

REORGANIZATION MEETING MINUTES
January 2, 2019 at 7:00 p.m.

Call to Order

The Reorganization Meeting of the Mayor and Council of the Borough of Madison was held on Friday, the 2nd day of January 2019, in the Council Chamber of the Hartley Dodge Memorial, Madison, New Jersey. Mayor Conley called the meeting to order at 7:00 p.m.

The Borough Clerk read the Open Public Meetings Act Statement

“In compliance with the Open Public Meeting Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Daily Record, posting a copy of the notice on the bulletin board at the main entrance to Borough Hall and filing a copy in the office of the Borough Clerk, all on December 6, 2018. Copies of that notice were made available to members of the general public.”

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick Rowe

Maureen Byrne

John F. Hoover

Invocation

Mayor Conley invited forward Rabbi Shalom Lubin, Chabad of South East Morris County, to give the invocation. Mr. Conley greeted everyone by wishing all a “Happy New Year”, thanked the Mayor and Council Members, and asked that 2019 be a safe and healthy New Year for the Borough of Madison.

Presentation of Colors, Pledge of Allegiance, National Anthem

Everyone rose for the Pledge of Allegiance led Madison Girl Scout Troop 6221 Members; all covered their hearts and were led in the recitation of the Pledge of Allegiance. Mayor Conley acknowledged the Rose City Songsters, who sang the National Anthem, and “Let There Be Peace on Earth” after which the Colors were retired.

Presentations of Medallions for Distinguished Service

Mayor Conley commented that Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving. As each name and position was announced, there was a round of

applause. Mayor Conley invited the recipients present to step forward to receive their Medallions.

Larry Jasen
DDC
2012-2018

Barbara Short
DDC
2014-2018

Michael Kopas
DDC
2007-2018

Marsha Ann Zimmerman
DDC
2014-2018

Gary Ruckelshaus
Library Trustee
2009 – 2018

Jerry Mantone
Housing Authority
2011-2018

Robert McDowell
Parks Advisory Committee
2012-2018

Lois Wolkowitz
Parks Advisory Committee
2006-2018

Proclamation for Outgoing Council Member

Mayor Conley read and presented a Proclamation in honor of outgoing Council Member Benjamin Wolkowitz; There was a round of applause and standing ovation in Mr. Wolkowitz's honor.

Presentation of Gifts

Mayor Conley acknowledged and thanked Mr. Wolkowitz for his service in government and presented Mr. Wolkowitz with gifts from the Mayor and Council including a pewter box engraved with the Hartley Dodge Memorial and a Council chair engraved with Mr. Wolkowitz's name and years of service as Council Member. Mr. Wolkowitz thanked the residents of Madison for their kindness and for the opportunity to serve.

Oath of Office

Astri J. Baillie and her family were called forward. The Oath of Office of Council Member Baillie was administered by Lt. Gov. Sheila Y. Oliver. There was a long round of applause.

Debra J. Coen and her family were called forward. The Oath of Office of Council Member Coen was administered by Lt. Gov. Sheila Y. Oliver. There was a long round of applause.

Roll Call by Borough Clerk

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert. H. Conley
Council Members:
Carmela Vitale
Astri J. Baillie
Patrick W. Rowe
Maureen Byrne
John F. Hoover
Debra J. Coen

Mayor Conley recognized distinguished guests including Lt. Governor Sheila Y. Oliver and Assemblyman John McKeon.

Mayor's Message to the Citizens of Madison

January 2, 2019

Thank you to Rabbi Shalom Lubin of Chabad of South East Morris County for your invocation. Thank you to our Police Honor Guard for the presentation of colors, Girl Scout Troop 6221 for leading us in the Pledge of Allegiance and Rose City Songsters for the singing of our National Anthem and a song setting the right tone for the New Year.

Welcome to the Wolkowitz, Baillie-Kimball and Coen families. Astri, welcome to another term serving the residents of Madison. Welcome to Deb Coen as you continue to serve your community, making the shift from the Board of Education to the Borough Council after your one-year sabbatical. Welcome back to our returning Council Members; Carmela Vitale, Pat Rowe, Maureen Byrne and John Hoover. And, a special welcome to Lt. Governor Sheila Y. Oliver. When I called Lt. Governor Oliver to see if she could fit our reorganization meeting into her busy schedule she quickly said, "I love Madison; you can count on me being there." Having the highest-ranking elected woman in New Jersey join us tonight is an honor, as 2019 is a special year. Tomorrow a record number of women will be taking the oath of office in Washington, including our own Congresswoman, Mikie Sherrill. It is very fitting that this year the Madison Council will be a majority women board leading the way. And, welcome to Assemblyman John McKeon. Welcome to our residents, Department Heads and all Borough staff in attendance. Each year I like to remember a few of the cherished residents who we lost in the past year. Those who not only left a mark but also taught us how to be better people: Louise Paterson – Louise was our most loyal resident at our council meetings, sitting in the first seat of the second row, and if you sat there, she would politely tell you that it was her seat. Of course you would have to arrive very early to beat her to the seat. She was an extremely proud Republican but she never let that get in the way of periodically pulling me, the Democratic Mayor, aside to whisper; "I can't let anyone hear this, but you're doing a very good job as Mayor." So as we go into 2019, let us take this lesson from Louise Paterson; yes we may wear our party labels with pride, but don't ever let

that label get in the way of us working together for the greater good. Kay Leary – Kay like many in Madison wore many volunteer hats. Ambulance Corps, Friends of the Library, Thursday Morning Club, St. Vincent Martyr Church to name a few, but she also had a passion for history. Having lived all her 95 years in Madison, she was the perfect person to serve as our Town Historian. In that role she gave us the lesson of how important the history and heritage of Madison is. We each bring our perspective and diversity to this great community, a diversity that has shaped our community. Let us continue to tell the stories that Kay helped preserve. Tony Donato – Tony left us in August but his smile and sense of humor will be with us forever. He was a fourth-generation Madisonian who served on this Council from 1972 through 1974. He was instrumental in the forming of the Downtown Development Commission and served as our Downtown Manager from 1987 through 1999. His dedication is a lesson on how important a thriving downtown is to Madison. Our commitment is paying off, but we should never take it for granted. Ruth Russell – Yet another dedicated volunteer. Ruth served many years with the Madison Ambulance Corps, but it is her spirit that will always be with us. I learned at her funeral service that I was in her special, but not too small group that would receive her periodic phone calls. On my voicemail would be the sweetest voice saying, “This is your favorite resident Ruthie Russell calling her favorite Mayor. No need to call back, I just wanted to say hello.” In this day and age of texts and tweets, Ruth left us with the lesson that nothing is more powerful than the spoken word telling someone that you are thinking of them. Sandee Fielo – Short in stature, but tall as a Madison volunteer, Sandee volunteered with the Senior Citizen Center and in particular developed a program called Stay Healthy, helping seniors adjust to the life that comes with aging. Sandee left us with the message we are never too old to help others be healthier and feel younger. As we say good-bye to 2018, let us also keep in our thoughts the Dachisen family. In August, Chief Darren Dachisen lost his brother Michael, the Rockaway Township Mayor and in December, Darren’s wife Mechele lost her battle with cancer. I spoke to the Chief earlier today and he shared his appreciation for all the support he has received from the Borough government, Madison residents, and the extended Madison Police and law enforcement community during this very difficult time. Let us take a moment to remember those who died in 2018, to remember in times of need the importance of community in getting through loss in our families. This is my eighth New Year’s message. Time flies when you’re having fun. In preparing for tonight I reviewed my comments from January 1, 2012, my first year as Mayor. A few things hit me from those comments. One was I spoke too long, so hopefully I am now more concise. Also I had laid out many goals in those comments, which might have appeared to be ambitious for a rookie Mayor. I am happy

to say we have done well with almost all and I will touch on two of them. One was the need to recommit investing in infrastructure, to reestablish the policy of transferring operating dollars to capital. Through the strategic planning process led by Ben Wolkowitz, and a commitment by our Council and staff we have a capital program that is second-to-none. Of course, if you drove around town this summer you already knew that with the many road disruptions. In addition to the roadwork, we have also replaced miles of water mains, lined miles of sewer pipe and invested in recreation facilities. This is a commitment that we will continue and not waiver on in the coming years. Again, for all those who were inconvenienced by the detours and road closing, I thank you for your patience. The other goal I had laid out was strengthening our committees. I have often said the Council that sits in front of you is just the tip of the massive volunteer iceberg that serves Madison. With an annual Committee Leadership Training Conference, we have put in place one tool to support the work being done at the Board and Committee level, but it is clear that we need to do more to strengthen and support our committees. I have already spoken to a few Council members about the process I would like see happen to get all of our committees running on all cylinders. This process will launch in the first quarter of this year. Now that I have probably already gone past my promise of not talking too long, I want to close with a quick Madison story that I shared with the DDC last month. I was in front of my house on Brittin Street, when one of Madison's newest residents stopped to ask me a question. She did not know who I was, but was very curious about the water running out to the street from the many houses in the neighborhood. You see she had moved from Florida, the land with no basements to Madison and the land of old basements and high water tables, especially in the year of record rainfall. I explained the concept of sump pumps. She was relieved to hear the explanation as she had thought it was a poorly maintained water system. I thought this was now a good time to introduce myself as the Mayor. She then shared that a job-relocation had necessitated a move to New Jersey, a move that she thought was the end of world, as she knew it for her family. She went on to say that she quickly realized that they chose the right town and that by moving to Madison she had truly found a "slice of heaven." That is what Madison is all about, a strong sense of community that has created our slice of heaven. An with that, thank you all and to all a Happy and Healthy New Year.

