, talk to your neighbor when something is bothering you; welcome a new family in town with a warm greeting and handshake; share your Madison story with a stranger; and remember to listen as we were all shaped by our different life lessons as we grew up. President Obama had great words of wisdom in his farewell address; "At a time when our political discourse has become so sharply polarized - at a time when we are far too eager to lay the blame for all that ails the world at the feet of those who happen to think differently than we do - it's important for us to pause for a moment and make sure that we're talking with each other in a way that heals, not in a way that wounds." And Ronald Reagan also had great advice for today's politically divided world; "The person who agrees with you 80 percent of the time is a friend and an ally, not a 20 percent traitor." Let us make this our challenge for 2018, to build on our great sense of community in Madison by appreciating our unity, diversity, generosity, compassion and decency, all with civil discourse and respect for each other, but especially for all the volunteers in Madison who make this a special place.

Thank you and a Happy and Healthy New Year to all.

Robert H. Conley, Mayor

There was a round of applause honoring Mayor Conley.

Election of Council President

Mrs. Vitale nominated and moved the appointment of Council Member Patrick W. Rowe as Council President. Ms. Byrne seconded the motion. The motion passed with a unanimous voice call vote recorded.

Adoption of Council Bylaws for 2018

Mr. Rowe moved that the existing Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2018. Council Member Baillie seconded the motion, which passed with a unanimous voice call vote recorded.

Mayor's Announcement of Council Standing Committees for the Year 2018

STANDING COMMITTEE

Finance and Borough Clerk
Public Safety
Public Works and Engineering
Utilities
Health
Community Affairs

CHAIR/OTHER MEMBER

Astri Baillie/Carmela Vitale
Benjamin Wolkowitz/John Hoover
Carmela Vitale/ Patrick Rowe
John Hoover/Maureen Byrne
Patrick Rowe/Astri Baillie
Maureen Byrne/Benjamin Wolkowitz

Mr. Rowe moved confirmation of the foregoing appointments. Mr. Wolkowitz seconded the motion. The motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover

Nays: None

Appointment of Borough Officials

Mayor Conley nominated and appointed the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)
Housing Officer, Michael Fitzpatrick (Annual Appointment)
Zoning Officer, Frank Russo, (Annual Appointment)
Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)
Fire Subcode Official, Bruce Barrios (Annual Appointment)

Mr. Rowe moved confirmation of the foregoing appointments. Mr. Wolkowitz seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover

Nays: None

Mayor Conley appointed Members of Boards not subject to Council confirmation:

- (1) **ENVIRONMENTAL COMMISSION**
Three-year term through December 31, 2020
Joan Maccari, Regular Member
Brian Monaghan, Regular Member
Renee Shalhoub, Regular Member
Claire Whitcomb, Regular member

One-year term through December 31, 2018
Claire Whitcomb, Chair
Ann Huber, Planning Board Rep.
Carmela Vitale, Council Liaison

- (2) **HISTORIC PRESERVATION COMMISSION**
Four-year term through December 31, 2021
John Solu, Class C Regular
Two-year term through December 31, 2019
David Luber, Alt. #1

Unexpired two-year term through December 31, 2018
Jill Rhodes, Alt. #2

One-year term through December 31, 2018
Carmela Vitale, Council Liaison

(3) **PLANNING BOARD**

Four-year term through December 31, 2021

Ann Huber, Class IV, Regular Member

Rachel F. Ehrlich, Class IV, Regular Member

One-year term through December 31, 2018

John Forte, Class II, Official of the Borough other than Governing Body

Council Liaison to the Planning Board is appointed by Council

Mrs. Vitale moved the appointment of Astri J. Baillie, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2018. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover

Nays: None

Announcement of Appointments to Special Positions Requiring Council Confirmation

Mayor Conley announced the Mayor's appointments of the following individuals requiring Council confirmation, all for a one-year term through December 31, 2018:

(1) **BOARD OF EDUCATION**

Patrick Rowe, Council Liaison

(2) **CHAMBER OF COMMERCE**

Maureen Byrne, Council Liaison

(3) **HISTORIAN**

Kay Leary

(4) **HOUSING AUTHORITY**

Patrick W. Rowe, Council Liaison

(5) **JOINT MEETING COUNCIL REPRESENTATIVES**

Astri J. Baillie, Finance/ Personnel Committee Chair

John Hoover, Finance/ Personnel Committee Member

(6) **JOINT MUNICIPAL COURT**

Astri J. Baillie, Member

Benjamin Wolkowitz, Member

(7) **MUSEUM OF EARLY TRADES & CRAFTS**

Astri J. Baillie, Council Liaison

(8) **PASSAIC VALLEY GROUNDWATER PROTECTION COMMITTEE**

Daniel Kelly

- (9) **PROJECT COMMUNITY PRIDE**
Benjamin Wolkowitz, Council Liaison
- (10) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**
Carmela Vitale, Council Liaison
- (11) **MADISON COMMUNITY POOL**
John Hoover, Council Liaison
- (12) **SHARED SERVICES – BOARD OF EDUCATION**
Mayor Robert Conley
Patrick Rowe
Carmela Vitale

Mr. Rowe moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Appointment of Members of Boards and Committees Subject to Council Confirmation

Mayor Conley requested that Mr. Rowe announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**
Four-year term through December 31, 2021
Sharon Harris, Regular

Two-year term through December 31, 2019
Joann Burke, Alt. #1

One-year term through December 31, 2018
Patrick Rowe, Council Liaison
- (2) **COMMUNITY GARDEN ADVISORY COMMITTEE**
Three-year term through December 31, 2020
Michael Barrasso, Regular
Sondra Clark, Regular
Maureen Hoeflin, Regular
Lynn Macagnano, Regular
Margaret Malishchak, Regular
Stephan Stocker, Regular

One-year term through December 31, 2018
Maureen Byrne, Council Liaison
- (3) **COMPLETE STREETS COMMITTEE**
One-year term through December 31, 2018

Mayor, Ex-Officio, Robert H. Conley
Public Safety Council Liaison, Benjamin Wolkowitz
Engineering Council Liaison, Carmela Vitale
Borough Engineer, Robert Vogel
Director of Public Works
Madison Police Reps, Lt. Joseph Longo and Corporal Vincent DellaValle
Board of Education Representative, Mrs. Lisa Ellis
Resident, Mark Chiarolanza
Resident, Kirk Oakes

