

**REORGANIZATION MEETING MINUTES**  
**January 1, 2016 at 1:00 p.m.**

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***Call to Order***

The Reorganization Meeting of the Mayor and Council of the Borough of Madison was held on Friday, the 1st day of January 2016, in the Council Chamber of the Hartley Dodge Memorial, Madison, New Jersey. Mayor Conley called the meeting to order at 1:00 p.m.

***The Borough Clerk read the Open Public Meetings Act Statement***

“In compliance with the Open Public Meeting Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Daily Record, posting a copy of the notice on the bulletin board at the main entrance to Borough Hall and filing a copy in the office of the Borough Clerk, all on December 10, 2015. Copies of that notice were made available to members of the general public.

***Roll Call by Borough Clerk***

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Robert G. Catalanello

Robert Landrigan

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick Rowe

***Invocation***

Mayor Conley invited forward Rev. A. Craig Dunne, First Baptist Church of Madison, to give the invocation. Mr. Conley greeted everyone by wishing all a “Happy New Year”, thanked the Mayor and Council Members, and asked that 2016 be a safe and healthy New Year for the Borough of Madison.

***Presentation of Colors, Pledge of Allegiance, National Anthem***

Everyone rose for the Pledge of Allegiance led by Madison Girl Scouts members; all covered their hearts and were led in the recitation of the Pledge of Allegiance.

Mayor Conley acknowledged the Children’s Choir of Grace Episcopal Church, who sang the National Anthem, after which the Colors were retired.

***Presentations of Medallions for Distinguished Service***

Mayor Conley commented that Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving. As each name and position was announced, there was a round of applause. Mayor Conley invited the recipient present to step forward to receive her Medallion.

**Reorganization Meeting - Thursday, January 1, 2016, 12:00 p.m.**

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*Dan Baulig  
Recreation Advisory Committee  
2006 – 2015*

*Robert Boyle  
Recreation Advisory Committee  
2002 – 2015*

*Chuck Ellis  
Recreation Advisory Committee  
2000 – 2015*

*Marty Horn  
Recreation Advisory Committee  
2008 – 2015*

*Dorina Martirano  
Recreation Advisory Committee  
2002 – 2015*

*Carmela Vitale  
Senior Advisory Committee  
2011-2015*

*Betsy Thomas Uhlman  
Environmental Commission  
1999-2015*

*Bill Mulcahy  
Recreation Advisory Committee  
2008 – 2015*

*Florence Rice  
Senior Advisory Committee  
2005-2015*

*Ranjan Sinha  
Recreation Advisory Committee  
2010-2015*

*Nick Spagnoletti  
Recreation Advisory Committee  
2009 – 2015*

*Constance Stober  
Board of Health  
1980-1987*

*Mark Sweeney  
Recreation Advisory Committee  
2006-2015*

***Oath of Office***

Mayor Conley and his family stepped forward. The Oath of Office of Mayor Robert H. Conley was administered by Assemblyman John F. McKeon. There was a long round of applause. Mayor Conley resumed his seat at the dais.

Benjamin Wolkowitz and his family were called forward. The Oath of Office of Council Member Wolkowitz was administered by Assemblyman John F. McKeon. There was a long round of applause.

Astri Baillie and her family were called forward. The Oath of Office of Council Member Baillie was administered by Assemblyman John F. McKeon. There was a long round of applause.

Mayor Conley recognized distinguished guest and Borough of Chatham Mayor Bruce Harris and Borough of Florham Park Mayor Mark Taylor.

***Roll Call by Borough Clerk***

The Borough Clerk called the roll, and the following acknowledged their presence:

Mayor Robert. H. Conley  
Council Members:

Robert G. Catalanello  
Robert Landrigan  
Carmela Vitale  
Astri J. Baillie  
Benjamin Wolkowitz  
Patrick W. Rowe

***Mayor's Message to the Citizens of Madison***

January 1, 2016

Before I start my comments, let us take a few minutes to reflect and remember those who we have lost over the past year. Councilman Bill Primus, the first African-American to serve with the Fire Department and on the Borough Council. We also lost former Fire Chief Thomas Kiernan, who served Madison as a volunteer and then career firefighter for 30 years. We lost two long-time Borough committee volunteers in Bob Beaman and Ron Poeter. Bob served on the Environmental Commission along with spending countless hours volunteering with Madison's Boy Scouts. Ron served on the Utilities Committee, Historic Preservation Commission and the Zoning Board of Adjustment. In November, we lost two who changed the business landscape; one, Peter Coviello, literally through his garden store and landscaping business. Just look at the train station for an example of his work. And Darwin Chang, who opened Four Seas, Madison's first Chinese restaurant, which has evolved to Shanghai Jazz, a world renowned jazz club now run by his daughter and son-in-law.

And just before Christmas, we lost a Madison Hero, Police Captain Joe Cirella, a hero in a quiet way. It will be forever etched in my mind the day I had the honor to swear Joe in as Captain. There was not a dry eye in the room as Joe said "Two weeks ago I was in a hospital bed thinking I would never wear this uniform again. Today, I am ready to serve as Madison's Police Captain." Regretfully, as determined as Captain Cirella was, he couldn't fight cancer. But fight he did to the end. In his final days when the nurse asked Joe if he needed anything, he didn't ask for something for the pain, nor water, no Joe said, "I just want to go back to work." We will miss you Captain Cirella but let it be a challenge to all of us to serve just as Joe Cirella served Madison, with pride, love and a big smile.

Let us take a moment to reflect on the life of Captain Joseph Cirella and others we have lost this past year.

**Reorganization Meeting - Thursday, January 1, 2016, 12:00 p.m.**

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Welcome Assemblyman John McKeon and our other distinguished guests Florham Park Mayor Mark Taylor and Chatham Borough Mayor Bruce Harris, the Baillie-Kimball and Wolkowitz families, friends, volunteers and residents of Madison.

Thank you to Pastor Craig Dunne of the First Baptist Church for your invocation and for the Grace Church Youth Choir for our National Anthem and the Boy Scouts for leading our Pledge of Allegiance.

Astri Baillie and Ben Wolkowitz it is great to have you back in your seats, continuing to work so hard for the residents of Madison. Welcome back to our other returning Council members, Rob Catalanello, Carmela Vitale, Bob Landrigan and Pat Rowe. For the second year in a row, we are all returning. I am honored to be the first Mayor since Betty Baumgartner in 1984 to be delivering a message kicking off a second term. Yes, I'm proud to have been given a second term but this says much more about the team we have in place and the staff and leadership working for Madison. And it's a reminder that we cannot sit back and just hope for the best.

Through strategic planning with capital, our utilities, finances and communications we have laid a path to the future, albeit a path that will have some surprise twists and turns. It is a path that will bring us to an important crossroads, one that must be navigated.

We all know we live in a special town. There is the sense of community as demonstrated on Wednesday with Main Street lined with those giving Captain Cirella a proper farewell. I don't think anyone can compete with Madison's sense of community but when you ask families why they choose Madison we almost always hear it is our schools, the Downtown and the character of our neighborhoods.

Our schools do not fall to this body to supervise, but working together we will make them stronger. Much of my first term involved the redevelopment and sale of the Green Village Road School. By working with the Board of Education, we maximized the value of the property and ensured a funding stream through a shared PILOT (Payment in Lieu of Taxes). In December, we closed on the sale with KRE with the Board of Education receiving \$11 million to reinvest in our schools and the Borough receiving \$1 million to reduce our short term debt on the turf fields (one of the goals I stated four years ago). With this sale and the leadership of the Board of Education, the schools future is in good hands. This leaves us with our Downtown and the character of our neighborhoods.

Crescent, Pomeroy, Greenwood, Ridgedale all have recently lost (or are about to lose) historic homes; all have streetscapes that are forever changed. We have an interesting challenge – people are attracted to Madison because of the character of our neighborhoods and because Madison is a desirable community to live; developers are also attracted to Madison. Historic homes then come down to squeeze a few more houses and we lose the character that attracted families to Madison in the first place. We cannot save all the older homes but to sit back and do nothing is not an option. In the next few months with the assistance of Jeff Gertler and Astri Baillie, I will be pulling together a town hall meeting to address this issue. We will look at what is working in other towns, we will look at our zoning laws, which may stand in the way of preservation and yes, we will look at striking the balance between property rights and historic preservation.