Robert H. Conley, Mayor

There was a round of applause honoring Mayor Conley.

Election of Council President

Mrs. Vitale nominated and moved the appointment of Council Member Astri J. Baillie

as Council President. Ms. Byrne seconded the motion. The motion passed with a unanimous voice call vote recorded.

Adoption of Council Bylaws for 2019

Ms. Baillie moved that the existing Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2019. Council Member Rowe seconded the motion, which passed with a unanimous voice call vote recorded.

Mayor's Announcement of Council Standing Committees for the Year 2019

<u>STANDING COMMITTEE</u>	<u>CHAIR/OTHER MEMBER</u>
Community Affairs	John F. Hoover/ Debra J. Coen
Finance and Borough Clerk	Carmela Vitale/Maureen Byrne
Health	Debra J. Coen/ Carmela Vitale
Public Safety	Astri J. Baillie/Patrick Rowe
Public Works and Engineering	Maureen Byrne/John F. Hoover
Utilities	Patrick Rowe/Astri J. Baillie

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion. The motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Appointment of Borough Officials

Mayor Conley nominated and appointed the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)
Housing Officer, Michael Fitzpatrick (Annual Appointment)
Zoning Officer, Frank Russo, (Annual Appointment)
Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Mayor Conley appointed Members of Boards not subject to Council confirmation:

- (1) **ENVIRONMENTAL COMMISSION**
Three-year term through December 31, 2021
Stephan Stocker, Regular Member
Trina Mallik, Regular Member

One-year term through December 31, 2019
Claire Whitcomb, Chair
Ann Huber, Planning Board Rep.
Maureen Byrne, Council Liaison

- (2) **HISTORIC PRESERVATION COMMISSION**
Four-year term through December 31, 2022
Janet Foster, Class A Regular

Two-year term through December 31, 2020
Jill Rhodes, Alt. #2

One-year term through December 31, 2019
Maureen Byrne, Council Liaison

- (3) **PLANNING BOARD**
Four-year term through December 31, 2022
George Limbach, Jr., Class IV, Regular Member
Steven R. Tombalakian, Class IV, Regular Member

One-year term through December 31, 2019
John Forte, Class II, Official of the Borough other than Governing Body

Council Liaison to the Planning Board is appointed by Council

Mrs. Vitale moved the appointment of Astri J. Baillie, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2019. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Announcement of Appointments to Special Positions Requiring Council Confirmation

Mayor Conley announced the Mayor's appointments of the following individuals requiring Council confirmation, all for a one-year term through December 31, 2019:

- (1) **BOARD OF EDUCATION**
Patrick Rowe, Council Liaison
- (2) **CHAMBER OF COMMERCE**
John F. Hoover, Council Liaison
- (3) **HISTORIAN**
Scott Spelker
- (4) **HOUSING AUTHORITY**
Carmela Vitale, Council Liaison

- (5) **JOINT MEETING COUNCIL REPRESENTATIVES**
Carmela Vitale, Finance/ Personnel Committee Chair
Patrick Rowe, Finance/ Personnel Committee Member

- (6) **JOINT MUNICIPAL COURT**
Carmela Vitale, Member
Astri J. Baillie, Member

- (7) **MUSEUM OF EARLY TRADES & CRAFTS**
John F. Hoover, Council Liaison

- (8) **PROJECT COMMUNITY PRIDE**
Astri J. Baillie, Council Liaison

- (9) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**
John F. Hoover, Council Liaison

- (10) **MADISON COMMUNITY POOL**
Debra J. Coen, Council Liaison

- (11) **SHARED SERVICES – BOARD OF EDUCATION**
Mayor Robert Conley
Patrick Rowe
Carmela Vitale

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Hoover seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Appointment of Members of Boards and Committees Subject to Council Confirmation

Mayor Conley requested that Ms. Coen announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**
Two-year term through December 31, 2020
Dana Bogojevic, Alt. #2

Unexpired four-year term through December 31, 2019
Joann Burke, Regular Member

Unexpired two-year term through December 31, 2019
Sandra Lascari, Alt. #1

One-year term through December 31, 2019
Debra J. Coen, Council Liaison

(2) **COMMUNITY GARDEN ADVISORY COMMITTEE**

Three-year term through December 31, 2021

Geoffrey Anderson, Regular

Paul Schmitt, Regular

Geoff Thomas, Regular

Charles Van Buskirk, Regular

One-year term through December 31, 2019

Maureen Byrne, Council Liaison

(3) **COMPLETE STREETS COMMITTEE**

One-year term through December 31, 2019

Mayor, Ex-Officio, Robert H. Conley

Public Safety Council Liaison, Astri J. Baillie

Engineering Council Liaison, Maureen Byrne

Borough Engineer, Robert Vogel

Director of Public Works, Ken O'Brien

Madison Police Reps, Lt. Joseph Longo and Corporal Vincent DellaValle

Board of Education Representative

Director of Business Development, Lisa Ellis

Resident, Mark Chiarolanza

Resident, Kirk Oakes

Ms. Baillie moved confirmation of the foregoing appointments. Ms. Coen seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,

Ms. Byrne, Mr. Hoover, Ms. Coen

Nays: None

Mayor Conley requested that Mr. Hoover announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2021

Susan Whitehorn, Owner/Merchant/Landlord

Jim Hollenbach, Owner/Merchant/Landlord

John Morris, Chamber of Commerce Representative

Mark Fabyanski, At Large Member

Unexpired three-year term through December 31, 2020

Thomas Honohan, Senior Citizen Advisory Committee Rep

Unexpired three-year term through December 31, 2019

Allison Adams, Owner/Merchant/Landlord

Carla Brady, At Large Member

One-year term through December 31, 2019

John F. Hoover, Council Liaison

(2) **HOUSING AUTHORITY**

Five-year term through August 10, 2023
Lois Bhatt, Commissioner

Unexpired five-year term through August 10, 2020
Melissa Elias, Commissioner

(3) **LIBRARY TRUSTEES**

Five-year term through December 31, 2023
Louise Easton, Trustee

Unexpired Five-year term through December 31, 2022
Rachel Barry, Trustee

(4) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2019**

Mayor **Robert H. Conley**
Council Liaison, **Astri J. Baillie**
Administrator **Raymond M. Codey**
Assistant Borough Administrator/CFO **James Burnet**
Borough Engineer **Robert Vogel**
Construction Official **Russ Brown**
Director of Public Works **Kenneth O'Brien**
Electric Utility Superintendent **James Mattina**
Fire Chief **Louis DeRosa**
Health Officer **Michael Fitzpatrick**
Medical Representative **Carmen Romano**
Board of Education Representative
Senior Citizens Advisory Rep **Tom Honohan**
Auxiliary Police **Samuel DeMarso, Sr**
Madison Eagle **Garry Herzog**
MCJM (Sewer) Superintendent **Chris Manak**
Drew University Rep, **Director William Ortman**
OEM Coordinator **John Rafter**
OEM Coordinator **Police Chief Darren Dachisen**
OEM Deputy Coordinator/Public Info Officer **Lt. Joseph Longo**
OEM Assistant Coordinator **Mike Shugrue**
OEM Asst. Dep. Coordinator **Sgt. James Cavezza**
Pharmacist **Frank Iannarone**
Public Information **Michael Pellessier**
School Resource Officer **S.O. Vincent Galgano**
Secretary **Kristy Kiehl**

Ms. Baille moved confirmation of the foregoing appointments. Mr. Hoover seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Mayor Conley requested that Ms. Byrne announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**

Three-year term through December 31, 2021

Vanessa Morganthaler, SAC Madison High School Rep

Frank Iannarone, At Large Representative

Diane Fastiggi, At Large Representative

Lisa Ellis, Resident Representative

Katherine Plunkett, St. Vincent Representative

Audra Toner, Coordinator, Drug & Alcohol Services

One-year term through December 31, 2019

Debra J. Coen, Council Liaison

(2) **MUNICIPAL AUDIT COMMITTEE**

Three-year term through December 31, 2021

David Luber, Regular

One-year term through December 31, 2019

Carmela Vitale, Council Liaison

(3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION
ADVISORY COMMITTEE**

Three-year term through December 31, 2021

Chris Kellogg, Madison Resident (#3 of 4)

Madison Resident (#4 of 4)

One-year term through December 31, 2019

Cathie Coultas, Parks Advisory Committee Representative

George Limbach, Planning Board Representative

Jill Rhodes, Historic Preservation Commission Rep.