Mr. Rowe moved confirmation of the foregoing appointments. Ms. Byrne seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Mayor Conley requested that Mrs. Vitale announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2020
Mark Fabyanski, Senior Citizen Representative
Peter R. Flemming, Sr, Planning Board Representative
Deborah Starker, MACA Representative
Garry Herzog, Media Representative

Unexpired three year term through December 31, 2019
Melanie Tomaszewski, Resident Representative

One-year term through December 31, 2018
Maureen Byrne, Council Liaison

(2) **LIBRARY TRUSTEES**

Five-year term through December 31, 2022
Gary Ruckelshaus, Trustee

(3) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2018**

Administrator
Assistant Borough Administrator
Borough Engineer
Construction Official
Electric Utility Superintendent
Fire Chief
Health Officer
Mayor
Medical Representative
Director of Public Works
Board of Education Representative
Senior Citizens Advisory Rep

Council Liaison, **Benjamin Wolkowitz**
Auxiliary Police **John Granato**
Madison Eagle **Garry Herzog**
MCJM (Sewer), Superintendent **Chris Manak**
Drew University Rep, **Director William Ortman**
OEM Coordinator **John Rafter**
OEM Deputy Coordinator/Public Info Officer **Lt. Joseph Longo**
OEM Asst. Dep. Coordinator **Mike Shugrue**
OEM Assistant Coordinator **Ted O' Donnell**
OEM Asst. Dep. Coordinator **Sgt. James Cavezza**
Pharmacist **Frank Iannarone**
School Resource Officer **S.O. Vincent Galgano**
Secretary **Kristy Kiehl**

Mr. Rowe moved confirmation of the foregoing appointments. Mrs. Vitale seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Mayor Conley requested that Ms. Baillie announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**
Three-year term through December 31, 2020
Trish Armstrong, Torey J Sabatini School Rep
Special Officer Vincent Galgano, Law Enforcement Liaison

One-year term through December 31, 2018
Patrick Rowe, Council Liaison
- (2) **MUNICIPAL AUDIT COMMITTEE**
Three-year term through December 31, 2020
Thomas Binting, Regular

One-year term through December 31, 2018
Astri Baillie, Council Liaison
- (3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION ADVISORY COMMITTEE**
Three-year term through December 31, 2020
Melissa Honohan, Madison Resident (#2 of 4)

One-year term through December 31, 2018
Cathie Coultas, Parks Advisory Committee Representative
George Limbach, Planning Board Representative
Jill Rhodes, Historic Preservation Commission Rep.
Peter Hiscano, Recreation Committee
Mayor Robert H. Conley, Ex-Officio
Astri Baillie, Council Liaison

- (4) **PARKS ADVISORY COMMITTEE**
One-year term through December 31, 2018
Paul Allocco, Chair
Cathie Coultas, Secretary
Debbie Mantone
Robert McDowell
Thomas Salaki
John Taylor
Geoffrey Thomas
Lois Wolkowitz
Carmela Vitale, Council Liaison

Mr. Rowe moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Mayor Conley requested that Mr. Wolkowitz announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **PATRIOTIC CELEBRATIONS COMMITTEE**
One-year term through December 31, 2018
Ron DeBiase
Peter R. Flemming, Sr.
Thomas J. Granato
Wayne Henderson
James Kemp
Jeffrey Pettitt
Michael Piano
Edward Rowland
James Savage
Victor Schumacher
Patrick Sherwood
David Carey, Post Commander, American Legion Post 43
Carmela Vitale, Council Liaison
- (2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**
One-year term through December 31, 2018
Construction Code Official
Health Officer
Board of Health President (1 of 2 required)
Board of Health Member (2 of 2 required)
Patrick Rowe, Council Liaison and Chair
- (3) **RECREATION ADVISORY COMMITTEE**
One-year term through December 31, 2018
Karen Blount - Field Hockey Rep
Nate Burrough - Wrestling Rep
Becky Campbell - Girls Lacrosse Rep

Dave Carver - Babe Ruth Soft Ball
Brenda Catalanello - Madison Athletic Foundation Rep
Nino Coviello - Football Rep
Zach Ellis - Ex-Officio, Recreation Director
Lisa Ellis - Board of Education Rep
Patrick Flaherty ADA/PPEC Rep
Tony Gero - Ice Hockey Rep
Tom Haralampoudis - Madison Junior School Rep
Peter Hiscano - Open Space Rep
Christopher Holland - Basketball Rep
Pat Lukasavage - Little League Baseball Rep
Peter Mulenberg - Soccer Club Rep
Ellis Siedem - Girls Lacrosse Rep
Tara Spagnoletti - Boys Lacrosse Rep
Maureen Byrne, Council Liaison

Mr. Rowe moved confirmation of the foregoing appointments. Mr. Wolkowitz seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover

Nays: None

Mayor Conley requested that Ms. Byrne announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SAFETY COMMITTEE**
One-year term through December 31, 2018
Borough Administrator
Borough Engineer
Chief Financial Officer / Assistant Borough Administrator
Electric Utility Superintendent
Fire Chief
Health Officer
Madison-Chatham Joint Meeting Superintendent
Police Chief
Qualified Purchasing Agent/Personnel
Recreation Director
Director of Public Works
Astri Baillie, Council Liaison

- (2) **SENIOR CITIZENS ADVISORY COMMITTEE**
One-year term through December 31, 2018
Ruth Barrett, AARP Rep
Lena Crasto, Rexford S. Tucker Apartments Rep.
Marlene Dolan, Madison Health Department
Peggy Donnelly, Rose City Steppers
Phyllis Flemming, at Large
Sandra Fielo, Stay Healthy Program

Mark Fabyabski, DDC Rep
Sara Keffer, Senior Citizen Coordinator
Ellwood Kerkeslager, MACA Rep
Kay Leary, Thursday Morning Club Rep.
Bill List, Tax Prep
Kaye Shaler, RSVP
Joe Gonsalves, YMCA Rep.
Jeffrey Payton, Madison Library Rep.
Maureen Byrne, Council Liaison

- (3) **SHADE TREE MANAGEMENT BOARD**
Five-year term through December 31, 2022
Judy Honohan, Regular
Alice Wade, Regular
One-year term through December 31, 2018
Carmela Vitale, Council Liaison

Mr. Rowe moved confirmation of the foregoing appointments. Ms. Byrne seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Mayor Conley requested that Mr. Hoover announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**
Three-year term through December 31, 2020
Eugene Cracovia, Regular

One-year term through December 31, 2018
Stephen Stocker, MEC Rep.
Ken O'Brien, Director of Public Works
Carmela Vitale, Council Liaison
- (2) **UTILITIES ADVISORY COMMITTEE**
Three-year term through December 31, 2020
William Hutchinsen, Regular
Ellwood Kerkeslager, Regular
Elizabeth McKeever, Regular

One-year term through December 31, 2018
John Hoover, Council Liaison
- (3) **ZONING BOARD OF ADJUSTMENT**
2018 Appointments confirmed December 11, 2017

Mr. Rowe moved confirmation of the foregoing appointments. Mr. Hoover seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

Communications - None

Invitation for Discussion

Mayor Conley opened the meeting to the public and asked if anyone wished to be heard. Since no member of the public wished to be heard, the invitation for discussion was closed.