As I talk about historic preservation and the character of Madison, our great Downtown certainly and literally is front and center. Thankfully through the work of the DDC, our elected officials, and staff dedicated to downtown development, Madison has avoided many of the challenges that have plagued Main Street USA, but we are at a crossroads. Some storefronts have had extended vacancies, others turnover all too often, and recently we have been hit with Blue Ridge Mountain Sports ceasing operations in all of their locations including in the historic James Building and a “For Sale” sign on the movie theatre. We are indeed at a crossroads.

I recently attended a workshop on revitalizing downtowns; the number one success tool is putting residents in town, as it was stated, “Everyone wants a bakery in their downtown but when it opens no one shows up. Put residents around the bakery and you have a success story.” Certainly in the redevelopment of the former Green Village Road School providing 135 housing units in a location that encourages a “leave your car at home” lifestyle will help feed our downtown businesses but this is just one step towards a stronger downtown. We need a town center with the right mix of businesses. Landlords need to be given the tools to succeed and businesses must be able to open without excessive red tape. The Downtown Development Commission and the Planning Board have already begun to work on the challenge but as discussed at our December Council meeting we need professional support to guide us. I have asked our Strategic Planning Guru, Ben Wolkowitz to lead a group that will be tasked with defining our needs related to downtown development, leading to an RFP on the street within the first quarter. Area malls and Amazon cannot be an excuse for vacant store fronts. They are a challenge for us to redefine our downtown and become the thriving community center that Madison deserves.

Four years ago, I set forth a lofty agenda of work, much has been accomplished. We now have our new work orders and we are up to the task.

And now to all a Happy and Healthy New Year!

***Robert H. Conley, Mayor***

There was a round of applause honoring Mayor Conley.

***Election of Council President***

Ms. Baillie nominated and moved the appointment of Council Member Benjamin Wolkowitz as Council President. Mrs. Vitale seconded the motion. The motion passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe

Nays: None

***Adoption of Council Bylaws for 2016***

Mr. Wolkowitz moved that the existing Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2016. Council Member Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe

Nays: None

***Mayor's Announcement of Council Standing Committees for the Year 2016***

**STANDING COMMITTEE**

Finance and Borough Clerk  
Public Safety  
Public Works and Engineering  
Utilities  
Health  
Community Affairs

**CHAIR/OTHER MEMBER**

Robert Landrigan/Benjamin Wolkowitz  
Carmela Vitale/Astri Baillie  
Patrick Rowe/Robert Catalanello  
Benjamin Wolkowitz/Patrick Rowe  
Robert Catalanello/Robert Landrigan  
Astri Baillie/ Carmela Vitale

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion. Mr. Catalanello raised objection to the Council Standing Committee assignments for 2016, noting Mr. Rowe's financial experience. The motion passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe

Nays: None

***Appointment of Borough Officials***

Mayor Conley nominated and appointed the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Administrator, Raymond M. Codey (January 1, 2016 – December 31, 2019)  
Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)  
Borough Engineer, Robert A. Vogel (January 1, 2016 – December 31, 2019)  
Housing Officer, Lisa Gulla (Annual Appointment)  
Zoning Officer, Frank Russo, Omland Eng., Bowman Consulting Company  
Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)  
Fire Subcode Official, Louie E. DeRosa, III (Annual Appointment)

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

Mayor Conley appointed Members of Boards not subject to Council confirmation:

- (1) **ENVIRONMENTAL COMMISSION**  
Three-year term through December 31, 2018  
**Judy Honohan**, Regular  
**Stephen Stocker**, Regular

Unexpired three-year term (Niculescu) through December 31, 2017  
**Mary Lewis**, Regular

One-year term through December 31, 2016  
**Stephen Stocker**, Chair  
**Jeffrey Gertler**, Planning Board Rep.  
**Patrick Rowe**, Council Liaison

- (2) **HISTORIC PRESERVATION COMMISSION**  
Four-year term through December 31, 2019  
**Joseph Longo**, Class B Regular  
**Alberta Marcy**, Class C Regular

Two-year term through December 31, 2017  
**Margaret Weisgerber**, Alt. #1

One-year term through December 31, 2016  
**Patrick Rowe**, Council Liaison

- (3) **PLANNING BOARD**  
Four-year term through December 31, 2019  
**Peter R. Flemming**, Class IV

One-year term through December 31, 2016  
**John Forte**, Class II, Official of the Borough other than Governing Body

***Council Liaison to the Planning Board is appointed by Council***

Mr. Wolkowitz moved the appointment of Astri J. Baillie, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2016. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

***Announcement of Appointments to Special Positions Requiring Council Confirmation***

Mayor Conley announced the Mayor's appointments of the following individuals requiring Council confirmation, all for a one-year term through December 31, 2016:

- (1) **BOARD OF EDUCATION**  
**Robert Landrigan**, Council Liaison
- (2) **CHAMBER OF COMMERCE**  
**Astri J. Baillie**, Council Liaison
- (3) **HISTORIAN**  
**Kay Leary**
- (4) **HOUSING AUTHORITY**  
**Patrick Rowe**, Council Liaison
- (5) **JOINT MEETING COUNCIL REPRESENTATIVES**  
**Robert Landrigan**, Finance/ Personnel Committee Chair  
**Benjamin Wolkowitz**, Finance/ Personnel Committee Member
- (6) **JOINT MUNICIPAL COURT**  
**Robert Landrigan**, Member  
**Carmela Vitale**, Member
- (7) **MUSEUM OF EARLY TRADES & CRAFTS**  
**Astri Baillie**, Council Liaison
- (8) **PASSAIC VALLEY GROUNDWATER PROTECTION COMMITTEE**  
**Daniel Kelly**
- (9) **PROJECT COMMUNITY PRIDE**  
**Carmela Vitale**, Council Liaison
- (10) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**  
**Carmela Vitale**, Council Liaison

- (11) **MADISON COMMUNITY POOL**  
**Patrick Rowe**, Council Liaison

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

***Appointment of Members of Boards and Committees Subject to Council Confirmation***

Mayor Conley requested that Mr. Rowe announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**  
Four-year term through December 31, 2019  
**Marianne McConnell**, Regular  
**Dr. Carmen Romano**, Regular  
**Vivian Gil-Botero**, Regular
- Two-year term through December 31, 2017  
**Eric Range**, Alt. #1
- One-year term through December 31, 2016  
**Robert Catalanello**, Council Liaison
- (2) **COMMUNITY GARDEN ADVISORY COMMITTEE**  
Three-year term through December 31, 2018  
**Geoffrey Anderson**, Regular  
**Mary Ellen Kapalo**, Regular  
**Geoff Thomas**, Regular  
**Charles Van Buskirk**, Regular
- Unexpired term (Casola) through December 31, 2016  
**Ursula Leonhardt**, Regular
- Unexpired term (Kellogg) through December 31, 2017  
**Lynn Macagnano**, Regular
- One-year term through December 31, 2016  
**Robert Catalanello**, Council Liaison
- (3) **COMPLETE STREETS COMMITTEE**  
One-year term through December 31, 2016  
Mayor, Ex-Officio, Robert H. Conley  
Public Safety Council Liaison,  
Engineering Council Liaison,  
Borough Engineer, Robert Vogel

Public Works Superintendent, David Maines  
Madison Police Reps, Sgt. Joseph Longo and PO Chad Rybka  
Board of Education Representative, Mrs. Lisa Ellis  
Resident, Mark Chiarolanza  
Resident, Kirk Oakes

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe

Nays: None

Mayor Conley requested that Mr. Wolkowitz announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2018

**Carla Brady**, Not for Profit

**Jim Hollenbach**, Owner/Merchant/Landlord

**Eric Range**, at Large

**Marsha Ann Zimmerman**, Chamber of Commerce Rep

**Susan Whitehorn**, Owner/Merchant/Landlord

One-year term through December 31, 2016

**Astri J. Baillie**, Council Liaison

(2) **LIBRARY TRUSTEES**

Five-year term through December 31, 2020

**Thomas Bintinger**, Trustee

**William Van Ryzin**, Trustee

(3) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2016**

Administrator, Assistant Borough Administrator

Borough Engineer

Construction Official

Electric Utility Superintendent

Fire Chief

Health Officer

Mayor

Superintendent of Public Works

Council Liaison, **Carmela Vitale**

Auxiliary Police **John Granato**

Board of Education Representative **John Connolly**

Madison Eagle **Garry Herzog**

MCJM (Sewer), Superintendent **Chris Manak**

Medical Representative, **Dr. Carmen Romano**

Drew University Rep, **Chief Robert C. Lucid**

OEM Coordinator **Robert Landrigan**

OEM Deputy Coordinator **Police Chief Darren Dachisen**  
OEM Asst. Dep. Coordinator **James Cavezza**  
Pharmacist **Frank Iannarone**  
Public Information Officer **Joseph Longo**  
R.A.C.E.S. **Lee Storm**  
School Resource Officer **S.O. Adam Riley**  
Secretary **Kristy Manion**  
Senior Citizens Advisory Rep