Peter Hiscano, Recreation Committee Rep

Nancy Bruce, STMB Representative

Environmental Comm Representative

Mayor Robert H. Conley, Ex-Officio

Astri J. Baillie, Council Liaison

(4) **PARKS ADVISORY COMMITTEE**

One-year term through December 31, 2019

Thomas Salaki, Chair

Cathie Coultas, Secretary

Paul Allocco

Debbie Mantone

Michelle Mitterer

John Taylor

Geoffrey Thomas

Maureen Byrne, Council Liaison

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen

Nays: None

Mayor Conley requested that Mr. Rowe announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **PATRIOTIC CELEBRATIONS COMMITTEE**
One-year term through December 31, 2019
Ron DeBiasse
Peter R. Flemming, Sr.
Thomas J. Granato
Jeffrey Pettitt
Michael Piano
James Savage
Victor Schumacher
Joseph Nester, Post Commander, American Legion Post 43
Carmela Vitale, Council Liaison

- (2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**
One-year term through December 31, 2019
Construction Code Official
Health Officer
Board of Health President (1 of 2 required)
Board of Health Member (2 of 2 required)
Debra J. Coen, Council Liaison and Chair

- (3) **RECREATION ADVISORY COMMITTEE**
One-year term through December 31, 2019
Nate Burrough - Wrestling Rep
Dave Carver - Softball
Brenda Catalanello - Madison Athletic Foundation Rep
Nino Coviello - Football Rep
Zach Ellis - Ex-Officio, Recreation Director
Board of Education Rep
ADA/PPEC Rep
Meghan Garrity - Field Hockey Rep
Tony Gero - Ice Hockey Rep
Tom Haralampoudis - Madison Junior School Rep
Peter Hiscano - Open Space Rep
Christopher Holland - Basketball Rep
Stephanie Berk - Little League Baseball Rep
Bob Macagnano - Soccer Club Rep
Ellis Siedem - Girls Lacrosse Rep
Tara Spagnoletti - Boys Lacrosse Rep
John F. Hoover, Council Liaison

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen

Nays: None

Mayor Conley requested that Ms. Baillie announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SAFETY COMMITTEE**
One-year term through December 31, 2019
Borough Administrator
Borough Engineer
Chief Financial Officer / Assistant Borough Administrator
Electric Utility Superintendent
Fire Chief
Health Officer
Madison-Chatham Joint Meeting Superintendent
Police Chief
Qualified Purchasing Agent/Personnel
Recreation Director
Director of Public Works
Astri J. Baillie, Council Liaison
- (2) **SENIOR CITIZENS ADVISORY COMMITTEE**
One-year term through December 31, 2019
Joan Finelli, At Large
Rexford S. Tucker Apartments Rep.
Marlene Dolan, Madison Health Department
Thomas Honohan, DDC Rep
Sara Keffer, Senior Citizen Coordinator
Ellwood Kerkeslager, MACA Rep
Doris Costello, Thursday Morning Club Rep.
Kaye Shaler, RSVP
YMCA Representative
Jeffrey Payton, Madison Library Rep.
John F. Hoover, Council Liaison
- (3) **SHADE TREE MANAGEMENT BOARD**
Five-year term through December 31, 2023
Judy Honohan, Regular
- One-year term through December 31, 2019
Maureen Byrne, Council Liaison

Ms. Baillie moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Mayor Conley requested that Mrs. Vitale announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**
Three-year term through December 31, 2021
Kathleen Caccavale, Regular
Amy Terracciano, Regular
Marilyn Musielski, Regular

Unexpired three-year term through December 31, 2020
Peter Fried, Regular

One-year term through December 31, 2019
Environmental Commission Representative
Ken O'Brien, Director of Public Works
Maureen Byrne, Council Liaison

(2) **UTILITIES ADVISORY COMMITTEE**

Three-year term through December 31, 2021
Alan Sawyer, Regular
Kevin Williams, Regular
Benjamin Wolkowitz, Regular

One-year term through December 31, 2019
Patrick W. Rowe, Council Liaison

(3) **ZONING BOARD OF ADJUSTMENT**

Four-year term through December 31, 2022
Timothy Fitzsimmons, Regular
Joseph Santoro, Regular

Unexpired two-year term through December 31, 2019
Christopher Tomlin, Alt. #1 Member

Two-year term through December 31, 2020
Anthony Dilonno, Alt. #2 Member

Ms. Baillie moved confirmation of the foregoing appointments. Mrs. Vitale seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

Communications - None

Invitation for Discussion

Mayor Conley opened the meeting to the public and asked if anyone wished to be heard. Since no member of the public wished to be heard, the invitation for discussion was closed.

Consent Agenda Resolutions

The Clerk made the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Ms. Baillie moved approval of the Consent Agenda Resolutions. Mr. Rowe seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Mr. Rowe,
Ms. Byrne, Mr. Hoover, Ms. Coen
Nays: None

R 1 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON ESTABLISHING
ANNUAL SCHEDULE OF MEETINGS FOR 2019 AND OTHER
REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT**

WHEREAS, N.J.S.A. 10:4-18 of the Open Public Meetings Act provides that within seven (7) days following the annual Reorganization Meeting of a public body, such public body shall adopt, post and distribute a schedule of its regular meetings for the coming year; and

WHEREAS, said schedule shall contain the location of each meeting to the extent it is known and the time and date of each meeting; and

WHEREAS, the Borough of Madison does seek to establish such schedule for the year 2019;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Annual Schedule of Meetings designated in the attached notice is approved.

MAYOR AND COUNCIL MEETING NOTICE - 2019

BOROUGH OF MADISON

50 Kings Road

Madison, NJ 07940

In compliance with the Open Public Meetings Act, the Borough of Madison issues this notification of 2019 regularly scheduled meetings. The Mayor and Council of the Borough of Madison in the County of Morris and State of New Jersey will meet on the second and fourth Mondays of each month, except as noted*, in the Hartley Dodge Memorial Building, 50 Kings Road in the Borough of Madison. The Regular Meeting will be called to order and begin with an Executive Session at 7:00 p.m., in the Committee Room, 2nd Floor, Hartley Dodge Memorial; the meeting will reopen to the public at 8:00 p.m. or as soon as practical thereafter and continue in the 2nd Floor Council Chamber where official action may be taken.