Consent Agenda Resolutions

The Clerk made the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Mr. Rowe moved approval of the Consent Agenda Resolutions. Mrs. Vitale seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Wolkowitz,
Mr. Rowe, Ms. Byrne, Mr. Hoover
Nays: None

R 1-2018 RESOLUTION OF THE BOROUGH OF MADISON ESTABLISHING ANNUAL SCHEDULE OF MEETINGS FOR 2018 AND OTHER REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT

WHEREAS, N.J.S.A. 10:4-18 of the Open Public Meetings Act provides that within seven (7) days following the annual Reorganization Meeting of a public body, such public body shall adopt, post and distribute a schedule of its regular meetings for the coming year; and

WHEREAS, said schedule shall contain the location of each meeting to the extent it is known and the time and date of each meeting; and

WHEREAS, the Borough of Madison does seek to establish such schedule for the year 2018;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Annual Schedule of Meetings designated in the attached notice is approved.

MAYOR AND COUNCIL MEETING NOTICE - 2018

BOROUGH OF MADISON

50 Kings Road

Madison, NJ 07940

In compliance with the Open Public Meetings Act, the Borough of Madison issues this notification of 2018 regularly scheduled meetings. The Mayor and Council of the Borough of Madison in the County of Morris and State of New Jersey will meet on the second and fourth Mondays of each month, except as noted*, in the Hartley Dodge Memorial Building, 50 Kings Road in the Borough of Madison. The Regular Meeting will be called to order and begin with an Executive Session at 7:00 p.m., in the Committee Room, 2nd Floor, Hartley Dodge Memorial; the meeting will reopen to the public at 8:00 p.m. or as soon as practical thereafter and continue in the 2nd Floor Council Chamber where official action may be taken.

Monday, January 8, 2018
Monday, January 22, 2018
Monday, February 12, 2018
Monday, February 26, 2018
Monday, March 12, 2018
Monday, March 26, 2018
Monday, April 9, 2018
Monday, April 23, 2018
Monday, May 14, 2018
*Wednesday, May 30, 2018
Monday, June 11, 2018
Monday, June 25, 2018
Monday, July 9, 2018
Monday, July 23, 2018
Monday, August 13, 2018
Monday, September 10, 2018
Monday, September 24, 2018
*Wednesday, October 10, 2018
Monday, October 22, 2018
Monday, November 26, 2018
Monday, December 10, 2018

These meetings are open to the public. Adequate notice of these meetings is being provided by filing a copy of these dates in the office of the Borough Clerk, posting a copy on the Municipal Bulletin Board, and notifying the Madison Eagle, Daily Record, Independent Press and Star Ledger, all on (January 11, 2018).

**R 2-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING THE AWARD OF CERTAIN NON-FAIR AND OPEN
CONTRACTS**

WHEREAS, the Borough of Madison has a need to obtain the following Professional Services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough Administrator of the Borough of Madison has determined that the value of certain Professional Services listed herein may exceed \$17,500; and

WHEREAS, the anticipated term of said contracts are noted below; and

WHEREAS, each contract has a thirty (30) day termination clause; and

WHEREAS, each Professional Services provider has submitted a proposal indicating each will provide the services for the fee as described herein; and

WHEREAS, each Professional Services provider has completed and submitted a Business Entity Disclosure Certification where required by N.J.S.A. 19:44A-1, et seq., which certifies that said provider has not made any reportable contributions to a political or candidate committee in the Borough of Madison, County of Morris, State of New Jersey in the previous year, and that the contract will prohibit said Professional Services provider from making any reportable contributions through the term of the contract, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the Chief Financial Officer has certified as to the availability to cover the maximum dollar value of each pending contract as set forth in this Resolution; and

WHEREAS, this Resolution and Certification of funds does not obligate the Borough to spend the maximum for each contract. The 2017 Expenditure Schedule per vendor is attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey as follows:

1. The Mayor is hereby authorized to execute contracts for each of the professional services listed herein, the cost of each such professional service agreement not to exceed the amount certified by the Chief Financial Officer.

2. The Borough Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Borough within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

3. The resolution and contracts are on file and available for public inspection in the office of the Municipal Clerk during regular business hours Monday through Friday.

BE IT FURTHER RESOLVED that each Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

R 3-2018 AUTHORIZING TAX COLLECTOR AND/OR THE DEPUTY TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that in accordance with N.J.S.A. 54:5-11, the Tax Collector and/or the Deputy Tax Collector, bonded officials of this municipality, be and are hereby appointed to make examination of records as to unpaid municipal liens and certify the result thereof.

R 4-2018 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PURCHASING OFFICER

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **Linda Sawyer** be designated Qualified Purchasing Agent for 2018 and is hereby authorized to sign all Purchase Orders upon issuance.

BE IT FURTHER RESOLVED that in the absence of Mrs. Sawyer, **Raymond M. Codey** be given the designation of Purchasing Agent.

R 5-2018 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE ASSESSMENTS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey that **Borough Engineer Robert Vogel** is hereby appointed and empowered to make official searches as to Municipal Improvements authorized by ordinances for future assessments that will be made pursuant to such ordinances, as authorized by N.J.S.A. 54:5-18.1 et seq.; and

BE IT FURTHER RESOLVED that in the absence of the Borough Engineer, **Borough Clerk Elizabeth Osborne and/or Assistant Borough Engineer Frank Russo** are hereby appointed to make such searches; and

BE IT FURTHER RESOLVED that the fee to be charged shall be in accordance with N.J.S.A. 54:5-18.4 et seq.