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

Mayor Conley requested that Mrs. Vitale announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**

Three-year term through December 31, 2018  
**Colette Crescas**, School Nurse  
**Theresa Ziegler**, At Large  
**Diane Fastiggi**, At Large  
**Audra Toner**, Drew Rep  
**Lisa Ellis**, Resident Rep  
**Vanessa Morgenthaler**, SAC Madison High School  
**Katherine Plunkett**, St. Vincent School  
**Frank Iannarone**, At Large

One-year term through December 31, 2016  
**Robert Catalanello**, Council Liaison

(2) **MUNICIPAL AUDIT COMMITTEE**

Three-year term through December 31, 2018  
**Michael Soriano**, Regular

One-year term through December 31, 2016  
**Robert Landrigan**, Council Liaison

(3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION  
ADVISORY COMMITTEE**

Three-year term through December 31, 2018  
**Chris Kellogg**, Madison Resident (#3 of 4)  
**Lisa Ellis**, Madison Resident (#4 of 4)

One-year term through December 31, 2016  
**Cathy Coultas**, Parks Advisory Committee Representative  
**TBD**, Planning Board Representative  
**Missy Durham**, Environmental Commission Rep.  
**William Van Ryzin**, Historic Preservation Commission Rep.  
**Peter Hiscano**, Recreation Committee

**Mayor Robert H. Conley**, Ex-Officio  
**Astri J. Baillie**, Council Liaison

- (4) **PARKS ADVISORY COMMITTEE**  
One-year term through December 31, 2016  
**Paul Allocco**, Chair  
**Cathie Coultas**, Secretary  
**Robert McDowell**  
**John Pignataro**  
**Jordan Stern**  
**John Taylor**  
**Geoffrey Thomas**  
**Lois Wolkowitz**  
**Patrick Rowe**, Council Liaison

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

Mayor Conley requested that Mr. Landrigan announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **PATRIOTIC CELEBRATIONS COMMITTEE**  
One-year term through December 31, 2016  
**Ron DeBiasse**  
**Peter R. Flemming, Sr.**  
**Thomas J. Granato**  
**Wayne Henderson**  
**James Kemp**  
**Sam Mantone**  
**Jeffrey Pettitt**  
**Michael Piano**  
**Victor Schumacher**  
**Patrick Sherwood**  
**Carmela Vitale**, Council Liaison
- (2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**  
One-year term through December 31, 2016  
Construction Code Official  
Health Officer  
Board of Health President (1 of 2 required)  
Board of Health Member (2 of 2 required)  
**Robert Catalanello**, Council Liaison and Chair
- (3) **RECREATION ADVISORY COMMITTEE**  
One-year term through December 31, 2016  
**Harvey Allen**, Community Pool Rep.

**Bill Beaman**  
**Dave Carver**  
**Colleen Castellano**  
**Brenda Catalanello**  
**Nino Coviello**  
**Kathy Cowan**  
**Zach Ellis**, Ex-Officio, Recreation Director  
**Lisa Ellis**, Board of Education Rep.  
**Tony Gero**  
**Tom Haralampoudis**  
**Peter Hiscano**  
**Christopher Holland**  
**Vito Lupino**  
**Tara Spagnoletti**  
**Kenneth Waer**  
**Bill Wilt**  
**Astri J. Baillie**, Council Liaison

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

Mayor Conley requested that Mr. Catalanello announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SAFETY COMMITTEE**  
One-year term through December 31, 2016  
Borough Administrator  
Assistant Borough Administrator  
Borough Engineer  
Chief Financial Officer  
Electric Utility Superintendent  
Fire Chief  
Health Officer  
Madison-Chatham Joint Meeting Superintendent  
Police Chief  
Qualified Purchasing Agent/Personnel  
Recreation Director  
Superintendent of Public Works  
**Carmela Vitale**, Council Liaison
  
- (2) **SENIOR CITIZENS ADVISORY COMMITTEE**  
One-year term through December 31, 2016  
**Ruth Barrett**, AARP Rep  
**Dennis Callahan**, Rotary Club Rep  
**Lena Crasto**, Rexford S. Tucker Apartments Rep.  
**Marlene Dolan**, Madison Health Department

**Peggy Donnelly**, Rose City Steppers  
**Phyllis Flemming**, at Large  
**Sandra Fielo**, Stay Healthy Program  
**Lou Gaburo**, Friends of the Seniors  
**John Hoover**, DDC Rep  
**Edna Ierley-Byrne**, Senior Citizen Coordinator  
**Kay Leary**, Thursday Morning Club Rep.  
**Kaye Shaler**, RSVP  
**Susan Sheeley**, YMCA Rep.  
**Jeffrey Payton**, Madison Library Rep.  
**Astri J. Baillie**, Council Liaison

(3) **SHADE TREE MANAGEMENT BOARD**

Five-year term through December 31, 2020

**Alan Andreas**, Alt. #2  
**Eugene Cracovia**, Regular  
**Lauren Hagerstrom**, Alt. #1

One-year term through December 31, 2016

**Patrick Rowe**, Council Liaison

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe

Nays: None

Mayor Conley requested that Ms. Baillie announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**

Three-year term through December 31, 2018

**Harriet Honigfeld**, Regular  
**Kathleen Caccavale**, Regular  
**Stephen Eget**, Regular  
**Marilyn Musielski**, Regular

One-year term through December 31, 2016

**Stephen Stocker**, MEC Rep.  
**Wayne Desjadon**, Board of Education Rep.  
**David Maines**, Superintendent of Public Works  
**Patrick Rowe**, Council Liaison

(2) **UTILITIES ADVISORY COMMITTEE**

Three-year term through December 31, 2018

**Alan Sawyer**, Regular  
**Kevin Williams**, Regular  
**Herbert C. Worthington**, Regular

Unexpired term (Poeter) through December 31, 2016  
**Michael Soriano**, Regular

Unexpired term (Moniz) through December 31, 2017  
**Ellwood (Woody) R. Kerkeslager**, Regular

One-year term through December 31, 2016  
**Benjamin Wolkowitz**, Council Liaison

(3) **ZONING BOARD OF ADJUSTMENT**

Four-year term through December 31, 2019  
**Dr. Rodger Paetzell**, Regular  
**Helen Kaar**, Regular

Two-year term through December 31, 2017  
**Mary Sue Salko**, Alt # 1  
Unexpired two-year term through December 31, 2016  
**Anne Lawless**, Alt # 2

Mr. Wolkowitz moved confirmation of the foregoing appointments. Mr. Rowe seconded the motion, which passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

***Communications - None***

***Invitation for Discussion***

Mayor Conley opened the meeting to the public and asked if anyone wished to be heard.

Since no member of the public wished to be heard, the invitation for discussion was closed.

***Consent Agenda Resolutions***

The Clerk made the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Mr. Wolkowitz moved approval of the Consent Agenda Resolutions. Mrs. Vitale seconded the motion. Mr. Catalanello voted Nay with regards to Resolution 2-1016. There was no further Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mr. Catalanello, Mr. Landrigan, Mrs. Vitale,  
Ms. Baillie, Mr. Wolkowitz, Mr. Rowe  
Nays: None

**R 1 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON ESTABLISHING  
ANNUAL SCHEDULE OF MEETINGS FOR 2016 AND OTHER  
REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, N.J.S.A. 10:4-18 of the Open Public Meetings Act provides that within seven (7) days following the annual Reorganization Meeting of a public body, such public body shall adopt, post and distribute a schedule of its regular meetings for the coming year; and

**WHEREAS**, said schedule shall contain the location of each meeting to the extent it is known and the time and date of each meeting; and

**WHEREAS**, the Borough of Madison does seek to establish such schedule for the year 2016;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Annual Schedule of Meetings designated in the attached notice is approved.