Monday, January 14, 2019
Monday, January 28, 2019
Monday, February 11, 2019
Monday, February 25, 2019

Monday, March 11, 2019
Monday, March 25, 2019
Monday, April 8, 2019
Monday, April 22, 2019
Monday, May 13, 2019
*Wednesday, May 29, 2019
Monday, June 10, 2019
Monday, June 24, 2019
Monday, July 8, 2019
Monday, July 22, 2019
Monday, August 12, 2019
Monday, September 9, 2019
Monday, September 23, 2019
*Wednesday, October 16, 2019
Monday, October 28, 2019
*Wednesday, November 13, 2019
Monday, November 25, 2019
Monday, December 9, 2019

These meetings are open to the public. Adequate notice of these meetings is being provided by filing a copy of these dates in the office of the Borough Clerk, posting a copy on the Municipal Bulletin Board, and notifying the Madison Eagle, Morris County Daily Record and Star Ledger, all on (January 10, 2019).
Elizabeth Osborne, Borough Clerk

R 2 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE
AWARD OF CERTAIN NON-FAIR AND OPEN CONTRACTS**

WHEREAS, the Borough of Madison has a need to obtain the following Professional Services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough Administrator of the Borough of Madison has determined that the value of certain Professional Services listed herein may exceed \$17,500; and

WHEREAS, the anticipated term of said contracts are noted below; and

WHEREAS, each contract has a thirty (30) day termination clause; and

WHEREAS, each Professional Services provider has submitted a proposal indicating each will provide the services for the fee as described herein; and

WHEREAS, each Professional Services provider has completed and submitted a Business Entity Disclosure Certification where required by N.J.S.A. 19:44A-1, et seq., which certifies that said provider has not made any reportable contributions to a political or candidate committee in the Borough of Madison, County of Morris, State of New Jersey in the previous year, and that the contract will

prohibit said Professional Services provider from making any reportable contributions through the term of the contract, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the Chief Financial Officer has certified as to the availability to cover the maximum dollar value of each pending contract as set forth in this Resolution; and

WHEREAS, this Resolution and Certification of funds does not obligate the Borough to spend the maximum for each contract. The 2017 Expenditure Schedule per vendor is attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey as follows:

1. The Mayor is hereby authorized to execute contracts for each of the professional services listed herein, the cost of each such professional service agreement not to exceed the amount certified by the Chief Financial Officer.

2. The Borough Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Borough within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

3. The resolution and contracts are on file and available for public inspection in the office of the Municipal Clerk during regular business hours Monday through Friday.

BE IT FURTHER RESOLVED that each Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

R 3 - 2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING TAX COLLECTOR AND/OR THE DEPUTY TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that in accordance with N.J.S.A. 54:5-11, the Tax Collector and/or the Deputy Tax Collector, bonded officials of this municipality, be and are hereby appointed to make examination of records as to unpaid municipal liens and certify the result thereof.

R 4 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON
DESIGNATING LINDA SAWYER AS PURCHASING OFFICER**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **Linda Sawyer** be designated Qualified Purchasing Agent for 2019 and is hereby authorized to sign all Purchase Orders upon issuance.

BE IT FURTHER RESOLVED that in the absence of Mrs. Sawyer, **Raymond M. Codey** be given the designation of Purchasing Agent.

R 5 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE
ASSESSMENTS**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey that **Borough Engineer Robert Vogel** is hereby appointed and empowered to make official searches as to Municipal Improvements authorized by ordinances for future assessments that will be made pursuant to such ordinances, as authorized by N.J.S.A. 54:5-18.1 et seq.; and

BE IT FURTHER RESOLVED that in the absence of the Borough Engineer, **Borough Clerk Elizabeth Osborne and/or Assistant Borough Engineer Frank Russo** are hereby appointed to make such searches; and

BE IT FURTHER RESOLVED that the fee to be charged shall be in accordance with N.J.S.A. 54:5-18.4 et seq.

R 6 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING
OFFICIAL NEWSPAPERS OF THE BOROUGH OF MADISON FOR
PUBLICATION OF LEGAL NOTICES**

WHEREAS, a municipality must designate an official newspaper for the publication of legal notices; and

WHEREAS, the Borough of Madison wishes to designate **THE MADISON EAGLE** and/or **THE DAILY RECORD** as its official newspapers for the publication of legal notices for the year 2019;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that, **THE MADISON EAGLE**, newjerseyhills.com, 100 South Jefferson Road, Whippany, NJ 17981, and/or **THE DAILY RECORD**, 100 Commons Way, Rockaway, NJ 07866, are hereby designated as official newspapers of the Borough of Madison for the year 2019 for the purpose of publishing legal notices of the municipality.

R 7 - 2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the persons listed below be and are hereby appointed to sign requisitions for Purchase Orders for the various Borough Departments:

DEPARTMENTS

GENERAL GOVERNMENT

- 100 General Administration Assistant
- 102 Municipal Support Services
- 103 Elections
- 104 Downtown Development Commission
- 105 Human Resources
- 110 Mayor & Council
- 120 Borough Clerk
- 130 Financial Administration
- 135 Auditor
- 145 Revenue Administration
- 150 Assessment of Taxes
- 155 Legal Services
- 165 Engineering
- 175 Historic Preservation Official
- 180 Planning Board Official
- 185 Zoning Board Official
- 186 Environmental Commission Official
- 210 Liability Insurance
- 215 Workers Comp. Insurance

AUTHORIZE APPROVALS

- Administrator or Executive
- QPA/Personnel Director or Administrator
- Borough Clerk or Administrator
- ABA or Administrator
- QPA/ CFO or Administrator
- Borough Clerk or Administrator
- Borough Clerk or Administrator
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Chief Accountant
- CFO or Tax Assessor
- CFO or Administrator
- Engineer or Administrator
- Engineer or Administrative
- Engineer or Administrative
- Engineer or Administrative
- Engineer or Administrative
- CFO or Administrator
- CFO or Administrator

220 Health Insurance	CFO or Administrator
225 Unemployment Insurance	CFO or Administrator
310 Public Buildings & Grounds	Director of PW or Administrator
361 Civic Center	Director of PW or Administrator
PUBLIC SAFETY	
195 State Uniform Construction Code	Construction Code Official or Engineer
240 Police	Police Chief or Administrator
241 First Aid Organization	Police Chief or Administrator
252 Emergency Management Services	Police Chief or Administrator
265 Fire	Fire Chief or Administrator
267 Fire Safety Program	Fire Chief or Administrator
275 Municipal Prosecutor	Court Administrator or Administrator
362 Public Safety Complex	Police Chief and Fire Chief
491 Municipal Joint Court	Court Administrator or Administrator
495 Public Defender	Court Administrator or Administrator
STREETS & ROADS	
300 Public Works	Director of PW or Administrator
302 Parks	Director of PW or Administrator
303 Shade Tree Authority	Director of PW or Administrator
315 Vehicle Maintenance	Director of PW or Administrator
316 Vehicle Maintenance-Police	Police Chief or Administrator
317 Vehicle Maintenance-Fire	Fire Chief or Administrator
SANITATION	
455 Sewerage Processing	CFO or Administrator
456 Madison/Chatham Joint Meeting	CFO or Administrator
457 Sewer Line Maintenance	Director of PW or CFO
465 Garbage & Trash Removal	Director of PW or CFO
HEALTH & WELFARE	
330 Board of Health	Health Officer or Administrative Officer
340 Dog Regulation Secretary	Health Officer or Board
360 Aid to Child Care Center Secretary	Health Officer or Board
RECREATION & EDUCATION	
370 Recreation & Playgrounds	Recreation Director or Administrator
371 Celebration of Public Events	Recreation Director or Administrator
390 Free Public Library	CFO or Administrator
391 Technology	Library Director
392 Museum of Early Trades	Administrator or CFO
393 Senior Citizens Programs	Senior Citizen Coordinator or Administrator
UNCLASSIFIED, DEFERRED CHARGES & STATUTORY EXPENDITURES	
470 Contingent	CFO or Administrator
471 Public Employees' Retirement System	CFO or Confidential Assistant II
472 Social Security System	CFO or Confidential Assistant II
474 Consolidated Police & Firemen's Pen Fd	CFO or Confidential Assistant II
475 Police & Firemen's Retirement System	CFO or Confidential Assistant II
870 Emergency Authorizations	CFO or Administrator
900 Capital Improvement Fund	CFO or Administrator
920 Principal on Bonds	CFO or Administrator