**R 6-2018 RESOLUTION OF THE BOROUGH OF MADISON
DESIGNATING OFFICIAL NEWSPAPERS OF THE BOROUGH OF
MADISON FOR PUBLICATION OF LEGAL NOTICES**

WHEREAS, a municipality must designate an official newspaper for the publication of legal notices; and

WHEREAS, the Borough of Madison wishes to designate **THE MADISON EAGLE** and/or **THE DAILY RECORD** as its official newspapers for the publication of legal notices for the year 2018;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that, **THE MADISON EAGLE**, newjerseyhills.com, 100 South Jefferson Road, Whippany, NJ 17981, and/or **THE DAILY RECORD**, 100 Commons Way, Rockaway, NJ 07866, are hereby designated as official newspapers of the Borough of Madison for the year 2018 for the purpose of publishing legal notices of the municipality.

**R 7-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING SIGNATURES FOR PURCHASE ORDER
REQUISITIONS**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the persons listed below be and are hereby appointed to sign requisitions for Purchase Orders for the various Borough Departments:

DEPARTMENTS

GENERAL GOVERNMENT

- 100 General Administration Assistant
- 102 Municipal Support Services
- 103 Elections
- 104 Downtown Development Commission
- 105 Human Resources
- 110 Mayor & Council
- 120 Borough Clerk
- 130 Financial Administration
- 135 Auditor
- 145 Revenue Administration
- 150 Assessment of Taxes

AUTHORIZE APPROVALS

- Administrator or Executive
- QPA/Personnel Director or Administrator
- Borough Clerk or Administrator
- ABA or Administrator
- QPA/ CFO or Administrator
- Borough Clerk or Administrator
- Borough Clerk or Administrator
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Tax Assessor

Reorganization Meeting - Thursday, January 3, 2018, 7:00 p.m.

155 Legal Services	CFO or Administrator
165 Engineering	Engineer or Administrator
175 Historic Preservation Official	Engineer or Administrative
180 Planning Board Official	Engineer or Administrative
185 Zoning Board Official	Engineer or Administrative
186 Environmental Commission Official	Engineer or Administrative
210 Liability Insurance	CFO or Administrator
215 Workers Comp. Insurance	CFO or Administrator
220 Health Insurance	CFO or Administrator
225 Unemployment Insurance	CFO or Administrator
310 Public Buildings & Grounds	Director of PW or Administrator
361 Civic Center	Director of PW or Administrator
PUBLIC SAFETY	
195 State Uniform Construction Code	Construction Code Official or Engineer
240 Police	Police Chief or Administrator
241 First Aid Organization	Police Chief or Administrator
252 Emergency Management Services	Police Chief or Administrator
265 Fire	Fire Chief or Administrator
267 Fire Safety Program	Fire Chief or Administrator
275 Municipal Prosecutor	Court Administrator or Administrator
362 Public Safety Complex	Police Chief and Fire Chief
491 Municipal Joint Court	Court Administrator or Administrator
495 Public Defender	Court Administrator or Administrator
STREETS & ROADS	
300 Public Works	Director of PW or Administrator
302 Parks	Director of PW or Administrator
303 Shade Tree Authority	Director of PW or Administrator
315 Vehicle Maintenance	Director of PW or Administrator
316 Vehicle Maintenance-Police	Police Chief or Administrator
317 Vehicle Maintenance-Fire	Fire Chief or Administrator
SANITATION	
455 Sewerage Processing	CFO or Administrator
456 Madison/Chatham Joint Meeting	CFO or Administrator
457 Sewer Line Maintenance	Director of PW or CFO
465 Garbage & Trash Removal	Director of PW or CFO
HEALTH & WELFARE	
330 Board of Health	Health Officer or Administrative Officer
340 Dog Regulation Secretary	Health Officer or Board
360 Aid to Child Care Center Secretary	Health Officer or Board
RECREATION & EDUCATION	
370 Recreation & Playgrounds	Recreation Director or Administrator
371 Celebration of Public Events	Recreation Director or Administrator
390 Free Public Library	CFO or Administrator
391 Technology	Library Director
392 Museum of Early Trades	Administrator or CFO
393 Senior Citizens Programs	Senior Citizen Coordinator or Administrator

UNCLASSIFIED, DEFERRED CHARGES & STATUTORY EXPENDITURES

470 Contingent	CFO or Administrator
471 Public Employees' Retirement System	CFO or Confidential Assistant II
472 Social Security System	CFO or Confidential Assistant II
474 Consolidated Police & Firemen's Pen Fd	CFO or Confidential Assistant II
475 Police & Firemen's Retirement System	CFO or Confidential Assistant II
870 Emergency Authorizations	CFO or Administrator
900 Capital Improvement Fund	CFO or Administrator
920 Principal on Bonds	CFO or Administrator
925 Principal on Notes	CFO or Administrator
930 Interest on Bonds	CFO or Administrator
935 Interest on Notes	CFO or Administrator
950 Interest on Loan	CFO or Administrator
955 Principal on Loan	CFO or Administrator

UTILITY EXPENSE - BULK PURCHASES

430 Electricity-HDM	Director of PW or Administrator
431 Electricity-C.H.	Director of PW or Administrator
432 Electricity-DPW/Sewers	Director of PW or Administrator
433 Electricity-Health	Health Officer or Administrative Officer
434 Electricity-Police	Police Chief or CFO
440 Telephone	QPA/Personnel Director or Administrator
445 Water	Director of PW or Administrator
446 Natural Gas	Director of PW or Administrator
460 Gasoline	Director of PW or Administrator

PUBLIC UTILITIES

05-500 Water Utility Administration	CFO or Utility Collector
05-501 Water Utility Operations	Director of PW or Engineer
05-502 Water Capital Improvement Fund	CFO or Administrator
05-503 Water Municipal Debt Service	CFO or Administrator
05-504 Public Employees' Retirement System	CFO or Confidential Assistant II
05-505 Water Social Security System	CFO or Confidential Assistant II
09-500 Electric Utility Administration	CFO or Utility Collector
09-501 RoseNet	Administrator or Director of Technology
09-502 Electric Utility Operations Administrator	Electric Utility Superintendent or
09-503 Electric Capital Improvement Fund	CFO or Administrator
09-504 Public Employees' Retirement System	CFO or Confidential Assistant II
09-505 Social Security System	CFO or Confidential Assistant II

STATE GRANTS

242 Body Armor Grant	Police Chief or CFO
243 Walk Safety Program	Police Chief or CFO
331 NJ Dept. of Health & Senior Services	Health Officer or CFO
332 H1N1 Grant	Health Officer or CFO
333 H1N1 Corrective Action Grant	Health Officer or CFO
700 Alcohol Education Grant	Court Administrator or CFO
701 Drunk Driving Enforcement	Police Chief or CFO
702 Cops In Shops	Police Chief or CFO
703 Clean Communities Act	Director of PW or CFO
704 MAASA Grant	Health Officer or CFO
705 Priority Health Funding Act	CFO or Confidential Assistant II

BE IT FURTHER RESOLVED that the Administrator, Assistant Borough Administrator/CFO and the QPA/Personnel Director are hereby authorized to approve requisitions for Purchase Orders for all Borough Departments; and

BE IT FURTHER RESOLVED that the Receiving Certificates on material or services received be signed by a responsible person receiving same or by the Department Head.