**MAYOR AND COUNCIL MEETING NOTICE - 2016**

**BOROUGH OF MADISON**

50 Kings Road

Madison, NJ 07940

In compliance with the Open Public Meetings Act, the Borough of Madison issues this notification of 2016 regularly scheduled meetings. The Mayor and Council of the Borough of Madison in the County of Morris and State of New Jersey will meet on the second and fourth Mondays of each month, except as noted\*, in the Hartley Dodge Memorial Building, 50 Kings Road in the Borough of Madison. The Regular Meeting will be called to order and begin with an Executive Session at 7:00 p.m., in the Committee Room, 2<sup>nd</sup> Floor, Hartley Dodge Memorial; the meeting will reopen to the public at 8:00 p.m. or as soon as practical thereafter and continue in the 2<sup>nd</sup> Floor Council Chamber where official action may be taken.

Monday, January 11, 2016  
Monday, January 25, 2016  
Monday, February 8, 2016  
Monday, February 22, 2016  
Monday, March 14, 2016  
Monday, March 28, 2016  
Monday, April 11, 2016  
Monday, April 25, 2016  
Monday, May 9, 2016

Monday, May 23, 2016  
Monday, June 13, 2016  
Monday, June 27, 2016  
Monday, July 11, 2016  
Monday, July 25, 2016  
Monday, August 8, 2016  
Monday, September 12, 2016  
Monday, September 26, 2016  
\*Thursday, October 13, 2016  
Monday, October 24, 2016  
Monday, November 14, 2016  
Monday, November 28, 2016  
Monday, December 12, 2016

These meetings are open to the public. Adequate notice of these meetings is being provided by filing a copy of these dates in the office of the Borough Clerk, posting a copy on the Municipal Bulletin Board, and notifying the Madison Eagle, Daily Record, Independent Press and Star Ledger, all on (January 7, 2016).

Elizabeth Osborne, Borough Clerk

**R 2 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE AWARD OF CERTAIN NON-FAIR AND OPEN CONTRACTS**

**WHEREAS**, the Borough of Madison has a need to obtain the following Professional Services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Borough Administrator of the Borough of Madison has determined that the value of certain Professional Services listed herein may exceed \$17,500; and

**WHEREAS**, the anticipated term of said contracts are noted below; and

**WHEREAS**, each contract has a thirty (30) day termination clause; and

**WHEREAS**, each Professional Services provider has submitted a proposal indicating each will provide the services for the fee as described herein; and

**WHEREAS**, each Professional Services provider has completed and submitted a Business Entity Disclosure Certification where required by N.J.S.A. 19:44A-1, et seq., which certifies that said provider has not made any reportable contributions to a political or candidate committee in the Borough of Madison, County of Morris, State of New Jersey in the previous year, and that the contract will prohibit said Professional Services provider from making any reportable contributions through the term of the contract, and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, the Acting Chief Financial Officer has certified as to the availability of funds for each contract.

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey as follows:

Auditor	Nisivaccia, LLP	\$46,400 per year or portion as set forth in the contract
Bond Counsel	Rogut McCarthy Troy LLC	Base Fee \$2,500 <u>et seq.</u> , as set forth in contract
Borough Attorney	Matthew J. Giacobbe, Esq.	\$5,000 monthly retainer/ \$135hr. for litigation and tax appeals
Codification Supplementation & Maintenance	General Code Publishers	\$10,195.00 <u>et seq.</u> As set forth in the contract
Consulting Engineers	Bowman Consulting	\$85/hr to \$150/hr <u>et seq.</u> , as set forth in the contract
Electrical Contractors	JBL Electric Inc.	\$117.63-\$144.54/hr <u>et seq.</u>
Electrical Engineering Consultant	Crane Associates, Inc.	\$80/hr - \$157/hr <u>et seq.</u> as set forth in the contract
Electrical Engineering Consultant	Wilson & Wilson, LLC	\$150/hr <u>et seq.</u> as set forth in the contract
Field Inspector for Tax Assessor's Office	Michael P. Carroll	\$25/hr.

**BE IT FURTHER RESOLVED** that each Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**R 3 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING TAX COLLECTOR AND/OR THE ACTING DEPUTY TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS**

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that in accordance with N.J.S.A. 54:5-11, the Tax Collector and/or the Acting Deputy Tax Collector, bonded officials of this municipality, be and are hereby appointed to make examination of records as to unpaid municipal liens and certify the result thereof.

**R 4 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
DESIGNATING LINDA SAWYER AS PURCHASING OFFICER**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **Linda Sawyer** be designated Qualified Purchasing Agent for 2016 and is hereby authorized to sign all Purchase Orders upon issuance.

**BE IT FURTHER RESOLVED** that in the absence of Mrs. Sawyer, **Raymond M. Codey** be given the designation of Purchasing Agent.

**R 5 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING  
INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE  
ASSESSMENTS**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey that **Borough Engineer Robert Vogel** is hereby appointed and empowered to make official searches as to Municipal Improvements authorized by ordinances for future assessments that will be made pursuant to such ordinances, as authorized by N.J.S.A. 54:5-18.1 et seq.; and

**BE IT FURTHER RESOLVED** that in the absence of the Borough Engineer, **Borough Clerk Elizabeth Osborne** is hereby appointed to make such searches; and

**BE IT FURTHER RESOLVED** that the fee to be charged shall be in accordance with N.J.S.A. 54:5-18.4 et seq.

**R 6 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING  
OFFICIAL NEWSPAPERS OF THE BOROUGH OF MADISON FOR  
PUBLICATION OF LEGAL NOTICES**

**WHEREAS**, a municipality must designate an official newspaper for the publication of legal notices; and

**WHEREAS**, the Borough of Madison wishes to designate **THE MADISON EAGLE** and/or **THE DAILY RECORD** as its official newspapers for the publication of legal notices for the year 2016;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that, **THE MADISON EAGLE**, 230 Main Street, Madison, New Jersey 07940, and/or **THE DAILY RECORD**, 6 Century Drive, Parsippany, New Jersey 07054, are hereby designated as official newspapers of the Borough of Madison for the year 2016 for the purpose of publishing legal notices of the municipality.

**R 7 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the persons listed below be and are hereby appointed to sign requisitions for Purchase Orders for the various Borough Departments:

**DEPARTMENTS**

**GENERAL GOVERNMENT**

100 General Administration  
Assistant  
102 Municipal Support Services  
103 Elections  
104 Downtown Development Commission  
105 Human Resources  
110 Mayor & Council  
120 Borough Clerk  
130 Financial Administration  
135 Auditor  
145 Revenue Administration  
150 Assessment of Taxes  
155 Legal Services  
165 Engineering  
175 Historic Preservation  
Official  
180 Planning Board  
Official  
185 Zoning Board  
Official  
186 Environmental Commission  
Official  
210 Liability Insurance  
215 Workers Comp. Insurance

**AUTHORIZE APPROVALS**

Administrator or Executive  
  
QPA/Personnel Director or Administrator  
Borough Clerk or Administrator  
ABA or Administrator  
Acting CFO or Administrator  
Borough Clerk or Administrator  
Borough Clerk or Administrator  
Acting CFO or Chief Accountant  
Acting CFO or Chief Accountant  
Acting CFO or Chief Accountant  
Acting CFO or Tax Assessor  
Acting CFO or Administrator  
Engineer or Administrator  
Engineer or Administrative  
  