925 Principal on Notes	CFO or Administrator
930 Interest on Bonds	CFO or Administrator
935 Interest on Notes	CFO or Administrator
950 Interest on Loan	CFO or Administrator
955 Principal on Loan	CFO or Administrator
UTILITY EXPENSE - BULK PURCHASES	
430 Electricity-HDM	Director of PW or Administrator
431 Electricity-C.H.	Director of PW or Administrator
432 Electricity-DPW/Sewers	Director of PW or Administrator
433 Electricity-Health	Health Officer or Administrative Officer
434 Electricity-Police	Police Chief or CFO
440 Telephone	QPA/Personnel Director or Administrator
445 Water	Director of PW or Administrator
446 Natural Gas	Director of PW or Administrator
460 Gasoline	Director of PW or Administrator
PUBLIC UTILITIES	
05-500 Water Utility Administration	CFO or Utility Collector
05-501 Water Utility Operations	Director of PW or Engineer
05-502 Water Capital Improvement Fund	CFO or Administrator
05-503 Water Municipal Debt Service	CFO or Administrator
05-504 Public Employees' Retirement System	CFO or Confidential Assistant II
05-505 Water Social Security System	CFO or Confidential Assistant II
09-500 Electric Utility Administration	CFO or Utility Collector
09-501 RoseNet	Administrator or Director of Technology
09-502 Electric Utility Operations Administrator	Electric Utility Superintendent or Administrator
09-503 Electric Capital Improvement Fund	CFO or Administrator
09-504 Public Employees' Retirement System	CFO or Confidential Assistant II
09-505 Social Security System	CFO or Confidential Assistant II
STATE GRANTS	
242 Body Armor Grant	Police Chief or CFO
243 Walk Safety Program	Police Chief or CFO
331 NJ Dept. of Health & Senior Services	Health Officer or CFO
332 H1N1 Grant	Health Officer or CFO
333 H1N1 Corrective Action Grant	Health Officer or CFO
700 Alcohol Education Grant	Court Administrator or CFO
701 Drunk Driving Enforcement	Police Chief or CFO
702 Cops In Shops	Police Chief or CFO
703 Clean Communities Act	Director of PW or CFO
704 MAASA Grant	Health Officer or CFO
705 Priority Health Funding Act	CFO or Confidential Assistant II

BE IT FURTHER RESOLVED that the Administrator, Assistant Borough Administrator/CFO and the QPA/Personnel Director are hereby authorized to approve requisitions for Purchase Orders for all Borough Departments; and

BE IT FURTHER RESOLVED that the Receiving Certificates on material or services received be signed by a responsible person receiving same or by the Department Head.

R 8 - 2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

MAYOR

AND BOROUGH CLERK or DEPUTY BOROUGH CLERK

AND CHIEF FINANCIAL OFFICER

BE IT FURTHER RESOLVED that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories.

R 9 - 2019

RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Banks be and hereby are designated as depositories for all Borough Funds during 2019:

Bank of America
Provident Bank
PNC Bank
Lakeland Bank
ConnectOne Bank
Wells Fargo
Haven Savings Bank
Investors Bank
Chase Bank
Fulton Bank

R 10 - 2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CANCELLATION OF TAX AND UTILITY OVERPAYMENTS AND UNDERPAYMENTS OF \$10.00 OR LESS TO GENERAL SURPLUS

WHEREAS, the refunding of tax and utility overpayments of Ten Dollars (\$10.00) or less and the collection of tax underpayments of Ten Dollars (\$10.00) or

less would impose administrative burdens out of proportion to the benefit thus given.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that tax and utility overpayments and underpayments of Ten Dollars (\$10.00) or less be credited or debited to General Surplus.

R 11-2019

RESOLUTION OF THE BOROUGH OF MADISON ADOPTING 2019 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-19

WHEREAS, 40A:4-19 Local Budget Act, provides that temporary appropriations be made in the amounts required where contracts, commitments or payments must be made prior to the final adoption of the 2019 budget; and

WHEREAS, the date of this resolution is within the first thirty days of 2019; and

WHEREAS, the total appropriations in the 2018 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

CURRENT	\$25,415,601.52
WATER UTILITY	\$1,804,132.00
ELECTRIC UTILITY	\$15,338,590.00

WHEREAS, 26.25 percent of the total appropriations in the 2018 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2018 Budget is as follows:

MUNICIPAL	\$6,671,595.40
WATER UTILITY	\$473,584.65
ELECTRIC UTILITY	\$4,026,379.88

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

CURRENT FUND

GENERAL ADMINISTRATION

Salary & Wages	\$	42,300
Other Expenses	\$	3,700

MUNICIPAL SUPPORT

Salary & Wages	\$	24,300
Other Expenses	\$	6,500

HUMAN RESOURCES

Salary & Wages	\$	8,200
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Other Expenses	\$	8,950
BOROUGH CLERK		
Salary & Wages	\$	27,000
Other Expenses	\$	9,500
FINANCIAL ADMINISTRATION		
Salary & Wages	\$	39,775
Other Expenses	\$	22,600
MAYOR AND BOROUGH COUNCIL		
Salary & Wages	\$	12,500
Other Expenses	\$	4,800
COMMUNITY AND BUSINESS DEVELOPMENT		
Salary & Wages	\$	13,650
Other Expenses	\$	3,800
ASSESSMENT OF TAXES		
Salary & Wages	\$	28,000
Other Expenses	\$	10,000
REVENUE ADMINISTRATION		
Salary & Wages	\$	24,000
Other Expenses	\$	6,100
LEGAL SERVICES		
Other Expenses	\$	61,700
MUNICIPAL COURT		
Salary & Wages	\$	123,200
Other Expenses	\$	35,100
PUBLIC BUILDINGS & GROUNDS		
Salary & Wages	\$	26,400
Other Expenses	\$	29,100
PLANNING BOARD		
Salary & Wages	\$	15,600
Other Expenses	\$	35,500
ZONING BOARD		
Salary & Wages	\$	9,500
Other Expenses	\$	14,700
ENGINEERING		
Salary & Wages	\$	57,000
Other Expenses	\$	15,700
CELEBRATION OF PUBLIC EVENTS		
Other Expenses	\$	4,200
INSURANCE		
Group Health Insurance	\$	550,000
Health Benefit Waiver	\$	15,800

Liability	\$	230,000
Workers Compensation	\$	180,000
FIRE DEPARTMENT		
Salary & Wages	\$	395,000
Other Expenses	\$	18,500
FIRE SAFETY PROGRAM		
Salary & Wages	\$	33,200
POLICE DEPARTMENT		
Salary & Wages	\$	1,045,000
Other Expenses	\$	93,900
CONSTRUCTION CODE		
Salary & Wages	\$	213,200
Other Expenses	\$	33,900
EMERGENCY MANAGEMENT SVCS		
Other Expenses	\$	3,300
PUBLIC WORKS		
Salary & Wages	\$	408,300
Other Expenses	\$	87,400
SEWER LINE MAINTENANCE		
Salary & Wages	\$	73,600
Other Expenses	\$	30,300
SHADE TREE MANAGEMENT BOARD		
Other Expenses	\$	31,100
GARBAGE & TRASH REMOVAL		
Other Expenses	\$	435,100
VEHICLE MAINTENANCE		
Salary & Wages	\$	92,700
Other Expenses	\$	65,900
MADISON-CHATHAM JOINT MEETING		
Other Expenses	\$	296,700
HEALTH DEPARTMENT		
Salary & Wages	\$	88,800
Other Expenses	\$	61,800
DOG REGULATION		
Salary & Wages	\$	500
Other Expenses	\$	2,625
CIVIC CENTER		
Other Expenses	\$	9,200
RECREATION		
Salary & Wages	\$	13,600
Other Expenses	\$	34,500
MAINTENANCE OF FREE PUBLIC		

LIBRARY		
Other Expenses	\$	377,000
UTILITY EXPENSES		
Other Expenses	\$	196,500
SENIOR CITIZENS PROGRAM		
Salary & Wages	\$	27,700
Other Expenses	\$	4,300
CONTINGENCY		
Other Expenses	\$	13,100
SALARY AND WAGE ADJUSTMENT		
PENSION	\$	656,895
SOCIAL SECURITY	\$	128,800
	SUBTOTAL	<u>\$ 6,671,595</u>
CAPITAL IMPROVEMENT	\$	2,000,000
DEBT SERVICE	\$	475,000
	TOTAL	<u>\$ 9,146,595</u>

WATER UTILITY

Salary & Wages	\$	154,385
Other Expenses	\$	304,800
Social Security System	\$	14,400
	SUBTOTAL	<u>\$ 473,585</u>
Capital Improvement	\$	400,000
	TOTAL	<u>\$ 873,585</u>

ELECTRIC UTILITY

Salary & Wages	\$	473,000
Other Expenses	\$	3,437,800
Social Security System	\$	36,750
	SUBTOTAL	<u>\$ 3,947,550</u>
Capital Improvement	\$	400,000
	TOTAL	<u>\$ 4,347,550</u>

**R 12 - 2019
RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST
RATES ON DELINQUENT TAXES**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that, in accordance with N.J.S.A. 54:4-67, the interest to be charged on delinquent taxes in the Borough of Madison shall be 8%, annually, on the first \$1,500.00 of delinquency, and on any amount in excess of \$1,500.00, the interest rate to be charged shall be 18%, annually, until all of the delinquency has been removed and the property restored to current status.