R 8- 2018 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

MAYOR

AND BOROUGH CLERK or DEPUTY BOROUGH CLERK

AND CHIEF FINANCIAL OFFICER

BE IT FURTHER RESOLVED that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories.

R 9-2018 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Banks be and hereby are designated as depositories for all Borough Funds during 2018:

Bank of America
Provident Bank
PNC Bank
Lakeland Bank
Connect One Bank
Wells Fargo
Haven Savings Bank
Investors Bank
Chase Bank
Fulton Bank
M&T Bank

**R 10-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING CANCELLATION OF TAX AND UTILITY
OVERPAYMENTS AND UNDERPAYMENTS OF \$10.00 OR LESS
TO GENERAL SURPLUS**

WHEREAS, the refunding of tax and utility overpayments of Ten Dollars (\$10.00) or less and the collection of tax underpayments of Ten Dollars (\$10.00) or less would impose administrative burdens out of proportion to the benefit thus given.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that tax and utility overpayments and underpayments of Ten Dollars (\$10.00) or less be credited or debited to General Surplus.

**R 11-2018 RESOLUTION OF THE BOROUGH OF MADISON ADOPTING
2018 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES
PURSUANT TO N.J.S.A. 40:4-19**

WHEREAS, 40A:4-19 Local Budget Act, provides that temporary appropriations be made in the amounts required where contracts, commitments or payments must be made prior to the final adoption of the 2018 budget; and

WHEREAS, the date of this resolution is within the first thirty days of 2018; and

WHEREAS, the total appropriations in the 2017 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

CURRENT	\$25,096,275.97
WATER UTILITY	\$1,816,098.00
ELECTRIC UTILITY	\$14,867,862.00

WHEREAS, 26.25 percent of the total appropriations in the 2017 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2017 Budget is as follows:

MUNICIPAL	\$6,587,772.44
WATER UTILITY	\$476,725.73
ELECTRIC UTILITY	\$3,902,813.78

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

CURRENT FUND
GENERAL ADMINISTRATION

Salary & Wages	41,300
Other Expenses	3,700
MUNICIPAL SUPPORT	
Salary & Wages	23,500
Other Expenses	6,500
HUMAN RESOURCES	
Salary & Wages	8,200
Other Expenses	11,900
BOROUGH CLERK	
Salary & Wages	27,300
Other Expenses	9,000
FINANCIAL ADMINISTRATION	
Salary & Wages	39,500
Other Expenses	22,400
MAYOR AND BOROUGH COUNCIL	
Salary & Wages	12,200
Other Expenses	4,800
COMMUNITY AND BUSINESS DEVELOPMENT	
Salary & Wages	27,600
Other Expenses	3,500
ASSESSMENT OF TAXES	
Salary & Wages	27,100
Other Expenses	9,900
REVENUE ADMINISTRATION	
Salary & Wages	25,900
Other Expenses	18,000
LEGAL SERVICES	
Other Expenses	61,700
MUNICIPAL COURT	
Salary & Wages	122,000
Other Expenses	35,500
PUBLIC BUILDINGS & GROUNDS	
Salary & Wages	25,700
Other Expenses	29,300
PLANNING BOARD	
Salary & Wages	16,200
Other Expenses	35,200
ZONING BOARD	
Salary & Wages	8,400
Other Expenses	14,400
ENGINEERING	
Salary & Wages	55,300

Other Expenses	15,700
CELEBRATION OF PUBLIC EVENTS	
Other Expenses	4,200
INSURANCE	
Group Health Insurance	550,000
Health Benefit Waiver	15,800
Liability	230,000
Workers Compensation	180,000
FIRE DEPARTMENT	
Salary & Wages	405,000
Other Expenses	18,500
FIRE SAFETY PROGRAM	
Salary & Wages	32,500
Other Expenses	
POLICE DEPARTMENT	
Salary & Wages	1,045,000
Other Expenses	79,400
CONSTRUCTION CODE	
Salary & Wages	170,000
Other Expenses	32,300
EMERGENCY MANAGEMENT SVCS	
Other Expenses	3,300
PUBLIC WORKS	
Salary & Wages	417,200
Other Expenses	87,600
SEWER LINE MAINTENANCE	
Salary & Wages	93,900
Other Expenses	35,300
SHADE TREE MANAGEMENT BOARD	
Other Expenses	30,900
GARBAGE & TRASH REMOVAL	
Other Expenses	435,000
VEHICLE MAINTENANCE	
Salary & Wages	91,400
Other Expenses	64,800
MADISON-CHATHAM JOINT MEETING	
Other Expenses	322,900
HEALTH DEPARTMENT	
Salary & Wages	75,100
Other Expenses	95,000
DOG REGULATION	
Salary & Wages	500

Other Expenses	2,600
CIVIC CENTER	
Other Expenses	8,900
RECREATION	
Salary & Wages	13,100
Other Expenses	34,500
TEEN CENTER	
Other Expenses	5,300
MAINTENANCE OF FREE PUBLIC LIBRARY	
Other Expenses	377,700
UTILITY EXPENSES	
Other Expenses	196,500
SENIOR CITIZENS PROGRAM	
Salary & Wages	32,100
Other Expenses	4,500
CONTINGENCY	
Other Expenses	13,100
SALARY AND WAGE ADJUSTMENT	9,772
PENSION	503,800
SOCIAL SECURITY	128,600

6,587,772

CAPITAL IMPROVEMENT	2,000,000
DEBT SERVICE	475,000

9,062,772

WATER UTILITY

Salary & Wages	160,900
Other Expenses	301,425
Social Security System	14,400

476,725

Capital Improvement	400,000
---------------------	---------

876,725

ELECTRIC UTILITY

Salary & Wages	477,300
Other Expenses	3,311,000
Social Security System	35,400

	<u>3,823,700</u>
Capital Improvement	400,000
	<u>4,223,700</u>

R 12- 2018 RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST RATES ON DELINQUENT TAXES

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that, in accordance with N.J.S.A. 54:4-67, the interest to be charged on delinquent taxes in the Borough of Madison shall be 8%, annually, on the first \$1,500.00 of delinquency, and on any amount in excess of \$1,500.00, the interest rate to be charged shall be 18%, annually, until all of the delinquency has been removed and the property restored to current status.