Engineer or Administrative  
  
Engineer or Administrative  
  
Engineer or Administrative  
  
Acting CFO or Administrator  
Acting CFO or Administrator

***Reorganization Meeting - Thursday, January 1, 2016, 12:00 p.m.***

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220 Health Insurance	Acting CFO or Administrator
225 Unemployment Insurance	Acting CFO or Administrator
310 Public Buildings & Grounds	Superintendent of PW or Administrator
361 Civic Center	Superintendent of PW or Administrator
<b>PUBLIC SAFETY</b>	
195 State Uniform Construction Code	Construction Code Official or Engineer
240 Police Chief	Police Chief or Acting Police
241 First Aid Organization Chief	Police Chief or Acting Police
252 Emergency Management Services Chief	Police Chief or Acting Police
265 Fire	Fire Chief or Administrator
267 Fire Safety Program	Fire Chief or Administrator
275 Municipal Prosecutor	Court Administrator or Administrator
362 Public Safety Complex	Police Chief and Fire Chief
491 Municipal Joint Court	Court Administrator or Administrator
495 Public Defender	Court Administrator or Administrator
<b>STREETS &amp; ROADS</b>	
300 Public Works	Superintendent of PW or Administrator
302 Parks	Superintendent of PW or Administrator
303 Shade Tree Authority	Superintendent of PW or Administrator
315 Vehicle Maintenance	Superintendent of PW or Administrator
316 Vehicle Maintenance-Police Chief	Police Chief or Acting Police
317 Vehicle Maintenance-Fire	Fire Chief or Administrator
<b>SANITATION</b>	
455 Sewerage Processing	Acting CFO or Chief Accountant
456 Madison/Chatham Joint Meeting	Acting CFO or Chief Accountant
457 Sewer Line Maintenance	Superintendent of PW or Administrator
465 Garbage & Trash Removal Admin.	Superintendent of PW or Asst. Borough
<b>HEALTH &amp; WELFARE</b>	
330 Board of Health	Health Officer or Administrative Officer
340 Dog Regulation Secretary	Health Officer or Board
360 Aid to Child Care Center Secretary	Health Officer or Board
<b>RECREATION &amp; EDUCATION</b>	
370 Recreation & Playgrounds	Recreation Director or Administrator
371 Celebration of Public Events	Recreation Director or Administrator
390 Free Public Library	Acting CFO or Administrator
391 Technology	Library Director
392 Museum of Early Trades	Administrator or Acting CFO
393 Senior Citizens Programs	Senior Citizen Coordinator or Administrator
<b>UNCLASSIFIED, DEFERRED CHARGES &amp; STATUTORY EXPENDITURES</b>	
470 Contingent	Acting CFO or Administrator
471 Public Employees' Retirement System Assistant II	Acting CFO or Confidential
472 Social Security System Assistant II	Acting CFO or Confidential

**Reorganization Meeting - Thursday, January 1, 2016, 12:00 p.m.**

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474 Consolidated Police & Firemen's Pen Fd Assistant II	Acting CFO or Confidential
475 Police & Firemen's Retirement System Assistant II	Acting CFO or Confidential
870 Emergency Authorizations	Acting CFO or Chief Accountant
900 Capital Improvement Fund	Acting CFO or Administrator
920 Principal on Bonds	Acting CFO or Chief Accountant
925 Principal on Notes	Acting CFO or Chief Accountant
930 Interest on Bonds	Acting CFO or Chief Accountant
935 Interest on Notes	Acting CFO or Chief Accountant
950 Interest on Loan	Acting CFO or Chief Accountant
955 Principal on Loan	Acting CFO or Chief Accountant
<b>UTILITY EXPENSE - BULK PURCHASES</b>	
430 Electricity-HDM	Superintendent of PW or Administrator
431 Electricity-C.H.	Superintendent of PW or Administrator
432 Electricity-DPW/Sewers	Superintendent of PW or Administrator
433 Electricity-Health	Health Officer or Administrative Officer
434 Electricity-Police Chief	Police Chief or Acting Police
440 Telephone	QPA/Personnel Director or Administrator
445 Water	Superintendent of PW or Administrator
446 Natural Gas	Superintendent of PW or Administrator
460 Gasoline	Superintendent of PW or Administrator
<b>PUBLIC UTILITIES</b>	
05-500 Water Utility Administration	Acting CFO or Utility Collector
05-501 Water Utility Operations	Superintendent of PW or Engineer
05-502 Water Capital Improvement Fund	Acting CFO or Administrator
05-503 Water Municipal Debt Service	Acting CFO or Chief Accountant
05-504 Public Employees' Retirement System	Acting CFO or Confidential Assistant II
05-505 Water Social Security System	Acting CFO or Confidential Assistant II
09-500 Electric Utility Administration	Acting CFO or Utility Collector
09-501 RoseNet	Administrator or Director of Technology
09-502 Electric Utility Operations Administrator	Electric Utility Superintendent or
09-503 Electric Capital Improvement Fund	Acting CFO or Administrator
09-504 Public Employees' Retirement System Assistant II	Acting CFO or Confidential
09-505 Social Security System Assistant II	Acting CFO or Confidential
<b>STATE GRANTS</b>	
242 Body Armor Grant Chief	Police Chief or Acting Police
243 Walk Safety Program Chief	Police Chief or Acting Police
331 NJ Dept. of Health & Senior Services	Health Officer or Administrator
332 H1N1 Grant	Health Officer or Administrator
333 H1N1 Corrective Action Grant	Health Officer or Administrator
700 Alcohol Education Grant	Court Administrator or Administrator
701 Drunk Driving Enforcement Chief	Police Chief or Acting Police
702 Cops In Shops Chief	Police Chief or Acting Police

703 Clean Communities Act Administrator	Superintendent of PW or
704 MAASA Grant Administrator	Health Educator or
705 Priority Health Funding Act Assistant II	Acting CFO or Confidential

**BE IT FURTHER RESOLVED** that the Administrator and/or Assistant Borough Administrator, Acting CFO and the QPA/Personnel Director are hereby authorized to approve requisitions for Purchase Orders for all Borough Departments; and

**BE IT FURTHER RESOLVED** that the Receiving Certificates on material or services received be signed by a responsible person receiving same or by the Department Head.

**R 8 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

MAYOR

**AND** BOROUGH CLERK or DEPUTY BOROUGH CLERK

**AND** ACTING CHIEF FINANCIAL OFFICER

**BE IT FURTHER RESOLVED** that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories. Upon the expiration of terminal leave for CFO Robert F. Kalafut, James E Burnet, IV is hereby appointed Chief Financial Officer for the Borough of Madison with no further action required of the governing body and Mr. Burnet will continue to be an authorized signatory for Borough check, withdrawal slips and banking transactions.

**R 9 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the following Banks be and hereby are designated as depositories for all Borough Funds during 2016:

Bank of America  
Provident Bank  
PNC Bank  
Somerset Hills Bank  
Connect One Bank  
Wells Fargo  
Haven Savings Bank  
Investors Bank  
Chase Bank  
Fulton Bank

**R 10 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CANCELLATION OF TAX AND UTILITY OVERPAYMENTS AND UNDERPAYMENTS OF \$10.00 OR LESS TO GENERAL SURPLUS**

**WHEREAS**, the refunding of tax and utility overpayments of Ten Dollars (\$10.00) or less and the collection of tax underpayments of Ten Dollars (\$10.00) or less would impose administrative burdens out of proportion to the benefit thus given.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that tax and utility overpayments and underpayments of Ten Dollars (\$10.00) or less be credited or debited to General Surplus.

**R 11-2016**

**RESOLUTION OF THE BOROUGH OF MADISON ADOPTING 2016 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-19**

WHEREAS,40A:4-19 Local Budget Act, provides that temporary appropriations be made in the amounts required where contracts, commitments or payments must be made prior to the final adoption of the 2016 budget; and

WHEREAS, the date of this resolution is within the first thirty days of 2016; and

WHEREAS, the total appropriations in the 2015 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

CURRENT	\$23,763,602.17
WATER UTILITY	\$1,959,125.00
ELECTRIC UTILITY	\$15,414,017.00

WHEREAS, twenty six point twenty five (26.25) percent of the total appropriations in the 2015 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2015 Budget is as follows:

MUNICIPAL	\$6,237,945.56
WATER UTILITY	\$514,270.30
ELECTRIC UTILITY	\$4,046,179.46

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following temporary appropriations be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

GENERAL ADMINISTRATION & HUMAN RESOURCES	
Salary & Wages	\$51,000.00
Other Expenses	\$15,000.00
MUNICIPAL SUPPORT	
Salary & Wages	\$15,000.00
Other Expenses	\$22,000.00
BOROUGH CLERK	
Salary & Wages	\$29,000.00
Other Expenses	\$12,000.00
FINANCIAL ADMINISTRATION	
Salary & Wages	\$52,000.00
Other Expenses	\$20,000.00
MAYOR AND BOROUGH COUNCIL	
Salary & Wages	\$25,000.00
Other Expenses	\$6,000.00
COMMUNITY AND BUSINESS DEVELOPMENT	
Salary & Wages	\$26,000.00
ASSESSMENT OF TAXES	
Salary & Wages	\$25,000.00
Other Expenses	\$10,000.00
REVENUE ADMINISTRATION	
Salary & Wages	\$48,000.00
Other Expenses	\$10,000.00
LEGAL SERVICES	
Other Expenses	\$50,000.00
MUNICIPAL COURT	