BE IT FURTHER RESOLVED that an additional 6% end-of-year penalty be applied to delinquent taxes, interest and other municipal charges exceeding \$10,000.00.

R 13-2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Madison in the County of Morris, New Jersey, to establish such a fund for the following department custodians in the indicated amounts:

Elizabeth Osborne Borough Clerk	\$1,000.00
Sara Keffer Senior Citizen Coordinator	\$ 500.00
Darren Dachisen Chief of Police	\$ 500.00
James Mattina Electric Utility Superintendent	\$ 200.00
Ken O'Brien Director of Public Works	\$ 200.00
Ken O'Brien Water Utility/Director of Public Works	\$ 200.00

WHEREAS, all custodians are bonded by a blanket bond pursuant to N.J.S.A. 40A:5-34.1; and

WHEREAS, each custodian shall maintain records for his or her fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey hereby

authorizes the establishment of Petty Cash Funds as described herein, and that two copies of this resolution be filed with the Division of Local Government Services in the New Jersey Department of Community Affairs for approval.

R 14 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
COMMISSIONERS TO MORRIS COUNTY MUNICIPAL JOINT
INSURANCE FUND**

BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **JAMES E. BURNET, IV** is hereby appointed as the Borough's Risk Manager, Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

BE IT FURTHER RESOLVED that **SANDRA EMMERICH** is hereby appointed as the Borough's Alternate Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

R 15 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
SIGNATURES ON ADMINISTRATIVE CERTIFICATES**

BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris, and State of New Jersey, that the Chief Financial Officer is hereby designated to certify to the validity and propriety of all requests for payment of services on Administrative Certificates and to sign such certifications as required by N.J.S.A. 40A:5-16(b).

R 16 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
INVESTMENT OF IDLE FUNDS AND WIRE TRANSFERS**

WHEREAS, it is desirable that idle funds of the Borough be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer Borough funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Chief Financial Officer, the Confidential Assistant to the CFO, Qualified Purchasing Agent, Payroll Officer and the Borough Administrator are hereby authorized to request bids and to place orders for the investment of idle Borough funds solely in legally authorized investment vehicles, such investments to be confirmed in writing by the investing institution; and

BE IT FURTHER RESOLVED that the above named individuals are hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Borough of Madison Checking or Savings Accounts to other Borough Accounts.
2. To or from Borough of Madison Checking or Savings Accounts, to or from Accounts specified by banks, solely for the purpose of investing for the account of the Borough.

R 17 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING
LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Public Contracts Equal Employment Opportunity Compliance requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer (hereafter "P.A.C.O.") by January 10th; and

WHEREAS, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Qualified Purchasing Agent/ Personnel Director Linda Sawyer.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that Qualified Purchasing Agent/Personnel Director Linda Sawyer is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Madison in accordance with the provisions of N.J.A.C. 17:27-3.2.

BE IT FURTHER RESOLVED that in the absence of the Qualified Purchasing Agent/Personnel Director, the Borough Administrator Raymond M. Codey will assume the duties of the Public Agency Compliance Officer.

R 18 - 2019

RESOLUTION OF THE BOROUGH OF MADISON APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2019

WHEREAS, N.J.S.A. 40A:5-14 provides that each municipality shall adopt a cash management plan annually by majority vote of the governing body; and

WHEREAS, the Chief Financial Officer recommends adoption of the Cash Management Plan attached hereto; and

WHEREAS, the Chief Financial Officer provides a monthly report to the governing body for review.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that the Cash Management Plan of the Borough of Madison is approved in the form attached hereto for the year 2019.

1/01/2019

2019 CASH MANAGEMENT PLAN AND INVESTMENT POLICY FOR THE BOROUGH OF MADISON

1) Cash Management and Investment Objectives

The Borough of Madison's objectives in this area are:

- a) Preservation of capital.
- b) Adequate safekeeping of assets.
- c) Maintenance of liquidity to meet operating needs and claims settlements.
- d) Maximization of total return, consistent with risk levels.
- e) Investment of assets in accordance with the State of New Jersey Laws and Regulations.
- f) Accurate and timely reporting of interest earnings.

2) Permissible Investments

Investments shall be limited to the following:

- a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America, including securities of, or other interests in, any open-end or closed-end management type investment company or investment trust registered under the "Investment Company Act of 1940" 54 Stat.847 (15 U.S.C. 80a-1 et seq.), purchased and redeemed only through the use of national or state banks located within this state, if the portfolio of that investment company or investment trust is limited to bonds or other obligations of the United States of America, bonds or other obligations guaranteed by the United States of America and repurchase agreements fully collateralized by bonds or other obligations guaranteed by the United States of America, which collateral shall be delivered to or held by the investment company or investment trust, either directly or through an authorized custodian;
- b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives, which have a maturity date not greater than twelve (12) months from the date of purchase;
- c) Bonds or other obligations, having a maturity date not more than twelve (12) months from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units.

3) Authorized Depositories

In addition to the above, the Borough of Madison is authorized to deposit funds in Certificates of Deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, N.J.S.A. 17:9-14 et seq. (GUDPA).

The Borough of Madison is also authorized to invest its assets in the New Jersey Cash Management Fund.

4) Authority For Investment Management

The Chief Financial Officer is authorized and directed to make investments, with a maturity of from one to twelve (12) months through commercial banks, which are to be selected by the Chief Financial Officer in consultation with the Borough Administrator. Their actions and decisions shall be consistent with this plan and all appropriate regulatory constraints.

5) Preservation of Capital

Securities shall be purchased with the ability to hold always until maturity.

6) Safekeeping

Securities purchased on behalf of the Borough of Madison shall be delivered electronically or physically to the Borough of Madison's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough of Madison.

7) Selection of Asset Managers, Custodial Banks and Operating Banks

Custodial banks shall be retained by the Chief Financial Officer in consultation with the Borough Administrator for periods of one (1) year. Additionally, the Borough of Madison shall maintain the ability to change custodial banks annually based upon performance appraisals and upon reasonable notice, and based upon changes in policy or procedures.

8) Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough of Madison's annual audit.

9) Cash Flow Projections

Asset maturity decisions shall be guided by cash flow factors prepared by the Chief Financial Officer for the Borough of Madison.

10) Cash Management

All moneys turned over to the Chief Financial Officer, Tax Collector and all staff positions shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15. In the event a check is made payable to the Chief Financial Officer rather than the Borough of Madison, the following procedure is to be followed:

a) The Chief Financial Officer notifies the payer, returns the check and requests that the check be made payable directly to the Borough of Madison.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be documented and kept on file for review.

Cash may be withdrawn from investment pools under the discretion of the Chief Financial Officer only to fund operations, claims, imprest accounts or approved debt payments.

11) Checks Payable

All monies payable to the Borough shall be made payable to the "Borough of Madison".

R 19 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
BOROUGH REPRESENTATIVES TO SERVE ON THE NEW
JERSEY PUBLIC POWER AUTHORITY BOARD OF
DIRECTORS**

WHEREAS, the Borough Administrator has recommended that James Burnet be designated as the Madison Borough delegate to the New Jersey Public Power Authority (NJPPA); and

WHEREAS, the Borough Council has recommended that Raymond M. Codey be designated as the Madison Borough alternate delegate to the New Jersey Public Power Authority.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. James Burnet is designated as the Madison Borough delegate to the New Jersey Public Power Authority.
2. Raymond M. Codey is designated as the Madison Borough alternate delegate to the New Jersey Public Power Authority.

R 20 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING
THE COLLECTOR OF TAXES TO CONDUCT THE ANNUAL SALE
OF DELINQUENT TAXES FOR THE CALENDAR YEAR 2019**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Collector of Taxes for the Borough of Madison is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2019.

R 21 - 2019

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING
COMMITTEE**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following individuals are hereby appointed to the Community Development Revenue Sharing Committee:

Raymond M. Codey (appointed by Mayor)

Louis Riccio, Alternate (appointed by Mayor)

Carmela Vitale, Council Member (appointed by Council)

R 22-2019

**RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING HEALTH OFFICER MICHAEL FITZPATRICK AS
RELOCATION OFFICER FOR THE BOROUGH OF MADISON
IN CONJUNCTION WITH THE RELOCATION ASSISTANCE
PROGRAM ADMINISTERED BY THE DIVISION OF CODES
AND STANDARDS OF THE NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS**

BE IT RESOLVED, that the Council of the Borough of Madison, County of Morris, State of New Jersey hereby appoints Health Officer Michael Fitzpatrick as Relocation Officer for the Borough of Madison effective immediately, to serve without compensation.