BE IT FURTHER RESOLVED that an additional 6% end-of-year penalty be applied to delinquent taxes, interest and other municipal charges exceeding \$10,000.00.

R 13-2018 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Madison in the County of Morris, New Jersey, to establish such a fund for the following department custodians in the indicated amounts:

Elizabeth Osborne Borough Clerk	\$1,000.00
Sara Keffer Senior Citizen Coordinator	\$ 500.00
Darren Dachisen Chief of Police	\$ 500.00
James Mattina Acting Electric Utility Superintendent	\$ 200.00
Ken O'Brien	

Director of Public Works	\$ 200.00
Ken O'Brien Water Utility/Director of Public Works	\$ 200.00
Russell Brown Construction Code Official	\$ 100.00

WHEREAS, all custodians are bonded by a blanket bond pursuant to N.J.S.A. 40A:5-34.1; and

WHEREAS, each custodian shall maintain records for his or her fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey hereby authorizes the establishment of Petty Cash Funds as described herein, and that two copies of this resolution be filed with the Division of Local Government Services in the New Jersey Department of Community Affairs for approval.

**R 14-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING COMMISSIONERS TO MORRIS COUNTY MUNICIPAL
JOINT INSURANCE FUND**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **JAMES E. BURNET, IV** is hereby appointed as the Borough's Risk Manager, Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

BE IT FURTHER RESOLVED that **SANDRA EMMERICH** is hereby appointed as the Borough's Alternate Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

**R 15-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING SIGNATURES ON ADMINISTRATIVE CERTIFICATES**

BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris, and State of New Jersey, that the Chief Financial Officer is hereby designated to certify to the validity and propriety of all requests for payment of

services on Administrative Certificates and to sign such certifications as required by N.J.S.A. 40A:5-16(b).

**R 16-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING INVESTMENT OF IDLE FUNDS AND WIRE
TRANSFERS**

WHEREAS, it is desirable that idle funds of the Borough be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer Borough funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Chief Financial Officer, the Confidential Assistant to the CFO, Qualified Purchasing Agent, Payroll Officer and the Borough Administrator are hereby authorized to request bids and to place orders for the investment of idle Borough funds solely in legally authorized investment vehicles, such investments to be confirmed in writing by the investing institution; and

BE IT FURTHER RESOLVED that the above named individuals are hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

- I. To or from Borough of Madison Checking or Savings Accounts to other Borough Accounts.
2. To or from Borough of Madison Checking or Savings Accounts, to or from Accounts specified by banks, solely for the purpose of investing for the account of the Borough.

**R 17-2018 RESOLUTION OF THE BOROUGH OF MADISON
DESIGNATING LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE
OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Public Contracts Equal Employment Opportunity Compliance requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer (hereafter "P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Qualified Purchasing Agent/ Personnel Director Linda Sawyer.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that Qualified Purchasing Agent/Personnel Director Linda Sawyer is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Madison in accordance with the provisions of N.J.A.C. 17:27-3.2.

BE IT FURTHER RESOLVED that in the absence of the Qualified Purchasing Agent/Personnel Director, the Borough Administrator Raymond M. Codey will assume the duties of the Public Agency Compliance Officer.

**R 18-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2018**

WHEREAS, N.J.S.A. 40A:5-14 provides that each municipality shall adopt a cash management plan annually by majority vote of the governing body; and

WHEREAS, the Chief Financial Officer recommends adoption of the Cash Management Plan attached hereto; and

WHEREAS, the Chief Financial Officer provides a monthly report to the governing body for review.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that the Cash Management Plan of the Borough of Madison is approved in the form attached hereto for the year 2018.

1/01/2018

**2018 CASH MANAGEMENT PLAN AND INVESTMENT POLICY
FOR THE BOROUGH OF MADISON**

1) Cash Management and Investment Objectives

The Borough of Madison's objectives in this area are:

- a) Preservation of capital.
- b) Adequate safekeeping of assets.
- c) Maintenance of liquidity to meet operating needs and claims settlements.

- d) Maximization of total return, consistent with risk levels.
- e) Investment of assets in accordance with the State of New Jersey Laws and Regulations.
- f) Accurate and timely reporting of interest earnings.

2) Permissible Investments

Investments shall be limited to the following:

- a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America, including securities of, or other interests in, any open-end or closed-end management type investment company or investment trust registered under the "Investment Company Act of 1940" 54 Stat.847 (15 U.S.C. 80a-1 et seq.), purchased and redeemed only through the use of national or state banks located within this state, if the portfolio of that investment company or investment trust is limited to bonds or other obligations of the United States of America, bonds or other obligations guaranteed by the United States of America and repurchase agreements fully collateralized by bonds or other obligations guaranteed by the United States of America, which collateral shall be delivered to or held by the investment company or investment trust, either directly or through an authorized custodian;
- b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives, which have a maturity date not greater than twelve (12) months from the date of purchase;
- c) Bonds or other obligations, having a maturity date not more than twelve (12) months from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units.

3) Authorized Depositories

In addition to the above, the Borough of Madison is authorized to deposit funds in Certificates of Deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, N.J.S.A. 17:9-14 et seq. (GUDPA).

The Borough of Madison is also authorized to invest its assets in the New Jersey Cash Management Fund.

4) Authority For Investment Management

The Chief Financial Officer is authorized and directed to make investments, with a maturity of from one to twelve (12) months through commercial banks, which are to be selected by the Chief Financial Officer in consultation with the Borough Administrator. Their actions and decisions shall be consistent with this plan and all appropriate regulatory constraints.

5) Preservation of Capital

Securities shall be purchased with the ability to hold always until maturity.

6) Safekeeping

Securities purchased on behalf of the Borough of Madison shall be delivered electronically or physically to the Borough of Madison's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough of Madison.

7) Selection of Asset Managers, Custodial Banks and Operating Banks

Custodial banks shall be retained by the Chief Financial Officer in consultation with the Borough Administrator for periods of one (1) year. Additionally, the Borough of Madison shall maintain the ability to change custodial banks annually based upon performance appraisals and upon reasonable notice, and based upon changes in policy or procedures.

8) Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough of Madison's annual audit.

9) Cash Flow Projections

Asset maturity decisions shall be guided by cash flow factors prepared by the Chief Financial Officer for the Borough of Madison.

10) Cash Management

All moneys turned over to the Chief Financial Officer, Tax Collector and all staff positions shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15. In the event a check is made payable to the Chief Financial Officer rather than the Borough of Madison, the following procedure is to be followed:

a) The Chief Financial Officer notifies the payer, returns the check and requests that the check be made payable directly to the Borough of Madison.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated

compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be documented and kept on file for review.

Cash may be withdrawn from investment pools under the discretion of the Chief Financial Officer only to fund operations, claims, imprest accounts or approved debt payments.

11) Checks Payable

All monies payable to the Borough shall be made payable to the "Borough of Madison".

**R 19-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING RENEWAL OF AN AGREEMENT WITH
MADISON AREA YMCA REGARDING A TEEN PROGRAM
FOR LOCAL YOUTHS**

WHEREAS, the Borough Administrator has recommended renewal of an agreement with the Madison Area YMCA to provide services to Madison youths; and

WHEREAS, the Madison Area YMCA has provided these services through its established teen program; and

WHEREAS, the proposed cost for the services to be provided is \$20,000.00; and

WHEREAS, the Chief Financial Officer has attested that funds will be available in an amount not to exceed \$20,000.00 for the payment of such services in the 2018 municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute an agreement between the Madison Area YMCA and the Borough of Madison renewing an agreement to provide Teen Program services described herein in a form approved by the Borough Attorney.

**R 20-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING THE COLLECTOR OF TAXES TO CONDUCT THE
ANNUAL SALE OF DELINQUENT TAXES FOR THE CALENDAR YEAR
2018**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Collector of Taxes for the Borough of

Madison is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2018.

**R 21-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING MEMBERS TO COMMUNITY DEVELOPMENT REVENUE
SHARING COMMITTEE**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following individuals are hereby appointed to the Community Development Revenue Sharing Committee:

Raymond M. Codey (appointed by Mayor)

Louis Riccio, Alternate (appointed by Mayor)

Carmela Vitale, Council Member (appointed by Council)

**R 22-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING HEALTH OFFICER MICHAEL FITZPATRICK AS
RELOCATION OFFICER FOR THE BOROUGH OF MADISON
IN CONJUNCTION WITH THE RELOCATION ASSISTANCE
PROGRAM ADMINISTERED BY THE DIVISION OF CODES
AND STANDARDS OF THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS**

BE IT RESOLVED, that the Council of the Borough of Madison, County of Morris, State of New Jersey hereby appoints Health Officer Michael Fitzpatrick as Relocation Officer for the Borough of Madison effective immediately, to serve without compensation.

**R 23-2018 RESOLUTION OF THE BOROUGH OF MADISON
RECOGNIZING THE MADISON RECREATIONAL
ORGANIZATIONS FOR CALENDAR YEAR 2018**

WHEREAS, the Borough Council wishes to recognize the primary sport recreational groups and organizations within the Borough of Madison for insurance and scheduling purposes; and

WHEREAS, the Recreation Director coordinates the efforts of these organizations to provide recreational activities for residents of the Borough and participating towns; and

WHEREAS, the Borough continues to support recreational activities for all residents.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Madison, in the County of Morris, State of New Jersey hereby recognize the following recreation groups, organizations and primary contacts as part of the Madison Recreational plan:

Madison Basketball Association: Mike Rosselli
Harding-Madison Hockey: Tony Gero
Madison Jr. Wrestling (Takedown Club): Nate Burroughs
Madison Little League: Ken Waer
Madison Girls Softball: Dave Carver
Madison Boys Lacrosse: Nick Spagnoletti
Madison Girls Lacrosse: Kathy Cowan
Madison Jr. Football: Nino Coviello
Madison Soccer Club: Colleen Castellano
Madison Jr. Field Hockey: Karen Blount
Men's Softball, Zach Ellis
Women's Softball, Dave Carver

**R 24-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING EXECUTION OF A MASTER POWER PURCHASE AND
SALES AGREEMENT AND CONFIRMATION TRANSACTIONS
THEREUNDER BETWEEN THE BOROUGH AND VARIOUS SUPPLIERS**

WHEREAS, pursuant to prior council resolution(s) the borough entered into Master Power purchase and sale agreements with the following suppliers on the dates indicated:

Exelon Generation Company LLC ¹	October 4, 2011
Talen Energy Marketing LLC ²	October 4, 2011
Next Era Energy Power Marketing, Inc.	October 4, 2011
PSEG Energy Resources & Trade LLC	October 28, 2011
Noble Americas Gas & Power Corp.	October 20, 2011
DTE Energy Trading, Inc.	October 4, 2011
BP Energy Company	February 3, 2015

¹Exelon Generation Company LLC, acquired Constellation Energy Group, the parent company of Constellation Energy Commodities Group, Inc. and assumed all the Constellation obligations as of March 2012.

² On June 1, 2015 PPL EnergyPlus LLC changed its name to Talen Energy Marketing LLC.

WHEREAS, the Borough desires to extend to its authorized representatives the duty and obligation to execute Transaction Confirmations that secure specific quantities of energy for delivery to the Borough for specific delivery periods at a fixed price; and

WHEREAS, pursuant to prior Council authorization, and to facilitate the purchase of whole sale electricity, the Borough entered into the Membership Agreement with PJM Interconnection, LLC dated 2011 and the Master Energy Supply Agreement with American PowerNet Management, Inc. dated October 18, 2011;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Madison in the County of Morris, State of New Jersey, that the Council affirms the above-described Master Power Purchase and Sale Agreements with Exelon Generation Company, LLC; Talen Energy Marketing, LLC; Next Era Energy Power Marketing, Inc.; PSEG Energy Resources & Trade LLC; Noble Americas Gas & Power Corp.; DTE Energy Trading, Inc.; BP Energy Company; the Membership Agreement with PJM Interconnection, LLC; and the Master Energy Supply Agreement with American Power Net and authorizes the continuation of these agreements; and

BE IT FURTHER RESOLVED, that the Council authorizes the Borough Administrator and/or the Assistant Borough Administrator/CFO to enter in to binding Transaction Confirmations securing specific blocks of energy at specific delivery periods and prices pursuant to these Master Power Purchase and Sale Agreements.