**Reorganization Meeting - Thursday, January 1, 2016, 12:00 p.m.**

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Salary & Wages	\$127,000.00
Other Expenses	\$19,000.00
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>	
Salary & Wages	\$30,000.00
Other Expenses	\$36,000.00
<b>PLANNING BOARD</b>	
Salary & Wages	\$15,000.00
Other Expenses	\$20,000.00
<b>ZONING BOARD</b>	
Salary & Wages	\$7,000.00
Other Expenses	\$15,000.00
<b>ENGINEERING</b>	
Salary & Wages	\$58,000.00
Other Expenses	\$15,000.00
<b>ENVIRONMENTAL COMMISSION</b>	
Other Expenses	\$1,000.00
<b>INSURANCE</b>	
Group Health Insurance	\$580,000.00
Liability	\$230,000.00
Workers Compensation	\$180,000.00
<b>FIRE DEPARTMENT</b>	
Salary & Wages	\$340,000.00
Other Expenses	\$30,000.00
<b>FIRE SAFETY PROGRAM</b>	
Salary & Wages	\$29,000.00
Other Expenses	\$1,000.00
<b>POLICE DEPARTMENT</b>	
Salary & Wages	\$930,000.00
Other Expenses	\$70,000.00
<b>CONSTRUCTION CODE</b>	
Salary & Wages	\$125,000.00
Other Expenses	\$10,000.00
<b>EMERGENCY MANAGEMENT SVCS</b>	
Other Expenses	\$5,000.00
<b>PUBLIC WORKS</b>	
Salary & Wages	\$450,000.00
Other Expenses	\$90,000.00
<b>SEWER LINE MAINTENANCE</b>	
Salary & Wages	\$77,000.00
Other Expenses	\$22,000.00
<b>SHADE TREE MANAGEMENT BOARD</b>	
Other Expenses	\$30,000.00
<b>GARBAGE &amp; TRASH REMOVAL</b>	
Other Expenses	\$480,000.00
<b>VEHICLE MAINTENANCE</b>	
Salary & Wages	\$75,000.00
Other Expenses	\$30,000.00

MADISON-CHATHAM JOINT MEETING	
Other Expenses	\$287,000.00
HEALTH DEPARTMENT	
Salary & Wages	\$135,000.00
Other Expenses	\$65,000.00
DOG REGULATION	
Other Expenses	\$5,000.00
CIVIC CENTER	
Other Expenses	\$20,000.00
RECREATION	
Salary & Wages	\$15,000.00
Other Expenses	\$23,000.00
TEEN CENTER	
Other Expenses	\$5,000.00
MAINTENANCE OF FREE PUBLIC LIBRARY	
Other Expenses	\$344,000.00
UTILITY EXPENSES	
Other Expenses	\$157,000.00
SENIOR CITIZENS PROGRAM	
Salary & Wages	\$15,000.00
Other Expenses	\$4,000.00
CONTINGENCY	
Other Expenses	\$3,945.56
PENSION	\$504,000.00
SOCIAL SECURITY	\$112,000.00
<b>SUBTOTAL</b>	<b><u>\$6,237,945.56</u></b>
CAPITAL IMPROVEMENT	\$1,500,000.00
DEBT SERVICE	\$502,000.00
<b>TOTAL</b>	<b><u>\$8,239,945.56</u></b>
<u>WATER UTILITY</u>	
Salary & Wages	\$160,000.00
Other Expenses	\$338,970.30
Social Security System	\$15,300.00
<b>SUBTOTAL</b>	<b><u>\$514,270.30</u></b>
Capital Improvement	\$200,000.00
<b>TOTAL</b>	<b><u>\$ 714,270.30</u></b>
<u>ELECTRIC UTILITY</u>	
Salary & Wages	\$400,000.00
Other Expenses	\$3,615,579.46

Social Security System	\$30,600.00
<b>SUBTOTAL</b>	<b><u>\$4,046,179.46</u></b>
Capital Improvement	\$300,000.00
<b>TOTAL</b>	<b><u>\$4,346,179.46</u></b>

**R 12 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST RATES ON DELINQUENT TAXES**

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that, in accordance with N.J.S.A. 54:4-67, the interest to be charged on delinquent taxes in the Borough of Madison shall be 8%, annually, on the first \$1,500.00 of delinquency, and on any amount in excess of \$1,500.00, the interest rate to be charged shall be 18%, annually, until all of the delinquency has been removed and the property restored to current status.

**BE IT FURTHER RESOLVED** that an additional 6% end-of-year penalty be applied to delinquent taxes, interest and other municipal charges exceeding \$10,000.00.

**R 13-2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

**WHEREAS**, it is the desire of the Borough of Madison in the County of Morris, New Jersey, to establish such a fund for the following department custodians in the indicated amounts:

Elizabeth Osborne Borough Clerk	\$1,000.00
Edna lerley-Byrne Senior Citizen Coordinator	\$ 500.00

Darren Dachisen Chief of Police	\$ 500.00
Michael Piano Electric Utility Superintendent	\$ 200.00
David Maines Superintendent of Public Works	\$ 200.00
David Maines Water Utility	\$ 200.00
Russell Brown Construction Code Official	\$ 100.00

**WHEREAS**, all custodians are bonded by a blanket bond pursuant to N.J.S.A. 40A:5-34.1; and

**WHEREAS**, each custodian shall maintain records for his or her fund in a manner conducive to proper accounting and auditing procedures.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Madison in the County of Morris and State of New Jersey hereby authorizes the establishment of Petty Cash Funds as described herein, and that two copies of this resolution be filed with the Division of Local Government Services in the New Jersey Department of Community Affairs for approval.

**R 14 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING  
COMMISSIONERS TO MORRIS COUNTY MUNICIPAL JOINT  
INSURANCE FUND**

**BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that **JAMES E. BURNET, IV** is hereby appointed as the Borough's Risk Manager, Commissioner to the Morris County Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

**BE IT FURTHER RESOLVED** that **SANDRA EMMERICH** is hereby appointed as the Borough's Alternate Commissioner to the Morris County

Municipal Joint Insurance Fund and the North Jersey Municipal Employee Benefits Fund effective immediately to represent the Borough of Madison, New Jersey.

**R 15 – 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON ADMINISTRATIVE CERTIFICATES**

**BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris, and State of New Jersey, that the Acting Chief Financial Officer is hereby designated to certify to the validity and propriety of all requests for payment of services on Administrative Certificates and to sign such certifications as required by N.J.S.A. 40A:5-16(b).

**R 16 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING INVESTMENT OF IDLE FUNDS AND WIRE TRANSFERS**

**WHEREAS**, it is desirable that idle funds of the Borough be invested in legal investment vehicles at all times; and

**WHEREAS**, it is occasionally necessary to transfer Borough funds for the purpose of meeting current Borough expenses or for the purpose of effecting investments.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Acting Chief Financial Officer, the Confidential Assistant to the Acting CFO and the Borough Administrator are hereby authorized to request bids and to place orders for the investment of idle Borough funds solely in legally authorized investment vehicles, such investments to be confirmed in writing by the investing institution; and

**BE IT FURTHER RESOLVED** that the above named individuals are hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Borough of Madison Checking or Savings Accounts to other Borough Accounts.
2. To or from Borough of Madison Checking or Savings Accounts, to or from Accounts specified by banks, solely for the purpose of investing for the account of the Borough.

**R 17 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2, the State of New Jersey Division of Public Contracts Equal Employment Opportunity Compliance requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer (hereafter "P.A.C.O.") by January 10<sup>th</sup>; and

**WHEREAS**, the Borough Council has determined that the duties of the P.A.C.O. can be effectively and appropriately performed by the Qualified Purchasing Agent/ Personnel Director Linda Sawyer.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that Qualified Purchasing Agent/Personnel Director Linda Sawyer is hereby designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Madison in accordance with the provisions of N.J.A.C. 17:27-3.2.

**BE IT FURTHER RESOLVED** that in the absence of the Qualified Purchasing Agent/Personnel Director, the Borough Administrator Raymond M. Codey will assume the duties of the Public Agency Compliance Officer.