R 23-2019

**RESOLUTION OF THE BOROUGH OF MADISON
RECOGNIZING THE MADISON RECREATIONAL
ORGANIZATIONS FOR CALENDAR YEAR 2019**

WHEREAS, the Borough Council wishes to recognize the primary sport recreational groups and organizations within the Borough of Madison for insurance and scheduling purposes; and

WHEREAS, the Recreation Director coordinates the efforts of these organizations to provide recreational activities for residents of the Borough and participating towns; and

WHEREAS, the Borough continues to support recreational activities for all residents.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Madison, in the County of Morris, State of New Jersey hereby recognize the following recreation groups, organizations and primary contacts as part of the Madison Recreational plan:

Madison Basketball Association
Harding-Madison Hockey
Madison Jr. Wrestling (Takedown Club)
Madison Little League
Madison Girls Softball

Madison Boys Lacrosse
Madison Girls Lacrosse
Madison Jr. Football
Madison Soccer Club
Madison Jr. Field Hockey
Women's Softball

R 24-2019

**RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING ANDREW CLARKE AS PROFESSIONAL LAND
SURVEYOR FOR TAX MAPS**

WHEREAS, the Borough is in need of a Professional Land Surveyor for necessary changes to the tax maps; and

WHEREAS, the Borough Tax Assessor has recommended that Andrew Clarke be appointed as the Professional Surveyor for Tax Maps; and

WHEREAS, the Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that Andrew Clarke is hereby appointed to the position of Professional Land Surveyor for tax Maps for the year 2019, for the purpose of making any necessary changes to the Borough Tax Maps.

R 25-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING SIGNATURE AND ACCEPTANCE OF A
GRANT AGREEMENT WITH THE MADISON MAIN STREET
FOUNDATION**

WHEREAS, the Assistant Borough Administrator/ CFO has recommended that the Borough enter into a grant agreement with the Madison Main Street Foundation to fund certain Downtown Development Commission activities and for the improvement of the management of finances.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute a grant agreement between the Borough of Madison as grantee and the Madison Main Street Foundation, as grantor, for a grant in the amount of \$140,000.00, in a form approved by the Borough Attorney.

R 26-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC
FOR CONTINUING DISCLOSURE AGENT SERVICES AND
APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL
ADVISOR OF RECORD**

WHEREAS, the Chief Financial Officer has recommended the execution of an agreement for Continuing Disclosure Agent Services with Phoenix Advisors, LLC and appointment as Independent Register Municipal Advisor of Record; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Assistant Borough Administrator/ CFO is authorized to execute an agreement between Phoenix Advisors, LLC and the Borough of Madison as described herein in a form approved by the Borough Attorney.

R 27-2019

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING
BOROUGH REPRESENTATIVES TO SERVE ON THE PUBLIC
POWER ASSOCIATION OF NEW JERSEY BOARD OF
DIRECTORS**

WHEREAS, the Borough Administrator has recommended that James Burnet be designated as the Madison Borough delegate to the Public Power Association of New Jersey; and

WHEREAS, the Borough Council has recommended that Raymond M. Codey be designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. James Burnet is designated as the Madison Borough delegate to the Public Power Association of New Jersey.
2. Raymond M. Codey is designated as the Madison Borough alternate delegate to the Public Power Association of New Jersey.

R 28-2019

**RESOLUTION OF THE BOROUGH OF MADISON, COUNTY OF
MORRIS, STATE OF NEW JERSEY, UTILIZING MUNICIPAL**

PROFESSIONALS FOR THE REVIEW OF DEVELOPMENT APPLICATIONS

WHEREAS, the Planning Board and Zoning Board of Adjustment of the Borough of Madison have a need to utilize the services of professionals employed by Madison Borough for the review of development applications pursuant to the provisions of N.J.S.A. 40:55D-53.2; and

WHEREAS, the following Borough of Madison professionals will be billed by the municipality to the applicant at the following rates in accordance with N.J.S.A. 40:55D-53.2:

- Robert A. Vogel, PE - \$163.74 per hour
- Frank Russo, PE - \$124.88 per hour
- Susan Blickstein, Ph.D., Planner - \$145.00 per hour
- Gary Hall, Esq., Attorney - \$205.00 per hour
- Vincent Loughlin, Esq. Attorney - \$ 165.00 per hour

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the above Borough professionals are hereby authorized to review development applications and bill in accordance with N.J.S.A. 40:55D-53.2;

BE IT FURTHER RESOLVED, a notice of this action shall be printed once in the legal newspaper of the Borough of Madison as required by law. This resolution shall take effect immediately.

R 29-2019

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Madison* hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

R 30-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING EXECUTION OF MASTER POWER
PURCHASE AND SALE AGREEMENTS AND CONFIRMATION
TRANSACTIONS THEREUNDER BETWEEN THE BOROUGH
AND VARIOUS SUPPLIERS**

WHEREAS, pursuant to prior Council resolution(s) the Borough of Madison entered into Master Power Purchase and Sale Agreements with the following suppliers on the dates indicated:

Exelon Generation Company LLC ¹	October 4, 2011
Talen Energy Marketing LLC ²	October 4, 2011
NextEra Energy Power Marketing, Inc.	October 4, 2011
PSEG Energy Resources & Trade LLC	October 28, 2011
Noble Americas Gas & Power Corp.	October 20, 2011
DTE Energy Trading, Inc.	October 4, 2011
BP Energy Company	February 3, 2015

WHEREAS, the Borough of Madison desires to extend to its authorized representatives the duty and obligation to execute Transaction Confirmations that

¹ An agreement was entered in to between the Borough and Constellation Energy Commodities Group, Inc. as well. However, Exelon Corporation, the parent company of Exelon Generation Company LLC, acquired Constellation Energy Group, the parent company of Constellation Energy Commodities Group, Inc. and assumed all the Constellation obligations as of March 2012.

² On June 1, 2015 PPL Energy Plus LLC changed its name to Talen Energy Marketing LLC.

secure specific quantities of energy for delivery to the Borough for specific delivery periods at a fixed price; and

WHEREAS, pursuant to prior Council authorization, and to facilitate the purchase of whole sale electricity, the Borough of Madison entered in to the Membership Agreement with PJM Interconnection, LLC dated 2011;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison in the County of Morris, State of New Jersey, that the Council affirms the above-described Master Power Purchase and Sale Agreements with Exelon Generation Company, LLC; Talen Energy Marketing, LLC; NextEra Energy Power Marketing, Inc.; PSEG Energy Resources & Trade LLC; Noble Americas Gas & Power Corp; DTE Energy Trading, Inc.; BP Energy Company; and the Membership Agreement with PJM Interconnection, LLC and authorizes the continuation of these agreements; and

BE IT FURTHER RESOLVED that the Council authorizes the Assistant Borough Administrator/CFO to enter in to binding Transaction Confirmations securing specific blocks of energy at specific delivery periods and prices pursuant to these Master Power Purchase and Sale Agreements.

R 31-2019

RESOLUTION OF THE BOROUGH OF MADISON IN SUPPORT OF THE CURRENT LEVEL OF STATEWIDE LIBRARY DELIVERY SERVICES

WHEREAS, the Borough of Madison recognizes that public libraries are essential to the functioning of a democratic society and provide a crucial benefit to the residents of the State of New Jersey by providing a place where all are welcome to engage in the pursuit of life-long learning; and

WHEREAS, the Borough of Madison recognizes the value and cost savings of libraries forming partnerships to share resources and increase the availability of materials to library patrons; and

WHEREAS, the physical delivery of library materials is an essential cornerstone of facilitating these shared services; and

WHEREAS, the New Jersey State Library is obligated to provide and/or oversee delivery services to and between public libraries; and

WHEREAS, the New Jersey State Library and its subsidiaries have been providing full delivery services, comprised of multi-day, direct, on-site delivery to multi-type libraries in New Jersey for over 25 years; and

WHEREAS, the delivery service provided to public libraries by the New Jersey State Library and its subsidiaries is one of the only services it provides to public libraries that cannot be replicated without inequitably and wastefully shifting costs onto the Borough of Madison; and

WHEREAS, the potential elimination or reduction in delivery service to public libraries would cripple the cost-effective shared services operations of the Borough of Madison; and

WHEREAS, it is imperative that the New Jersey State Library and its subsidiaries budget accordingly to directly provide to public libraries delivery service indefinitely at the level that New Jersey residents have become accustomed to starting no later than July 1, 2019;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Madison that a failure by the New Jersey State Library to continue funding and providing delivery service to public libraries and their respective residents at the present levels would eliminate New Jersey residents' ability to secure items from different libraries and would be a gross disservice to the residents of the Borough of Madison as well as an onerous expense for the public library that serves them.