**R 25-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING ANDREW CLARKE AS PROFESSIONAL LAND
SURVEYOR FOR TAX MAPS**

WHEREAS, the Borough is in need of a Professional Land Surveyor for necessary changes to the tax maps; and

WHEREAS, the Borough Tax Assessor has recommended that Andrew Clarke be appointed as the Professional Surveyor for Tax Maps; and

WHEREAS, the Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that Andrew Clarke is hereby appointed to the position of Professional Land Surveyor for tax Maps for the year 2018, for the purpose of making any necessary changes to the Borough Tax Maps.

**R 26-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING SIGNATURE AND ACCEPTANCE OF A
GRANT AGREEMENT WITH THE MADISON MAIN STREET
FOUNDATION**

WHEREAS, the Assistant Borough Administrator/ CFO has recommended that the Borough enter into a grant agreement with the Madison Main Street Foundation to fund certain Downtown Development Commission activities and for the improvement of the management of finances.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute a grant agreement between the Borough of Madison as grantee and the Madison Main Street Foundation, as grantor, for a grant in the amount of \$140,000.00, in a form approved by the Borough Attorney.

**R 27-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC
FOR CONTINUING DISCLOSURE AGENT SERVICES AND
APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL
ADVISOR OF RECORD**

WHEREAS, the Chief Financial Officer has recommended the execution of an agreement for Continuing Disclosure Agent Services with Phoenix Advisors, LLC and appointment as Independent Register Municipal Advisor of Record; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Assistant Borough Administrator/ CFO is authorized to execute an agreement between Phoenix Advisors, LLC and the Borough of Madison as described herein in a form approved by the Borough Attorney.

**R 28-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING BOROUGH REPRESENTATIVES TO SERVE ON
THE PUBLIC POWER ASSOCIATION OF NEW JERSEY BOARD
OF DIRECTORS**

WHEREAS, the Borough Administrator has recommended that James Burnet be designated as the Madison Borough delegate to the Public Power Association of New Jersey; and

WHEREAS, the Borough Council has recommended that Raymond M. Codey be designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. James Burnet is designated as the Madison Borough delegate to the Public Power Association of New Jersey.
2. Raymond M. Codey is designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

**R 29-2018 RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING THE BOROUGH ADMINISTRATOR AND
ASSISTANT BOROUGH ADMINISTRATOR/CFO TO
NEGOTIATE AND APPROVE CHANGE ORDERS AND
CONSTRUCTION COSTS WITH KRE URBAN RENEWAL, LLC**

WHEREAS, required improvements will continue to be necessary at the Borough Community Center at the former Green Village Road School site; and

WHEREAS, the Council previously authorized the Borough Administrator and Assistant Borough Administrator/Chief Financial Officer to negotiate and approve said change orders and construction costs for said work; and

WHEREAS, the anticipated approximate construction cost of \$ 300,000.00 exclusive of the cost of sewer infrastructure work under Kings Road in the public right-of-way will be satisfied by a deduction in the sewer and water connection fees due from KRE Urban Renewal, LLC to the Borough of Madison.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Borough Administrator and Assistant Borough Administrator/Chief Financial Officer are authorized to continue negotiations and approving required leasehold improvements for the Borough Community Center at the former Green Village Road School site.

**R 30-2018 RESOLUTION OF THE BOROUGH OF MADISON,
COUNTY OF MORRIS, STATE OF NEW JERSEY, UTILIZING
MUNICIPAL PROFESSIONALS FOR THE REVIEW OF
DEVELOPMENT APPLICATIONS**

WHEREAS, the Planning Board and Zoning Board of Adjustment of the Borough of Madison have a need to utilize the services of professionals employed by Madison Borough for the review of development applications pursuant to the provisions of N.J.S.A. 40:55D-53.2; and

WHEREAS, the following Borough of Madison professionals will be billed by the municipality to the applicant at the following rates in accordance with N.J.S.A. 40:55D-53.2:

Robert A. Vogel, PE - \$160.53 per hour
Frank Russo, PE - \$122.43 per hour
Susan Blickstein, Ph.D., Planner - \$145.00 per hour
Gary Hall, Esq., Attorney - \$205.00 per hour
Vincent Loughlin, Esq. Attorney - \$ 165.00 per hour

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the above Borough professionals are hereby authorized to review development applications and bill in accordance with N.J.S.A. 40:55D-53.2;

BE IT FURTHER RESOLVED, a notice of this action shall be printed once in the legal newspaper of the Borough of Madison as required by law. This resolution shall take effect immediately.

**R 31-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING COMMISSIONERS TO THE NEW JERSEY PUBLIC POWER
AUTHORITY (NJPPA), A MUNICIPAL SHARED SERVICES ENERGY
AUTHORITY**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **JAMES E. BURNET, IV** is hereby appointed as the Borough's Commissioner to the New Jersey Public Power Authority (NJPPA), effective immediately to represent the Borough of Madison, New Jersey.

BE IT FURTHER RESOLVED that **RAYMOND M. CODEY** is hereby appointed as the Borough's Alternate Commissioner to the New Jersey Public Power Authority (NJPPA) effective immediately to represent the Borough of Madison, New Jersey.

**R 32-2018 RESOLUTION OF THE BOROUGH OF MADISON
APPROVING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL
CONSUMPTION LICENSE #1417-33-018-009 OF U.S. FOOD &
BEVERAGE, INC. TO WAVERLY RESTAURANT GROUP, LLC**

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1417-33-018-009 heretofore issued to U.S. FOOD & BEVERAGE, INC., t/a Poor Herbies, for premises located at 13 Waverly Place, Madison, NJ 07940, to WAVERLY RESTAURANT GROUP, LLC, 13 Waverly Place, Madison, NJ 07940; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE BE IT RESOLVED that the Borough of Madison Governing Body does hereby approve, effective immediately, the Person-to-Person transfer of the aforesaid Plenary Retail Consumption license from U.S. FOOD & BEVERAGE, INC., t/a Poor Herbies, for premises located at 13 Waverly Place, Madison, NJ 07940, to WAVERLY RESTAURANT GROUP, LLC, 13 Waverly Place, Madison, NJ 07940, and does hereby direct the Borough Clerk to endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to WAVERLY RESTAURANT GROUP, LLC, 13 Waverly Place, Madison, NJ 07940 effective January 3, 2018.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Elizabeth Osborne
Borough Clerk
Approved January 22, 2018 (EO)