**R 18 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2016**

**WHEREAS**, N.J.S.A. 40A:5-14 provides that each municipality shall adopt a cash management plan annually by majority vote of the governing body; and

**WHEREAS**, the Acting Chief Financial Officer recommends adoption of the Cash Management Plan attached hereto; and

**WHEREAS**, the Chief Financial Officer provides a monthly report to the governing body for review.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that the Cash Management Plan of the Borough of Madison is approved in the form attached hereto for the year 2016.

**2016 CASH MANAGEMENT PLAN AND INVESTMENT POLICY  
FOR THE BOROUGH OF MADISON**

1) Cash Management and Investment Objectives

The Borough of Madison's objectives in this area are:

- a) Preservation of capital.
- b) Adequate safekeeping of assets.
- c) Maintenance of liquidity to meet operating needs and claims settlements.
- d) Maximization of total return, consistent with risk levels.
- e) Investment of assets in accordance with the State of New Jersey Laws and Regulations.
- f) Accurate and timely reporting of interest earnings.

2) Permissible Investments

Investments shall be limited to the following:

- a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America, including securities of, or other interests in, any open-end or closed-end management type investment company or investment trust registered under the "Investment Company Act of 1940" 54 Stat.847 (15 U.S.C. 80a-1 et seq.), purchased and redeemed only through the use of national or state banks located within this state, if the portfolio of that investment company or investment trust is limited to bonds or other obligations of the United States of America, bonds or other obligations guaranteed by the United States of America and repurchase agreements fully collateralized by bonds or other obligations guaranteed by the United States of America, which collateral shall be delivered to or held by the investment company or investment trust, either directly or through an authorized custodian;
- b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives, which have a maturity date not greater than twelve (12) months from the date of purchase;
- c) Bonds or other obligations, having a maturity date not more than twelve (12) months from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by local units.

3) Authorized Depositories

In addition to the above, the Borough of Madison is authorized to deposit funds in Certificates of Deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, N.J.S.A. 17:9-14 et seq. (GUDPA).

The Borough of Madison is also authorized to invest its assets in the New Jersey Cash Management Fund.

4) Authority For Investment Management

The Acting Chief Financial Officer is authorized and directed to make investments, with a maturity of from one to twelve (12) months through commercial banks, which are to be selected by the Acting Chief Financial Officer in consultation with the Borough Administrator. Their actions and decisions shall be consistent with this plan and all appropriate regulatory constraints.

5) Preservation of Capital

Securities shall be purchased with the ability to hold always until maturity.

6) Safekeeping

Securities purchased on behalf of the Borough of Madison shall be delivered electronically or physically to the Borough of Madison's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough of Madison.

7) Selection of Asset Managers, Custodial Banks and Operating Banks

Custodial banks shall be retained by the Acting Chief Financial Officer in consultation with the Borough Administrator for periods of one (1) year. Additionally, the Borough of Madison shall maintain the ability to change custodial banks annually based upon performance appraisals and upon reasonable notice, and based upon changes in policy or procedures.

8) Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough of Madison's annual audit.

9) Cash Flow Projections

Asset maturity decisions shall be guided by cash flow factors prepared by the Acting Chief Financial Officer for the Borough of Madison.

10) Cash Management

All moneys turned over to the Acting Chief Financial Officer, Tax Collector and all staff positions shall be deposited within forty-eight (48) hours in accordance

with N.J.S.A. 40A:5-15. In the event a check is made payable to the Acting Chief Financial Officer rather than the Borough of Madison, the following procedure is to be followed:

a) The Acting Chief Financial Officer notifies the payer, returns the check and requests that the check be made payable directly to the Borough of Madison.

The Acting Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be documented and kept on file for review.

Cash may be withdrawn from investment pools under the discretion of the Acting Chief Financial Officer only to fund operations, claims, imprest accounts or approved debt payments.

11) Checks Payable

All monies payable to the Borough shall be made payable to the "Borough of Madison".

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JAMES E. BURNET, IV  
Acting Chief Financial Officer  
Borough of Madison

**R 19 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
AUTHORIZING RENEWAL OF AN AGREEMENT WITH  
MADISON AREA YMCA REGARDING A TEEN PROGRAM  
FOR LOCAL YOUTHS**

**WHEREAS**, the Borough Administrator has recommended renewal of an agreement with the Madison Area YMCA to provide services to Madison youths; and

**WHEREAS**, the Madison Area YMCA has provided these services through its established teen program; and

**WHEREAS**, the proposed cost for the services to be provided is \$20,000.00; and

**WHEREAS**, the Acting Chief Financial Officer has attested that funds will be available in an amount not to exceed \$20,000.00 for the payment of such services in the 2016 municipal budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute an agreement between the Madison Area YMCA and the Borough of Madison renewing an agreement to provide Teen Program services described herein in a form approved by the Borough Attorney.

**R 20 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING  
THE COLLECTOR OF TAXES TO CONDUCT THE ANNUAL SALE  
OF DELINQUENT TAXES FOR THE CALENDAR YEAR 2016**

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the Collector of Taxes for the Borough of Madison is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2016.

**R 21 - 2016**

**RESOLUTION OF THE BOROUGH OF MADISON APPOINTING  
MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING  
COMMITTEE**

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following individuals are hereby appointed to the Community Development Revenue Sharing Committee:

Raymond M. Codey (appointed by Mayor)

Louis Riccio, Alternate (appointed by Mayor)

Carmela Vitale, Council Member (appointed by Council)

**R 22-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
APPOINTING HEALTH OFFICER LISA GULLA AS  
RELOCATION OFFICER FOR THE BOROUGH OF MADISON  
IN CONJUNCTION WITH THE RELOCATION ASSISTANCE  
PROGRAM ADMINISTERED BY THE DIVISION OF CODES**

**AND STANDARDS OF THE NEW JERSEY DEPARTMENT OF  
COMMUNITY AFFAIRS**

**BE IT RESOLVED**, that the Council of the Borough of Madison, County of Morris, State of New Jersey hereby appoints Health Officer Lisa Gulla as Relocation Officer for the Borough of Madison effective immediately.

**R 23-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
RECOGNIZING THE MADISON RECREATIONAL  
ORGANIZATIONS FOR CALENDAR YEAR 2016**

**WHEREAS**, the Borough Council wishes to recognize the primary sport recreational groups and organizations within the Borough of Madison for insurance and scheduling purposes; and

**WHEREAS**, the Recreation Director coordinates the efforts of these organizations to provide recreational activities for residents of the Borough and participating towns; and

**WHEREAS**, the Borough continues to support recreational activities for all residents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Madison, in the County of Morris, State of New Jersey hereby recognize the following recreation groups, organizations and primary contacts as part of the Madison Recreational plan:

Madison Basketball Association: Mike Rosselli  
Harding-Madison Hockey: Tony Gero  
Madison Jr. Wrestling (Takedown Club): Bill Wilt  
Madison Little League: Ken Waer  
Madison Girls Softball: Dave Carver  
Madison Boys Lacrosse: Nick Spagnoletti  
Madison Girls Lacrosse: Kathy Cowan  
Madison Jr. Football: Nino Coviello  
Madison Soccer Club: Colleen Castellano  
Madison Jr. Field Hockey: Brenda Catalanello  
Men's Softball, Zach Ellis  
Women's Softball, Dave Carver

**R 24-2016**

**RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION  
OF A MASTER POWER PURCHASE AND SALES AGREEMENT AND**

**CONFIRMATION TRANSACTIONS THEREUNDER BETWEEN THE BOROUGH AND VARIOUS SUPPLIERS**

**WHEREAS**, pursuant to prior Council resolution(s) the Borough entered into MasterPower Purchase and Sale Agreements with the following suppliers on the dates indicated:

Exelon Generation Company LLC <sup>1</sup>	October 4, 2011
PPL Energy Plus LLC	October 4, 2011
Next Era EnergyPower Marketing, Inc.	October 4, 2011
PSEG Energy Resources &Trade LLC	October 28, 2011
Noble Americas Gas & Power Corp.	November 7, 2011
DTE Energy Trading, Inc.	October 4, 2011
BP Energy Company	February 3, 2015

**WHEREAS**, the Borough desires to extend to its authorized representatives the duty and obligation to execute Transaction Confirmations that secure specific quantities of energy for delivery to the Borough for specific delivery periods at a fixed price, and

**WHEREAS**, pursuant to prior Council authorization, and to facilitate the purchase of wholesale electricity, the Borough entered into the Membership Agreement with PJM Interconnection, LLC and the Master Energy Supply Agreement with American PowerNet Management, Inc.