R 32-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING 2018 BUDGET TRANSFERS**

WHEREAS, certain transfers of funds for various 2018 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfill their purposes to those appropriations deemed to be insufficient; and

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes.

NOW, THEREFORE, BE IT RESOLVED, by at least affirmative vote of the members of the Council of the Borough of Madison, in the County of Morris, New Jersey, that the Chief Financial Officer is hereby authorized to make transfers between appropriation accounts of the 2018 Municipal Budget as follows:

Department Requesting Transfer In	Amount Requested	Reason for Request	Department Supplying Funds	Amount Transferred Out
Defined Contribution Retirement (473)	\$5,000.00	Additional funds required	Public Employees Retirement Fund (471)	\$5,000.00

R 33-2019

**RESOLUTION OF THE BOROUGH OF MADISON SETTING
SALARIES FOR FULL-TIME NON-UNION PERSONNEL**

BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following persons be compensated at the annual salary or rate of wages, reflected below, to be effective January 1, 2019.

POSITION AND NAME	<u>FROM</u>	<u>TO</u>
DeVecchi, Theresa, Executive Assistant	\$75,831.00	\$77,347.62
Ellis, Lisa, Director of Business Development	\$60,000.00	\$61,200.00
Emmerich, Sandra L., Conf Asst. to CFO & Personnel Dir.	\$63,445.00	\$64,713.90
Keenan, Benjamin R., Dispatcher	\$47,785.00	\$48,740.70
Keffer, Sara, Senior Citizen Director	\$43,840.00	\$44,716.80
Kiehl, Kristy, Confidential Secretary	\$68,201.00	\$69,565.02
Macaluso, Patricia, Deputy Borough Clerk	\$61,273.00	\$62,498.46
Mittermaier, Joseph, Dispatcher	\$48,162.00	\$49,125.24
O'Keefe, Kevin, Confidential Secretary	\$51,876.00	\$52,913.52
Pellessier, Michael, Comm & Technology Coordinator	\$52,000.00	\$53,040.00
Phillips, Connie, Office Manager	\$77,520.00	\$79,070.40
Rafter, John, Senior Dispatcher	\$63,094.00	\$64,355.88
Russo, Frank, Engineering Assistant/Zoning Officer	\$115,424.00	\$117,732.48
Sawyer, Linda, Qualified Purchasing Agent/Personnel Director	\$90,873.00	\$92,690.46
Webb, Evan, Dispatcher	\$38,032.00	\$38,792.64
Zvolensky, Vincent, Dispatcher	\$49,878.00	\$50,875.56

R 34-2019

RESOLUTION OF THE BOROUGH OF MADISON SETTING SALARIES FOR PART-TIME NON-UNION PERSONNEL

BE IT RESOLVED, by the Council of the Borough of Madison in the County of Morris and State of New Jersey that the following annual salary or rate of wages be granted to employees filling the following part-time positions, retroactive to January 1, 2019.

R 35-2018

RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF CHATHAM TO PROVIDE INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Borough of Chatham and the Borough of Madison wish to renew a Shared Services agreement for the provision of Information Technology Support Services,, wherein Madison provides the Borough of Chatham IT Support Services, subject to existing work load obligations, not to exceed twenty (20) hours

per month, nor 250 hours annually, at an hourly rate of \$81.60 with a base charge monthly of \$306.00; and

WHEREAS, the Madison Borough Council has determined to renew said shared services agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to enter into a Shared Services agreement with the Borough of Chatham for the provision of Information Technology Support Services, such agreement to be in a form approved by the Madison Borough Attorney.

R 36-2019

**RESOLUTION OF THE BOROUGH OF MADISON
APPOINTING ALEXANDER FISCH TO THE PART TIME
POSITION OF PLUMBING SUBCODE
OFFICIAL/INSPECTOR AND MECHANICAL INSPECTOR**

WHEREAS, the QPA/Personnel Director has recommended that Alexander Fisch be appointed to the part time position of Plumbing Subcode Official for the Borough of Madison to work twenty (20) hours per week without health benefits; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Madison, County of Morris, and State of New Jersey, that Alexander Fisch is hereby appointed to the position of Plumbing Subcode Official/Inspector effective immediately to be compensated at an hourly rate of \$34.00 per hour.

R 37-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO
THE COUNTY OF MORRIS FOR A COMMUNITY
DEVELOPMENT BLOCK GRANT FOR HIGHLAND AVENUE
WATER MAIN REPLACEMENT IN THE AMOUNT OF
\$80,000.00**

WHEREAS, the Assistant Borough Engineer has prepared a Community Development Block Grant application to the County of Morris in the amount of \$80,000.00 for the Replacement of the Water Main in Highland Avenue between Brittin Street and Rosedale Avenue in the Borough; and

WHEREAS, the Assistant Borough Engineer has recommended that said grant be submitted and if approved, a grant agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Assistant Borough Engineer is authorized to submit the grant application and the Mayor and Borough Clerk are authorized to execute a future grant agreement between the Borough of Madison and the County of Morris for a Community Development Block Grant in the amount of \$80,000.00 for water main replacement, in a form approved by the Borough Attorney.

R 38-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING THE SETTLEMENT OF TAX APPEALS
RESULTING IN A REDUCTION NOT EXCEEDING \$10,000.00**

WHEREAS, there are tax appeals before the Morris County Tax Board or the Tax Court of New Jersey where the amount of reduction in the total annual taxes as a result of a settlement does not exceed \$10,000.00 per tax year; and

WHEREAS, it will be more cost efficient for the Borough to permit the Tax Assessor, the Tax Appeal Attorney and the Borough Administrator and CFO to settle those tax appeals without the necessity of obtaining Borough Council approval by way of a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Madison, in the County of Morris, New Jersey that the Tax Assessor, the Tax Appeal Attorney and the Borough Administrator and CFO are hereby authorized to settle any tax appeal where the amount of reduction in the total annual taxes as a result of a settlement does not exceed \$10,000.00 per tax year.

BE IT FURTHER RESOLVED that all settlements authorized pursuant to this Resolution shall be reported thereafter to the Borough Council.

R 39-2019

**RESOLUTION OF THE BOROUGH OF MADISON RATIFYING
APPOINTMENT OF ADRIAN MORALES AS AN INTERN IN
THE FINANCE AND ELECTRIC UTILITY DEPARTMENTS**

WHEREAS, the Assistant Borough Administrator/CFO has recommended the appointment of student Adrian Morales, as a part-time unpaid Intern in the Finance and Electric Utility Departments; and

WHEREAS, the Borough Council agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the appointment of Adrian Morales, as a part-time unpaid Intern in the Finance and Electric Utility Departments, is hereby approved.

R 40-2019

**RESOLUTION OF THE BOROUGH OF MADISON
AUTHORIZING REDUCTION OF LAND ASSESSMENT FOR
2018**

WHEREAS, the Tax Assessor has proposed a reduction in Assessed Value (Land Only) from \$258,300 to \$60,000 for real property located at 10 Division Avenue, Block 5201 Lot 11.01, (COO A & B) previously owned by the Millennium Development Group LLC, for the tax year 2018; and

WHEREAS, this property has been previously subdivided into two Affordable Housing dwelling units and sold to low/moderate income purchasers with a thirty (30) year restrictive covenant affecting their market value; and

WHEREAS, the property was ready for transfer from the developer to the Madison Housing Authority (MHA) in early 2018 which would have made the property exempt from property taxes; and

WHEREAS, at the request of the MHA the title closing was delayed to allow the low/moderate income buyers to qualify for mortgages, and

WHEREAS, the affordable dwelling units were subsequently sold to income-qualified buyers; and

WHEREAS, it's appropriate to reduce the land tax valuation only for the two (2) affordable dwelling units in recognition of the developer's cooperation, the thirty (30) year restrictive covenant and to reduce the carrying costs for the low/moderate income owners. **NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Tax Assessor and Tax Collector are authorized to adjust the tax records accordingly.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Elizabeth Osborne, Borough Clerk,
Approved January 28, 2019 (EO)