

Borough of Madison, NJ
Request for Proposals for Energy Audit Services
Document Review and Selection Report
December 8, 2016

The review committee consisted of Borough Administrator Raymond Codey, Qualified Purchasing Agent Linda Sawyer and Chief Financial Officer Jim Burnet. Two submissions were received in a timely fashion. One from Divine Energy Solutions of Dover, NJ and another from Ciel Power LLC of Lyndhurst.

As detailed on page 7 of the RFP document, criteria for evaluation of the proposals included:

- Proven record of experience
- Ability to perform services in a timely fashion
- Qualified personnel assigned to the work
- Location and Availability
- Knowledge and Understanding of the services
- Adequate minimum insurance coverage
- BPI accreditation
- Participating in the NJ Home Performance with Energy Star Program
- Cost and price for services

Both companies are Building Performance Institute accredited auditors and satisfy the criteria for evaluation. Ciel Power included a more detailed explanation of their experiences, extensive municipal references, examples of marketing material from other towns, and more detail on how they will keep the Borough informed on their progress.

PRICING

Ciel Power: \$49.00 per home energy audit.

Divine Energy: \$175.00 per home energy audit.

DECISION

Given the information above and information submitted, the committee unanimously selected Ciel Power as the service provider.

Faithfully Submitted,



Jim Burnet
Chief Financial Officer
Borough of Madison, NJ