**NOW THEREFORE, BE IT RESOLVED** the Council affirms the above-described Master Power Purchase and Sale Agreements with Exelon Generation Company, LLC; PPL EnergyPlus LLC; NextEra Energy Power Marketing, Inc.; PSEG Energy Resources & Trade LLC; Noble Americas Gas & Power Corp.; DTE Energy Trading, Inc.; BP Energy Company; the Membership Agreement with PJM Interconnection, LLC; and the Master Energy Supply Agreement with American PowerNet and authorizes the continuation of these agreements; and Interconnection, LLC; and the master energy supply agreement with American PowerNet and authorizes the continuation of these agreements; and

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<sup>1</sup>An agreement was entered into with Constellation Energy Commodities Group, Inc. as well. However, Exelon Corporation, the parent company of Exelon Generation Company LLC, acquired Constellation Energy Group, the parent company of Constellation Energy Commodities Group, Inc. and assumed all the Constellation obligations as of March 2012.

**BE IT FURTHER RESOLVED THAT** the Council authorizes the Borough Administrator and the Assistant Borough Administrator to enter into binding Transaction Confirmations securing specific blocks of energy at specific delivery period and prices pursuant to these Master Power Purchase and Sale Agreements

**R 25-2016**

**RESOLUTION OF THE BOROUGH OF MADISON ACCEPTING IRREVOCABLE RESIGNATION OF TAX COLLECTOR/CHIEF ACCOUNTANT KIMBERLY KIENTZ EFFECTIVE JANUARY 26, 2016**

**WHEREAS**, Kimberly Kientz, Borough Tax Collector/Chief Accountant, has previously tendered a written irrevocable resignation dated December 14, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison in the County of Morris and State of New Jersey, that the irrevocable resignation of

Kimberly Kientz as Borough Tax Collector/Chief Accountant is hereby

acknowledged and accepted.

**R 26-2016**

**RESOLUTION OF THE BOROUGH OF MADISON APPROVING THE MADISON HEALTH DEPARTMENT APPLICATION FOR A PUBLIC HEALTH ACCREDITATION MINI-GRANT FROM LOCAL HEALTH DEPARTMENTS PILOT PROJECT IN THE AMOUNT OF \$10,000.00 FROM JANUARY 28, 2016 THROUGH JUNE 30, 2016**

**WHEREAS**, strategic planning promotes high performance and continuous quality improvement for a local health department, according to nationally accepted standards; and

**WHEREAS**, by meeting national standards, it validates the services provided by the local health department, and provides accountability to the public, funders and governing entities at all levels; and

**WHEREAS**, the New Jersey Department of Health has released a mini-grant application to local health departments to assist them in the creation of strategic plans, workforce development plans and quality improvement; and

**WHEREAS**, the Madison Health Department is eligible to apply for these grant funds; and

**WHEREAS**, there will be \$10,000 in funding made available to the Madison Health Department with no requirement of a cash match; and

**WHEREAS**, the Madison Health Department is desirous of applying for those funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris in the State of New Jersey that the governing body gives approval to the Madison Health Department to apply for the Public Health Accreditation Mini-Grant for Local Health Departments Pilot Project.

**R 27-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
APPOINTING ANDREW CLARKE AS PROFESSIONAL LAND  
SURVEYOR FOR TAX MAPS**

**WHEREAS**, the Borough is in need of a Professional Land Surveyor for necessary changes to the tax maps; and

**WHEREAS**, the Borough Tax Assessor has recommended that Andrew Clarke be appointed as the Professional Surveyor for Tax Maps; and

**WHEREAS**, the Council agrees with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that Andrew Clarke is hereby appointed to the position of Professional Land Surveyor for tax Maps for the year 2016, for the purpose of making any necessary changes to the Borough Tax Maps.

**R 28-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
AUTHORIZING SIGNATURE AND ACCEPTANCE OF A  
GRANT AGREEMENT WITH THE MADISON MAIN STREET  
FOUNDATION**

**WHEREAS**, the Assistant Borough Administrator/Acting CFO has recommended that the Borough enter into a grant agreement with the Madison Main Street Foundation to fund certain Downtown Development Commission activities and for the improvement of the management of finances.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are authorized to execute a grant agreement between the Borough of

Madison as grantee and the Madison Main Street Foundation, as grantor, for a grant in the amount of \$125,000.00, in a form approved by the Borough Attorney.

**R 29-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
APPOINTING JOSEPH MITTERMAIER TO THE POSITION  
OF POLICE OFFICER**

**WHEREAS**, the Madison Borough Chief of Police has recommended that Joseph Mittermaier be appointed to the position of Police Officer in the Madison Police Department; and

**WHEREAS**, the Madison Borough Council, after due consideration, has determined to appoint Joseph Mittermaier to the position of Police Officer in the Madison Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that Joseph Mittermaier is hereby appointed to the position of Police Officer in the Madison Police Department effective immediately, to be compensated in accordance with the Police Benevolent Association Collective Bargaining Agreement.

**R 30-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
APPOINTING MARY TESTORI TO THE POSITION OF TAX  
COLLECTOR**

**WHEREAS**, the Acting Chief Financial Officer has recommended that Mary Testori be appointed to the position of part-time Borough Tax Collector, effective January 1, 2016; and

**WHEREAS**, Mary Testori holds a valid Tax Collector Certificate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, State of New Jersey that Mary Testori is hereby appointed to the position of part-time Tax Collector effective January 1, 2016, at a salary of \$3,000.00/month, for a maximum of 29 hours per week.

**R 31-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC**

**FOR CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

**WHEREAS**, the Acting Chief Financial Officer has recommended the execution of an agreement for Continuing Disclosure Agent Services with Phoenix Advisors, LLC and appointment as Independent Register Municipal Advisor of Record; and

**WHEREAS**, the Borough Council agrees with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Assistant Borough Administrator/Acting CFO is authorized to execute an agreement between Phoenix Advisors, LLC and the Borough of Madison as described herein in a form approved by the Borough Attorney.

**R 32-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
AWARDING CONTRACT TO LARACY ASSOCIATES, LLC  
FOR VARIOUS ACCOUNTING SERVICES IN THE  
AMOUNT NOT TO EXCEED \$6,000.00 PER MONTH**

**WHEREAS**, the Acting Chief Financial Officer has recommended that the Borough obtain professional services from Laracy Associates, LLC, for various accounting services(hereinafter the "Contract"); and

**WHEREAS**, said services would constitute professional services for which a contract may be awarded without the need of competitive bidding pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, the Borough Administrator has recommended that the Borough Council award the Contract to Laracy Associates, LLC in an amount not to exceed \$6,000.00/month, for various accounting services; and

**WHEREAS**, Laracy Associates, LLC must submit to the Borough Purchasing/Personnel Officer the required documents to satisfy the requirements of N.J.S.A. 19:44A-20.5, since this matter may be awarded without competitive bidding; and

**WHEREAS**, the Acting Chief Financial Officer has attested that funds will be available in an amount not to exceed \$6,000.00/month for this purpose in the 2016 Municipal Temporary budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute, on behalf of the Borough, a professional service contract for professional services with Laracy Associates, LLC, for various accounting services in an amount not to exceed \$6,000.00/month.

**R 33-2016**

**RESOLUTION OF THE BOROUGH OF MADISON  
APPOINTING JAMES E. BURNET, IV TO THE POSITION OF  
CHIEF FINANCIAL OFFICER (CFO)**

**WHEREAS**, Robert Kalafut, the Chief Financial Officer (CFO) has submitted his irrevocable retirement which has been accepted by the Borough; and

**WHEREAS**, the terminal leave for Robert Kalafut will expire in mid-year 2016; and

**WHEREAS**, the Acting CFO James E. Burnet, IV has served with distinction during this transition period; and

**WHEREAS**, the Acting CFO James E. Burnet, IV has passed all state required courses and examination to be certified as a Certified Municipal Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that James E. Burnet, IV is hereby appointed to the position of Chief Financial Officer to be effective immediately upon the expiration of terminal leave for CFO Robert Kalafut with no further action required of the governing body.

***Adjournment***

There being no further business to come before the Council, the meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Elizabeth Osborne, Borough Clerk

Approved January 25, 2016 (EO)